

CRJ-340 Crime Victim Services & Considerations

SCHOOL OF CRIMINAL JUSTICE ANDERSON UNIVERSITY

DATES: May 14, 2018-June 29, 2018

Lt. Lisa L Williams, MS, BS

I. COURSE INFORMATION:

Course: CRJ-340 Crime Victim Services & Considerations

Credit Hours: 3 Credit Hours

Prerequisites: No

Description: This course is designed to enlighten students in the area of Crime Victim Services; the areas that will be examined in this course include: Victims' Rights Laws in the United States, the Impact of Crime on Victims, Communication with Victims and Survivors, Direct Services for Victims of Crime, Ethics in Victim Services, Assisting Crime Victims with Navigating the Criminal Justice System, and Resources for Crime Victims.

Class Time: Online and/or Hybrid

Class Location: Online and/or at the Greenville Campus

Hebrews 13:16: "Do not neglect to do good and to share what you have, for such sacrifices are pleasing to God," NIV.

Anderson University's Mission Statement of Purpose: Anderson University is an academic community, affiliated with the South Carolina Baptist Convention, providing a challenging education grounded in the liberal arts, enhanced by professional and graduate programs and a co-curricular focus on the development of character, servant leadership, and cultural engagement. This is a diverse community that is Christ-centered, people-focused, student-oriented, quality-driven, and future-directed.

Anderson University's Vision Statement: To be a premier teaching university where liberal arts and professional studies thrive within a distinctively Christian community of faculty, staff, and students dedicated to learning and service.

Anderson University's Values:

- Commitment to a Christian Community
- Commitment to Liberal Arts
- Commitment to the Individual
- Commitment to Students
- Commitment to a Diverse Student Body
- Commitment to the Future
- Commitment to Servant Leadership

I. INSTRUCTOR INFORMATION:

Professor: Lt. Lisa L Williams, MS, BS
Mobile Phone: 864.973.3238
Email: llwilliams@andersonuniversity.edu

II. COURSE PURPOSE, GOALS, AND STUDENT OUTCOMES:

At the conclusion of this course, the student will be able to:

- Identify the United States victim laws that govern criminal justice entities and protect crime victims.
- Recognize how crime impacts victims and/or their families.
- Develop how to communicate effectively with victims and survivors of crime.
- Describe the role that ethics play in crime victim services.
- Identify the resources that are available to crime victims, survivors, and their families.
- Describe the direct services that are made available and are provided to crime victims.
- Assess the importance of advocacy when assisting crime victims navigate the justice system.

III. METHODS OF ASSESSING ACHIEVEMENT OF STUDENT LEARNING OUTCOMES:

- 1) Discussion Boards (original posting with references in APA format): (20pts X 7) 140pts
 - 2) Interaction with classmates by commenting on or asking a thought-provoking question to a minimum of 2 classmates on the Discussion Boards (to include references in APA format): (16pts X 14) 224pts
 - 3) Final Paper & Power-Point: APA formatting w/running head, title page, abstract page, 3-5 typed body pages (double-spaced, Times New Roman, 12 point) and reference page. (246pts X 1) 246pts
- TOTAL: 610pts**

IV. STUDENT FEEDBACK AND GRADING POLICIES AND PROCEDURES:

Departmental Grading Scale:

<u>Points:</u>	<u>Percentage:</u>	<u>Grade:</u>
549-610	app. 90-100%	A
488-548	app. 80-89%	B
427-487	app. 70-79%	C
366-426	app. 60-69%	D
365 and Below	app. 59% or Less	F

V. CONTENT OUTLINE:

- A) Read all assigned material(s) each week.
- B) Complete and be prepared with all assignments.
- C) Participate in class Discussion Boards.
- D) Complete Discussion Boards, Final Paper, and Power Point as scheduled.

E) Discussion Boards:

For each week's class session, you will be required to write an original post to that week's Discussion Board assignment with a three paragraph minimum (a paragraph is considered to be 4-5 sentences). Additionally, you will be required to participate and post two (2) one-paragraph (minimum) responses to two (2) other classmates (this can be a thoughtful comment or a thought-provoking question). Discussion Boards are worth 20pts (the original post) & each of the two required posts are worth 8pts each, for a total of 16pts. For full credit, the original post and responses must have good content/substance, a minimum of two academic sources, correct APA formatting, and good mechanics/grammar (see course rubric for other

specifics). Posts should reflect your thoughts (while applying what you have learned) after considering the topic(s) at hand and discussion. It is also an exercise designed to provide you with an opportunity to express your opinions and perspectives while citing references to validate your argument.

Original Posts: Due: Wednesday by 11:59 EST
Responses (2) to Posts Due: Sunday by 11:59 EST

- F) **Final Paper/PP:** Final paper will be an in-depth study of 1 of 5 available topics that the student will choose from. The final paper will be due at the end of the final week of the course. The **topic** must be chosen from the list and be submitted to the instructor by the end of the third week of the course. The student should begin incorporating lessons learned throughout the course to apply to their final paper and work on the paper as the course progresses. The paper will be APA formatted (see IV and the course rubric for specifics on grading and available credit). The paper should include a cover sheet, 3-5 typed, double-spaced, Times Roman, 12pt content pages, and a reference page. The **Power-Point** will be a minimum of 8-10 slides.

Final Paper/PP Due: July 01, 2018 by 11:59 EST

VI. METHODS OF INSTRUCTION:

Information will be presented and learned through the online classroom Discussion Boards and responses, and through the required weekly assignments. *Students are responsible for all materials and assignments.* Students are encouraged to ask questions and will be expected to participate in the Discussion Boards as aforementioned.

VII. ASSIGNMENTS AND COURSE CALENDAR*:

DATE:

TOPIC:

05.14.2018	Week 1	(See Module 1)
05.21.2018	Week 2	(See Module 2)
05.28.2018	Week 3	(See Module 3)
06.04.2018	Week 4	(See Module 4)
06.11.2018	Week 5	(See Module 5)
06.18.2018	Week 6	(See Module 6)
06.25.2018	Week 7	(See Module 7)

***See Registrar for last day to withdraw from courses with no grade and/or financial responsibility.**

VIII. TEXT RESOURCES AND READINGS:

See Course Modules & Follow Instructions and the Hyperlinks to the Materials and Resources.

IX. REQUIRED COMPUTER APPLICATIONS:

Please respect each other and use available technology to enhance and facilitate your learning experience. You will need Internet access in order to receive and complete your assignments. The student needs to be familiar with how to access the internet, upload files, participate in the discussion forums, navigate Canvas, and be familiar with Microsoft Word or similar software.

X. COURSE POLICIES:

Absences: This class depends heavily on your participation; Failure to post Discussion Boards regularly and on time will jeopardize not only the success of the class, but your grading also. Original posts to Discussion Boards are due on Wednesday's by 11:59PM EST. You are expected to respond to a minimum of two other classmates' posts by the following Sunday by 11:59PM EST. Discussion Boards will also be used for attendance and will be maintained for grade purposes. Excessive delays may result in a failing grade for the course and may result in the Loss of Financial Aid. Exceptions are pre-approved delays or personal documentable delays that are beyond the student's control. After reviewing the reason given for the delay, discretion **may allow the student to make up the work missed. More than two delays, and you may fail the course.** Students who do not meet the Discussion Board requirements, will be subject to administrative withdrawal as specified in the University Catalog. Doing Discussion Boards is important, but, what you say and how you say it, is equally valuable.

Assignments: All graded assignments are due on the date

specified in the content outline or the date announced in email notices. Late work will only be accepted on a case by case basis and may result in a 5% deduction from your grade for the assignment.

Plagiarism: Plagiarism in any form or degree may result in immediate failure of the course; this includes the use of previously submitted work. When in doubt, cite the source.

Email Policy: All students are expected to establish and maintain an email address on the Anderson University email system. Students are expected to check their email at least twice each week during the school semester. Students are responsible for all material, assignments, and announcements sent via email. Ignorance of course requirements, instructor statements and directives, and University announcements or policy statements sent through University email, is not an acceptable excuse for failure to meet the requirements of the course or to adhere to University policy.

Disabilities and Academic Adjustments Policy: If you have a disability that may interfere with your learning, testing, or assignment completion in this course, you may be eligible to receive an academic adjustment to help provide you with an equal opportunity to participate in and benefit from this course. Please contact Dr. Dianne King, Director of the Center for Student Success; she will advise you on appropriate documentation, determine reasonable adjustments, and notify the instructor of any adjustments for which you are eligible. Once you have been approved for an academic adjustment through the Center for Student Success, please discuss with the instructor its appropriate implementation in this course. Documentation must meet the guidelines specified by University policy, and no one else can be notified of your disability or adjustment without your written consent. This process must be repeated for every semester you are enrolled

at Anderson University and wish to receive an adjustment. Academic adjustments are intended to “level the playing field” so that students with disabilities can demonstrate their true abilities in their courses. Changes cannot be made to grades earned before a student has requested an adjustment, so please attend to this early in the semester.

Academic Integrity: This course adheres to the Anderson University Academic and Honesty and Dishonesty Policy: Students are expected to conduct themselves with integrity and to be honest and forthright in their academic endeavors. The University faculty’s expectations define the following areas that would violate academic honesty: Plagiarism, fabrication, cheating, and academic misconduct. The policy, process, and penalties for academic dishonesty are described in the Student Handbook, (AU Academic Catalog). No student will be permitted to submit for credit, papers previously or currently written in this class or any other class. Papers submitted under the above conditions will result in a zero for the assignment(s). No student will be exempt from any Discussion Board, Response(s), or the Final Paper and Power Point without the instructors written approval.

Course Grading Rubric:

- **Content and thesis connect well with the main ideas; logic and argumentation are clear and analytical: 45%.**
- **Organization and structure are proper regarding the central ideas and development of the topic sequencing and transition headings: 25%.**
- **Grammar and mechanics are proper regarding style, sentence structure, spelling, punctuation, and communication: 20%.**
- **Source material is identified properly and text citations are correct. References in section are cited correctly. APA formatting is correct and normal. Sources are adequate in number and selected at the appropriate academic level: 15%.**

NOTE:

While the provisions of this syllabus are as accurate and complete as possible, the instructor reserves the right to change any provision without actual notice if circumstances so warrant. However, every effort will be made to keep students advised of such changes. Information about changes will be available from the instructor. It is the student's responsibility to know what changes, if any, have been made to this syllabus and to complete the requirements of the course.

XI. LEARNING FACILITIES AND RESOURCES FOR STUDENTS:

Place:

Location:

Center for Student Success

**Student Center, adjacent
to Post Office under the
green awning**

Tutoring Lab/Writing Lab

**Student Center, adjacent
to the Book Store**

Computer Labs

**Vandiver Hall (room 101),
Watkins Hall (rooms 114 &
002), Bunton Lab in Thrift
basement**

Counseling and Career Services

Village basement

Health Center

Village basement

Anderson Central (forms etc.)

Rice Building

Campus Ministries

Sullivan Building

Information Technology

**Basement of the Library
864.231.2457
help@andersonuniversity.edu**

APA style is required for all assignments (except when noted). Submitted assignments must be typed, double-spaced, and in a 12 Point Font (Times New Roman). Written assignments will be graded on both content and technical presentation (i.e. grammar, spelling, punctuation, etc.).

- A. <http://www.apastyle.org/learn/faqs/index.aspx>
- B. <http://www.apastyle.org/learn/tutorials/basic-tutorial.aspx>
- C. <http://www.andersonuniversity.edu/library.aspx?id=2467>
- D. <http://www.bibme.org/>
- E. <http://owl.english.purdue.edu/owl/resource/560/01/>