

Credit Hours: 3

Contact Hours: This is a 3-credit course, offered in accelerated format. This means that 16 weeks of material is covered in 8 weeks. The exact number of hours per week that you can expect to spend on each course will vary based upon the weekly coursework, as well as your study style and preferences. You should plan to spend 14-20 hours per week in each course reading material, interacting on the discussion boards, writing papers, completing projects, and doing research.

Faculty Information: Faculty contact information and office hours can be found on the faculty profile page.

COURSE DESCRIPTION AND OUTCOMES

Course Description:

This course will offer the student a basic overview regarding healthcare law in the United States and introduce students to the moral and ethical issues that healthcare providers are confronted with daily. It will provide a systemic analysis of healthcare provider services and moral, ethical, and legal issues that may involve healthcare professionals, patients, hospitals, clinics, and other organizations. Students will review legal, moral, and ethical constructs shaping today's healthcare environment, analyze the different types of reasoning in the decision-making process, and utilize various concepts to make identifiable analysis of healthcare challenges and issues. Readings and discussions will include the current standards surrounding the legal and ethical parameters impacting patients and healthcare workers. Topics include: informed consent, patient confidentiality laws, elder care and abuse, end-of-life-planning, standard of care, and malpractice.

Course Overview:

In HCM345 Health Law and Ethics, you will examine an introduction to healthcare law in the United States. The basic legal terminology used in health law is covered along with current trends in healthcare, with emphasis on moral, ethical, and legal issues. Ethical principles and decision making is examined to determine the way healthcare workers deal with challenges in healthcare. You will also examine governmental payment programs and fraud, including the ethical principles surrounding this subject. Special attention is paid to spotlight issues for the healthcare worker, such as confidentiality, mandatory reporting, death and dying, and informed consent. You will be encouraged to question and consider the pivotal legal and ethical issues that impact the healthcare industry.

Course Learning Outcomes:

1. Describe the U.S. legal system and its impact upon healthcare standards.
2. Describe various legal and ethical issues that confront healthcare professionals.
3. Explain legal and ethical issues relating to medical terminology and healthcare documentation.
4. Discuss current trends in health law and ethics and the applicability to healthcare organizations.

5. Explain informed consent and confidentiality laws and the legal and ethical parameters binding healthcare workers.
6. Analyze the issues surrounding elder care and abuse, end of life planning, malpractice suits, and genetic research.

PARTICIPATION & ATTENDANCE

Prompt and consistent attendance in your online courses is essential for your success at CSU-Global Campus. Failure to verify your attendance within the first 7 days of this course may result in your withdrawal. If for some reason you would like to drop a course, please contact your advisor.

Online classes have deadlines, assignments, and participation requirements just like on-campus classes. Budget your time carefully and keep an open line of communication with your instructor. If you are having technical problems, problems with your assignments, or other problems that are impeding your progress, let your instructor know as soon as possible.

COURSE MATERIALS

Required:

Hammaker, D. K., & Knadig, T. M. (2017). *Health care ethics and the law*. Burlington MA: Jones & Bartlett Learning. ISBN: 9781284101607

NOTE: All non-textbook required readings and materials necessary to complete assignments, discussions, and/or supplemental or required exercises are provided within the course itself. Please read through each course module carefully.

COURSE SCHEDULE

Due Dates

The Academic Week at CSU-Global begins on Monday and ends the following Sunday.

- **Discussion Boards:** The original post must be completed by Thursday at 11:59 p.m. MT and Peer Responses posted by Sunday 11:59 p.m. MT. Late posts may not be awarded points.
- **Opening Exercises:** Take the opening exercise before reading each week's content to see which areas you will need to focus on. You may take these exercises as many times as you need. The opening exercises will not affect your final grade.
- **Mastery Exercises:** Students may access and retake mastery exercises through the last day of class until they achieve the scores they desire.
- **Critical Thinking:** Assignments are due Sunday at 11:59 p.m. MT.

WEEKLY READING AND ASSIGNMENT DETAILS

Module 1

Readings

- Chapters 1 & 2 in *Health Care Ethics and the Law*

- Bandini, J., Courtwright, A., Zollfrank, A., Robinson, E., & Cadge, W. (2017). The role of religious beliefs in ethics committee consultations for conflict over life-sustaining treatment. *Journal of Medical Ethics*, 43(6), 353-358.
- Mallari, M. G., & Tariman, J. D. (2016). Ethical frameworks for decision-making in nursing practice and research: An integrative review. Retrieved from <https://slidex.tips/download/ethical-frameworks-for-decision-making-in-nursing-practice-and-research-an-integ>

Opening Exercise (0 points)

Discussion (25 points)

Mastery Exercise (10 points)

Portfolio Milestone (0 points)

Review the Portfolio Project Description, which is accessible from the Week 8 Materials page and the Portfolio Project Rubric, which can be accessed from the Course Materials page. You should work on this project throughout the term.

Module 2

Readings

- Chapters 3, 4, & 5 in *Health Care Ethics and the Law*
- Ancell, A., & Sinnott-Armstrong, W. (2017). How to allow conscientious objection in medicine while protecting patient rights. *Cambridge Quarterly of Healthcare Ethics: CQ: The International Journal of Healthcare Ethics Committees*, 26(1), 120-131.
- Persad, G., & Emanuel, E. J. (2016). The ethics of expanding access to cheaper, less effective treatments. *The Lancet*, 388(10047), 932-934.

Opening Exercise (0 points)

Discussion (25 points)

Critical Thinking (120 points)

Option #1: Charitable Obligation of Tax Exempt Hospital

Select a charitable healthcare facility in your area. Create an executive case study summary using this healthcare facility. Identify where the facility is located, what population it serves and what makes this particular hospital or healthcare organization charitable.

Identify several policies within this organization that allocate their costs and determine how payment for healthcare services will be received. How do these policies differ from other healthcare providers in the area?

Once you have completed your summary and obtained this information, analyze the facilities policies and answer the following questions.

- What population is most served by this type of facility?
- What degree should patients continue to receive treatment without the ability to pay?

- Do you believe that these charitable facilities are more or less effective in providing high-quality healthcare?
- Do you believe that tax exempt policies for healthcare systems are ethical?
- What is the role of the government, health insurance companies, and healthcare industries to support these charitable facilities?

Submission Requirements

- Your well-written answer should be 5-6 pages in length not including the required cover and references pages.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research.
- Support your paper with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Format your answer according to the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 2 folder.

Reach out to your instructor if you have any questions about the assignment.

Option #2: Individual Healthcare Rights

In a PowerPoint presentation, discuss the importance of patient rights and the responsibility of the provider and the organization to protect these rights. Envision that the presentation will be used as a training mechanism for employees. Research and examine the different rights that patients have and how the staff can work to safeguard these rights. Include a discussion of the new patients' bill of rights and explain each of the following areas:

- Patients' right to access affordable health insurance,
- Patients' right to emergency care,
- Employees' right to sue employers, and
- Patients' right to accountability by health insurers.

Your PowerPoint presentation should meet the following requirements:

- Be organized using professional themes and transitions.
- Consist of 8-9 slides *including* the title and reference slides.
- Include speaker notes (minimum 75 words) on all slides.
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 2 folder.

Reach out to your instructor if you have any questions about the assignment.

Mastery Exercise (10 points)

Module 3

Readings

- Chapters 6 & 7 in *Health Care Ethics and the Law*
- Spector, R. A. (2015). Dignified jobs at decent wages”: Reviving an economic equity model of employment discrimination law. *Berkley Journal of Employment and Labor Law*, 36, 123-168.
- Tung, I., Sonn, P. K., & Lathrop, Y. (2015). *The growing movement for \$15*. New York, NY: National Employment Labor Project.

Opening Exercise (0 points)

Discussion (25 points)

Portfolio Milestone (20 points)

Option #1:

The final Portfolio Project requires that you develop a legal handbook for new employees of a healthcare organization, looking specifically at your choice of healthcare provider.

In a well-organized outline format, create a PowerPoint presentation that first defines the organization in which you are using to develop the handbook. Provide the organization’s name, type, size, location, and the licensing organization.

Then, identify the type of healthcare provider or organization for which you are choosing to establish this handbook (e.g., For Profit, Not for Profit, Charity, Government, etc.). Choose applicable state and federal laws, as well as credentialing and ethical guidelines for your legal handbook. Include rationales for why you have selected these particular choices using other healthcare facilities as comparisons.

Your PowerPoint presentation should meet the following requirements:

- Be well-written and organized, using professional themes and transitions.
- Consist of 4-5 slides *including* the title and reference slides.
- Include slide notes of 75 words or more per slide.
- Support your assignment with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 8 folder.

Reach out to your instructor if you have any questions about the assignment.

NOTE: This assignment is worth 20 points. The points will be awarded on your final Portfolio Project grade in Module 8 but must be submitted for feedback from your instructor in Module 3.

Option #2

The final Portfolio Project requires that you develop a legal handbook for new employees of a healthcare organization, looking specifically at your choice of healthcare provider.

In a well-organized format, define the organization in which you are using to develop the handbook. Provide the organization’s name, type, size, location, and the licensing organization.

Then, identify the type of healthcare provider or organization you are choosing to establish this handbook for (e.g., For Profit, Not for Profit, Charity, Government, etc.). Choose applicable state and federal laws, as well as credentialing and ethical guidelines for your legal handbook. Include rationales for why you have selected these particular choices using other healthcare facilities as comparisons.

Submission Requirements

- Your well-written answer should be 2-3 pages in length not including the required cover and references pages.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research.
- Support your paper with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Format your answer according to the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Course Materials page.

Reach out to your instructor if you have any questions about the assignment.

NOTE: This assignment is worth 20 points. The points will be awarded on your final Portfolio Project grade in Module 8 but must be submitted for feedback from your instructor in Module 3.

Mastery Exercise (10 points)

Module 4

Readings

- Chapters 8 & 9 in *Health Care Ethics and the Law*
- Collins, D, & Bobrovitz, N. (2015). How to fix evidence-based medicine for the next generation of doctors. *Student BMJ*, 23, 12.
- Nelson, W. (2015). Making ethical decisions. A six-step process should guide ethical decision making in healthcare. *Healthcare Executive*, 30(4), 46-8.

Opening Exercise (0 points)

Discussion (25 points)

Critical Thinking: Title (120 points)

Option #1: Medical Malpractice

Medical malpractice laws vary from state to state. Research the medical malpractice laws in the state you live in or the state where you hope to work as a healthcare provider. Imagine that you are already working in the healthcare field. It is your responsibility to develop a training for new medical providers to complete before they are allowed to treat patients. The training will be computer generated and you are the voice over. Prepare a power point presentation that briefly covers the laws of medical malpractice in your state.

Identify and provide a thorough analysis of the key aspects of the law that medical providers need to be aware. Also include several strategies and rationales to prevent or avoid a medical malpractice lawsuit.

Your presentation should meet the following requirements:

- Be well-organized, using APA level headings to separate your topics. (For more information on APA headings, see the [Purdue OWL page on APA headings and structures.](#))
- Consist of 5-6 slides *including* the title and reference page.
- Include a voice over for each power point slide. This should include a narration of the content included on each slide. Since you are using voice over, your slides do not necessarily need to contain words but instead can be filled with graphs, charts, infographics, etc. For technical support on adding voice over to your PowerPoint use this link: <https://support.office.com/en-us/article/record-a-slide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7-e47d8741161c>.
- Support your assignment with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is good place to find these references.
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 4 folder.

Reach out to your instructor if you have any questions about the assignment.

Option #2: Ethical Decision Making

Technology has had a profound effect on many of the advancements in the healthcare field. Select three ways that you feel these changes have been the most profound. In a brochure or infographic presentation, discuss the influence that each of these changes had had on a particular aspect of healthcare. Explore the impact on decision-making and ethical choices that are afforded to the patient and the healthcare provider's or professional's perception. Lastly, consider whether you feel that technology offers significant benefits, or produces new ethical dilemmas for healthcare. Include either a diagram, graphic or picture to demonstrate your ideas or to support the various types of technology that were identified and their influence on ethical decisions.

Your brochure or infographic presentation should meet the following requirements:

- Be well-organized, using APA level headings to separate your topics. (For more information on APA headings, see the [Purdue OWL page on APA headings and structures.](#))
- Support your assignment with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is good places to find these references.
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 4 folder.

Reach out to your instructor if you have any questions about the assignment.

Mastery Exercise (10 points)

Module 5

Readings

- Chapters 10, 11, & 12 in *Health Care Ethics and the Law*
- Carlsson, I., Blomqvist, M., & Jormfeldt, H. (2017). Ethical and methodological issues in qualitative studies involving people with severe and persistent mental illness such as schizophrenia and other psychotic conditions: a critical review. *International Journal of Qualitative Studies on Health & Well-Being*. Retrieved from doi:10.1080/17482631.2017.1368323
- Parent, B. (2016). Physicians asking patients about guns: Promoting patient safety, respecting patient rights. *Journal of General Internal Medicine*, 31(10), 1242-1245.

Opening Exercise (0 points)

Discussion (25 points)

Portfolio Milestone (30 points)

Option #1:

NOTE: YOU WILL SUBMIT TWO POWERPOINT FILES FOR THIS MILESTONE.

PowerPoint 1

In a well-organized PowerPoint presentation outline, prepare, and define the outline for your employee legal handbook.

Include the following topics by title, using an outline format to breakdown your handbook entries.

Topics:

- Credentialing/scope of practice;
- Legal employment qualifications (I-9, EEOC, etc.);
- HIPAA (confidentiality, privacy, security);
- Informed consent;
- Mandatory reporting;
- Organizational regulations (internal regulations including staffing, etc.); and
- End of life issues (including advance directives).

You will use this topic outline in your final portfolio project. Include ethical principles related to the topics.

Your PowerPoint presentation should meet the following requirements:

- Be well-written and organized, using professional themes and transitions.
- Support your assignment with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library and are good places to find these references.
- Consist of 4-5 slides *including* the title and reference page.
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Example:

- I. Legal Principals
 - A. Title of first principal
 - B. Second principal
 - C. Etc.

- II. Healthcare Rights
 - A. Title of first right
 - B. Etc.

PowerPoint 2

Now, generate your annotated bibliography for your Portfolio Project with no less than 10 references in a PowerPoint presentation. Submit this bibliography to your professor in the Module 5 folder with a description of how each reference supports your project and why you chose this resource to support your written handbook.

Important: Each source should be academic (no Wiki, About.com, Answer.com sources will be accepted). Academic sources include those followed by .org, .gov, or any articles found in the CSU-Global library. Remember that sources should be current, within 5 years old.

Review the grading rubric, which can be accessed from the Module 5 folder.

Reach out to your instructor if you have any questions about the assignment.

Option #2:

NOTE: YOU WILL SUBMIT TWO WORD FILES FOR THIS MILESTONE.

Word File 1

In a well-organized written paper outline, prepare and define the outline for your employee legal handbook.

Include the following topics by title, using an outline format to breakdown your handbook entries.

Topics:

- Credentialing/scope of practice;
- Legal employment qualifications (I-9, EEOC, etc.);
- HIPAA (confidentiality, privacy, security);
- Informed consent;
- Mandatory reporting;
- Organizational regulations (internal regulations including staffing, etc.); and
- End of life issues (including advance directives).

You will use this topic outline in your final portfolio project.

Submission Requirements

- Your well-written answer should be 2-3 pages in length not including the required cover and references pages.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research.
- Support your paper with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Format your answer according to the [CSU-Global Guide to Writing and APA Requirements](#).

Example:

- I. Legal Principals
 - A. Title of first principal
 - B. Second principal
 - C. Etc.

- II. Healthcare Rights
 - A. Title of first right
 - B. Etc.

Word File 2

Now, generate your annotated bibliography for your Portfolio Project with no less than 10 references in a written paper. Submit this bibliography to your professor with a description of how each reference supports your project and why you chose this resource to support your written handbook.

Important: Each source should be academic (no Wiki, About.com, Answer.com sources will be accepted). Academic sources include those followed by .org, .gov, or any articles found in the CSU-Global library. Remember that sources should be current, within 5 years old.

Review the grading rubric, which can be accessed from the Module 5 folder. Reach out to your instructor if you have any questions about the assignment.

Module 6

Readings

- Chapter 13, 14, & 15 in *Health Care Ethics and the Law*
- Dresser, R. (2015). Substituted judgment in real life. *Journal of Medical Ethics*, 41(9), 731-8.
- Kuhlik, L. (2017). Pregnancy behind bars: The constitutional argument for reproductive healthcare access in prison. *Harvard Civil Rights-Civil Liberties Law Review*, 52(2), 501-535.

Opening Exercise (0 points)

Discussion (25 points)

Critical Thinking (120 points)

Option #1: Women's Rights

Contact a woman of a different generation than yours and ask her permission to conduct an interview about her opinion and personal experiences. Prepare a minimum of 10 questions to ask her pertaining to her life as a woman during the time that she grew up. Clearly, the older the woman that you select, the more insightful the ideas will be that she can share. Ask questions such as what her healthcare rights were, how she felt when abortion became legalized, her opinions on whether or not health insurance coverage should be provided for contraceptives, maternity coverage, parental notification limitations, and emergency contraception. Ask her views on each of these as they relate to the present day as well as what the laws were pertaining to each area when she was younger. What has changed? What has stayed the same? What type of ethical issues have arisen as a result of proposed changes in our country? Include outside references in your final paper to support your research on each of these issues in preparation for the questions being asked.

Submission Requirements

- Your well-written answer should be 3-4 pages in length not including the required cover and references pages.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research.
- Support your paper with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Format your answer according to the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 6 folder.

Reach out to your instructor if you have any questions about the assignment.

Option #2: Social Responsibilities of the Food Industry

Locate a court case or administrative investigation involving the food industry. Discuss the background of the situation, discuss the elements needed to violate the law, and the court or administrative ruling. Analyze the case from an ethical perspective, as well.

Submission Requirements

- Your well-written answer should be 3-4 pages in length not including the required cover and references pages.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research.
- Support your paper with at least 2-4 scholarly, legislative, or court references (of which the textbook may be one). Use current sources, not older than 5 years. The CSU-Global Library is a good place to find these references.
- Format your answer according to the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 6 folder.

Reach out to your instructor if you have any questions about the assignment.

Mastery Exercise (10 points)

Module 7

Readings

- Knox, M., Rodriguez, H. P., & Shortell, S. M. (2016). Multi-sectoral partnerships and patient-engagement strategies in accountable care organizations. *Frontiers in Public Health Services & Systems Research*, 5(4), 27-33. Retrieved from doi:10.13023/FPHSSR.0504.05
- Rao, R. (2016). Informed consent, body property, and self-sovereignty. *Journal of Law, Medicine & Ethics*, 44(3), 437-444. Retrieved from doi:10.1177/1073110516667940

Opening Exercise (0 points)

Discussion (25 points)

Career Development Criteria (CDC) (10 points)

Networking:

To successfully complete the career development assignment, please complete the following tasks:

- Establish a LinkedIn profile. Complete all related tasks toward the success establishment of this profile at a rate of 90% or better.
- Conduct research of at least two professional organizations within the field in which you are pursuing a career.
- Create a list of individuals who can serve as a professional mentor or career coach as you begin seeking employment.

Based on the information attained above, write a 2-3-page paper on the impact that networking can have on your career. Explain what you may plan to do to maintain your professional brand consistent in both social and professional platforms.

Identify a minimum of 2 professional organizations within the field you are studying and describe what valuable opportunities they can offer you. Discuss the various steps that you can take to develop professional relationships with the mentor or career coach you identified above.

The final paper should be a minimum of 2-3 pages, be formatted according to CSU Global Guide to Writing and APA Requirements, and include a screen shot of the LinkedIn profile that you created showing that you have successfully complete your profile at a rate of 90% or better.

Mastery Exercise (10 points)

Module 8

Readings

- Frith, L. (2017). Why health services research needs bioethics. *Journal of Medical Ethics*, 43(10), 655-656.
- Puro, J. S., & Trulio, L. A. (2016). Offering a model of healthcare's future. *MDAdvisor: A Journal for The New Jersey Medical Community*, 9(4), 36-39.

Opening Exercise (0 points)

Discussion (25 points)

Portfolio Project (300 points)

(Choose only one Portfolio Project to complete.)

Option #1: Employee Legal Handbook

For the final portfolio project, you will submit a professional PowerPoint presentation, developing an organization's employee, legal handbook that could be utilized during new employee orientation for a specific healthcare worker position (this could be nurses, physicians, physical therapists, etc.). Choose to focus on one type of healthcare worker and discuss what is expected of them in the following areas, including ethical principles and analysis and why these are important for the patient for justification where necessary:

- Credentialing/scope of practice;
- Legal employment qualifications (I-9, EEOC, etc.);
- HIPAA (confidentiality, privacy, security);
- Informed consent;
- Mandatory reporting;
- Organizational regulations (internal regulations including staffing, etc.); and
- End of life issues (including advance directives).

This PowerPoint presentation will include:

- An APA title page;
- A description of your organization, including state and federal licensure/accreditation of your facility, and ethical and vision statement;
- A list of the topics developed in the module 5 milestone listed above; and
- A reference slide(s) formatted in APA and utilizes the sources you discovered in the Module 5 milestone.

Your PowerPoint presentation should meet the following requirements:

- 17-19 slides *including* the title and reference page,
- APA-level headings,
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 8 folder.

Reach out to your instructor if you have any questions about the assignment.

Option #2: Employee Legal Handbook

For the final Portfolio Project, you will submit an academic, written paper to form the basis of a legal handbook that could be utilized during new employee orientation to develop an organization's employee.

This paper will include:

- An APA title page;
- A description of the organization you developed;
- A listing of all employee professions or disciplines; and
- A list of the topics developed in the Module 5 milestone.
- A paragraph or two defining and discussing the significance of this specific topic and how it applies to the new employee entering your healthcare organization.
- A reference page(s) formatted in APA and utilizes the sources you discovered in the Module 5 milestone.

Your paper should meet the following requirements:

- 9-11 pages in *including* the title and reference page,
- APA-level headings, and
- Follow the [CSU-Global Guide to Writing and APA Requirements](#).

Review the grading rubric, which can be accessed from the Module 8 folder.

Reach out to your instructor if you have any questions about the assignment.

Mastery Exercise (10 points)

COURSE POLICIES

Grading Scale	
A	95.0 – 100
A-	90.0 – 94.9
B+	86.7 – 89.9
B	83.3 – 86.6
B-	80.0 – 83.2
C+	75.0 – 79.9
C	70.0 – 74.9
D	60.0 – 69.9
F	59.9 or below

Course Grading

20% Discussion Participation

0% Opening Exercises

8% Mastery Exercises

37% Critical Thinking Assignments

35% Final Portfolio Project

IN-CLASSROOM POLICIES

For information on late work and incomplete grade policies, please refer to our [In-Classroom Student Policies and Guidelines](#) or the Academic Catalog for comprehensive documentation of CSU-Global institutional policies.

Academic Integrity

Students must assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by the instructor of the course. Academic dishonesty includes cheating, fabrication, facilitating academic dishonesty, plagiarism, reusing /re-purposing your own work (see *CSU-Global Guide to Writing and APA Requirements* for percentage of repurposed work that can be used in an assignment), unauthorized possession of academic materials, and unauthorized collaboration. The CSU-Global Library provides information on how students can avoid plagiarism by understanding what it is and how to use the Library and Internet resources.

Citing Sources with APA Style

All students are expected to follow the *CSU-Global Guide to Writing and APA Requirements* when citing in APA (based on the APA Style Manual, 6th edition) for all assignments. For details on CSU-Global APA style, please review the APA resources within the CSU-Global Library under the “APA Guide & Resources” link. A link to this document should also be provided within most assignment descriptions in your course.

Disability Services Statement

CSU-Global is committed to providing reasonable accommodations for all persons with disabilities. Any student with a documented disability requesting academic accommodations should contact the Disability Resource Coordinator at 720-279-0650 and/or email ada@CSUGlobal.edu for additional information to coordinate reasonable accommodations for students with documented disabilities.

Netiquette

Respect the diversity of opinions among the instructor and classmates and engage with them in a courteous, respectful, and professional manner. All posts and classroom communication must be conducted in accordance with the student code of conduct. Think before you push the Send button. Did you say just what you meant? How will the person on the other end read the words?

Maintain an environment free of harassment, stalking, threats, abuse, insults or humiliation toward the instructor and classmates. This includes, but is not limited to, demeaning written or oral comments of an ethnic, religious, age, disability, sexist (or sexual orientation), or racist nature; and the unwanted sexual advances or intimidations by email, or on discussion boards and other postings within or connected to the online classroom. If you have concerns about something that has been said, please let your instructor know.