

ORG305: Entrepreneurship in the Global Age

Credit Hours: 3

Contact Hours: This is a 3-credit course, offered in accelerated format. This means that 16 weeks of material is covered in 8 weeks. The exact number of hours per week that you can expect to spend on each course will vary based upon the weekly coursework, as well as your study style and preferences. You should plan to spend 14-20 hours per week in each course reading material, interacting on the discussion boards, writing papers, completing projects, and doing research.

Faculty Information



Faculty contact information and office hours can be found on the faculty profile page.

Course Description and Outcomes



Course Description:

A study of the role of the entrepreneur in starting and growing businesses and developing new products and services in today's economy. Analysis of the conditions in which entrepreneurs utilize their creativity and innovation to meet consumer demands in diverse markets.

Course Overview:

This course consists of a study of the theory, organization, development, and operation of entrepreneurial ventures.

This course also explores the nature of entrepreneurial opportunities and the planning necessary to launch a new venture. Concepts surrounding small business management are presented with particular emphasis on the business plan. Topics include the nature of entrepreneurial opportunities, legal and ethical issues, marketing, financial planning, growth, and exit strategies. Examples of entrepreneurship in other countries will be used to support key concepts.

On completion of this course, students will be able to identify and explain entrepreneurial opportunities and understand how to pursue such opportunities.

Course Learning Outcomes:

1. Define entrepreneurship as a field of business.

2. Explain why established firms are usually better than new firms at exploiting entrepreneurial opportunities.
3. Explain why we tend to use heuristics and other “mental shortcut”, and how these shortcuts can affect entrepreneurs.
4. Describe the basic forms of intellectual property protection.
5. Explain why opportunity recognition can be viewed as involving pattern recognition.
6. Describe the basic nature of a business plan, including common sections and their uses, and explain why entrepreneurs should write one.
7. Define feasibility analysis and explain why entrepreneurs should conduct one before launch a new venture.
8. Explain the difference between human capital and social capital and indicate why the founding team of new ventures should be high in both.
9. Explain the basic principles of financial management, including balance sheets, income statements, and cash flow statements.
10. Describe the different sources of capital for new ventures.
11. Define Arrow’s paradox, and explain the problem of disclosure.
12. List the advantages and costs of an initial public offering.
13. List and describe some of the major challenges of growth.
14. Explain how entrepreneurs can select high-performing individuals as employees.
15. Explain the difference between cognitive (idea) and affective conflict.
16. Explain why entrepreneurs of different ages may choose different exit strategies.

Participation & Attendance



Prompt and consistent attendance in your online courses is essential for your success at CSU-Global Campus. Failure to verify your attendance within the first 7 days of this course may result in your withdrawal. If for some reason you would like to drop a course, please contact your advisor.

Online classes have deadlines, assignments, and participation requirements just like on-campus classes. Budget your time carefully and keep an open line of communication with your instructor. If you are having technical problems, problems with your assignments, or other problems that are impeding your progress, let your instructor know as soon as possible.

Course Materials



Required:

Hisrich, R. D., Peters, M. P., & Shepard, D. A. (2014). *Entrepreneurship* (9th ed.). New York, NY: McGraw-Hill. ISBN 13: 9780078029196

Suggested:

NOTE: All non-textbook required readings and materials necessary to complete assignments, discussions, and/or supplemental or required exercises are provided within the course itself. Please read through each course module carefully.

Course Schedule



Due Dates

The Academic Week at CSU-Global begins on Monday and ends the following Sunday.

Discussion Boards: The original post must be completed by Thursday at 11:59 p.m. MT and Peer Responses posted by Sunday 11:59 p.m. MT. Late posts may not be awarded points.

- Opening Exercises: Take the opening exercise before reading each week's content to see which areas you will need to focus on. You may take these exercises as many times as you need. The opening exercises will not affect your final grade.
- Mastery Exercises: Students may access and retake mastery exercises through the last day of class until they achieve the scores they desire.

Critical Thinking: Assignments are due Sunday at 11:59 p.m. MT.

1	<ul style="list-style-type: none"> ● Chapters 1, 2, & 3 in <i>Entrepreneurship</i> ● Belz, F. M. (2013). Shaping the future: Sustainable innovation and entrepreneurship. <i>Social Business, 3</i>(4), 311-324. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (50 points)
2	<ul style="list-style-type: none"> ● Chapters 4, 5, & 6 in <i>Entrepreneurship</i> ● Peiris, I., Akoorie, M. & Sinha, P. (2013). Conceptualizing the process of opportunity identification in international entrepreneurship research. <i>South Asian Journal of Management, 20</i>(3), 7-38. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (60 points)
3	<ul style="list-style-type: none"> ● Chapters 7 & 8 in <i>Entrepreneurship</i> ● Osiri, J. K. (2013). Entrepreneurial marketing: Activating the four P's of marketing strategy in entrepreneurship. <i>Entrepreneurial Executive, 18</i>, 1-6. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (60 points)
4	<ul style="list-style-type: none"> ● Chapter 9 in <i>Entrepreneurship</i> ● Werner, H. & Herman, L. (2012). Adoption of human resource practices within a South African small business: A case study. <i>Journal of Enterprising Culture, 20</i>(4), 459-480 ● Eisenhardt, K. (2013). Top management teams and the performance of entrepreneurial firms. <i>Small Business Economics, 40</i>(4), 805-816. ● Slaper, T. & Hall, T. (2011). The triple bottom line: What it is and how does it work? <i>Indiana Business Review, 86</i>(1), 4-8. ● Coe, N. & Letza, S. (2014). Two decades of the balanced scorecard: A review of developments. <i>Poznan University</i> 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (60 points)

	<i>of Economics Review, 12(1), 63-75.</i>	
5	<ul style="list-style-type: none"> ● Chapter 10 in <i>Entrepreneurship</i> ● Bangs, D. H. (2010). A crash course on financial statements: A crash course on financial statements for small business owners. Irvine, CA: Entrepreneur Press. (Read Part Two, Chapters 6-12.) ● Lister, K. (2011, September) Go with the flow. <i>Entrepreneur</i>. Retrieved from http://www.entrepreneurmag.co.za/advice/financial-management/cash-flow/go-with-the-flow/ 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (70 points)
6	<ul style="list-style-type: none"> ● Chapters 11 & 12 in <i>Entrepreneurship</i> ● Alina, B. (2011). Start-up financing sources: Does gender matter? Some evidence for EU and Romania. <i>Annals of the University of Oradea, Economic Science Series</i> [2011 Supplement], 207-213. ● Mulcahy, D. (2013). Myths about venture capitalists. <i>Harvard Business Review, 91(5)</i>, 80-83. ● Gao, X., Ritter, J., & Zhu, Z. (2013). Where have all the IPO's gone? <i>Journal of Financial and Quantitative Analysis, 48(6)</i>, 1663-1692. ● Rioja, F. & Valev, N. (2014). Stock markets, banks, and the sources of economic growth in low and high income countries. <i>Journal of Economics and Finance, 38(2)</i>, 302-320. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Critical Thinking (70 points)
7	<ul style="list-style-type: none"> ● Chapters 13 & 14 in <i>Entrepreneurship</i> ● Komoszewski, J. (2011, March). Creating a business plan. <i>Investment Advisor, 31(3)</i>, 60-64. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points)
8	<ul style="list-style-type: none"> ● Chapter 15 in <i>Entrepreneurship</i> ● Massey, K.B. & Campbell, N. (2013). Human resource management: Big problem for small business? <i>Entrepreneurial Executive, 18</i>, 77-88. 	<ul style="list-style-type: none"> ● Discussion (25 points) ● Opening Exercise (0 points) ● Mastery Exercise (10 points) ● Portfolio (350 points)

Assignment Details



This course includes the following assignments/projects:

Module 1

Critical Thinking: Choose one of the options below (50 points)

Option 1: Entrepreneurial Opportunity of Interest

Think of an entrepreneurial opportunity. It can be an idea you've had for a new product or service, a product or service you are interested in, or an existing opportunity you've researched, such as franchising. Think critically about the opportunity. Using this week's reading, detail the opportunity and the strategies you would use to generate and exploit the opportunity.

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*

Option 2: Jim Boothe—Inventor

Read Case 2, *Jim Boothe, Inventor* in Part 6 of the text. After considering Jim's situation, write a paper addressing the following.

1. In addition to the business plan, what considerations should Jim make regarding entry into the automatic derailleur opportunity?
2. What strategies would you suggest Jim use to exploit this opportunity?
3. Using this week's reading, evaluate Jim's chances for success. Will he be successful? Why or why not?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*

Module 2

Critical Thinking: Choose one of the options below (60 points)

Option #1: Legal Issues Impacting Entrepreneurial Opportunities

Think of an entrepreneurial opportunity. It can be an idea you've had for a new product or service, a product or service you are interested in, or an existing opportunity you've researched such as franchising. It may be the same opportunity you wrote about in Week 1. Write a paper analyzing the legal issues that would need to be addressed in pursuit of this opportunity. Answer the following questions:

1. What legal protections would be advantageous for the new business to pursue? Why?
2. Would a patent or registered trademark be advantageous? Why?
3. How might governmental regulation impact the pursuit of the new business?
4. What product safety and liability concerns would there be? What would be their impacts?

Your paper should meet the following requirements:

- 2-3 pages in length

- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Option #2: The Gril-Kleen Corporation

Read Case 9, *The Gril-Kleen Corporation*, in Part 6 of the text. Among Warren's many concerns is whether or not to pursue a patent or trademark for the Gril-Kleen product and logo. Considering the legal issues impacting entrepreneurial businesses, write a paper addressing the following:

1. What legal issues does Warren face regarding the expansion of Gril-Kleen Corporation?
2. What legal protections would it be advantageous for Warren to pursue? Why?
3. What product safety and liability issues might Warren need to address? Why?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Module 3

Critical Thinking: Choose one of the options below (60 points)

Option #1: Marketing Plan

Consider your chosen entrepreneurial opportunity and write a marketing plan. Use the web (Google, Bing) to conduct your research. The plan should include the following:

1. Background of the opportunity including industry analysis
2. Definition of the market
3. Competitor analysis
4. Marketing goals and objectives
5. Marketing strategy

Your paper should meet the following requirements:

- 2-3 pages in length
- Include at least 2-3 outside sources
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*

Option #2: Monroe Lock and Security Systems

Read Case 3, *A. Monroe Lock and Security Systems*, in Part 6 of the text. Ray Monroe, the business owner, is thinking of ways to increase his business and feels a new marketing plan is needed. Write a marketing plan for A. Monroe Lock and Security Systems. Use the web (Google, Bing) to conduct your research. The plan should include the following:

1. Background of the opportunity including industry analysis
2. Definition of the market
3. Competitor analysis
4. Marketing goals and objectives
5. Marketing strategy

Your paper should meet the following requirements:

- 2-3 pages in length
- Include at least 2-3 outside sources
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*

Module 4

Critical Thinking: Choose one of the options below (60 points)

Option #1: Organizational Plan

Consider your chosen entrepreneurial opportunity. Write an organizational plan for the opportunity. The plan should include the following:

1. Organizational structure including an organization chart
2. Planning, measurement, and evaluation schemes
3. Rewards
4. Selection criteria
5. Training

(Further description of these sections can be found in Chapter 9 under the section *Designing the Organization*.)

Then, answer the following questions:

- How does the organization chart assist in developing the measurement and evaluation schemes?
- How does the organization chart help to inform job rewards?
- Why is an organization plan necessary?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Option #2: Gourmet to Go

Read Case 7, *Gourmet to Go*, in Part 6 of the text. Jan Jones has a well-researched plan to launch her menu-planning/grocery-delivery company. Initially, the organization's structure will be Jan as the manager with several delivery clerks and order clerks reporting to her. It is anticipated that, as the business grows, an operations manager might be added to supervise the employees.

Write an organizational plan for Gourmet to Go. The plan should include the following:

1. Organization structure including an organization chart
2. Planning, measurement, and evaluation schemes
3. Rewards
4. Selection criteria
5. Training

(Further description of these sections can be found in Chapter 9 under the section *Designing the Organization*.)

Then, answer the following questions:

- How does the organization chart assist in developing the measurement and evaluation schemes?
- How does the organization chart help to inform job rewards?

- Why is an organization plan necessary?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Module 5

Critical Thinking: Choose one of the options below (70 points)

Option #1: Financial Plan

Consider your chosen entrepreneurial opportunity. Write a financial plan for the opportunity. Actual amounts are not required; rather, realistic estimates can be used. The plan should include the following:

1. Three-year pro forma income statement
2. Three-year pro forma cash flow
3. End of first-year balance sheet
4. Break-even analysis

(Further description of these sections can be found in Chapter 10 of the text.)

Then, answer the following questions:

- How do the components of the financial plan relate to each other?
- What can an entrepreneur determine by analyzing the financial plan?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Option #2: Mayu LLC

Read Case 12, *Mayu LLC*, in Part 6 of the text. Then, answer the following questions:

- Given Mayu LLC's income statements and projected cash flows, will Kate's short-term plans be financially sound?
- From the information presented, what can be determined about Mayu LLC's balance sheet and break-even point?
- What financial issues might Kate face? What recommendations do you have for Kate?

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Module 6

Critical Thinking: Choose one of the options below (70 points)

Option #1: Sources of Capital

Consider your chosen entrepreneurial opportunity. Research potential sources of capital that could be accessed in support of the opportunity. For example, JP Morgan Chase is a commercial bank providing small-business loans. Write a paper by responding to the following prompts:

- List potential sources of capital, including the pros and cons of each.
- Is venture capital a viable source? Why or why not?
- How do the philosophy and objectives of a venture capital firm impact the entrepreneur's approach?
- What should an entrepreneur know about the venture capital process?

The Encyclopedia of Business (<http://www.referenceforbusiness.com/small/Bo-Co/Capital.html>) describes numerous other sources for research.

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Option #2: Nature Bros. Ltd.

Read Case 13, *Nature Bros. Ltd.*, in Part 6 of the text. Dale Morris, owner of Nature Bros. Ltd., is in need of money to expand sales, increase markets, and add new products. Research potential sources of capital and write a paper by responding to the following prompts:

- What sources of capital would you recommend Dale pursue? Why?
- Is venture capital an alternative? Why or why not?
- How would the philosophy and objectives of a venture capital firm impact Dale's approach?
- What should Dale know about the venture capital process?

The Encyclopedia of Business (<http://www.referenceforbusiness.com/small/Bo-Co/Capital.html>) describes numerous other sources for research.

Your paper should meet the following requirements:

- 2-3 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include at least 2-3 outside sources

Module 8

Portfolio Project (350 Points)

Select and complete one of the following two choices for the Portfolio Project assignment.

Option #1: The Business Plan

Consider your chosen entrepreneurial opportunity. Using the template, write a business plan for the opportunity. Address all sections as described in the plan.

Your paper should meet the following requirements:

- 8-10 pages in length

- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include a minimum of 3 sources

Business Plan Template—Entrepreneurial Opportunity

Executive Summary (1 page)

The executive summary is an overview of the business plan that is written last, after the other sections of the plan are complete. It explains what your company is, where you want to take it, and why your business will be successful. The executive summary should address the following:

- Brief company description
- Products/services
- Future plans
 - Marketing
 - Organization
 - Finances

Company Description (1-3 pages)

The company description explains what the company does, how it will be structured, and what differentiates it from others in the market. The company description should address the following:

- What is the product/service being sold?
- Why was this product chosen?
- What is the intended market?
- Are there intellectual property issues? If so, how will they be addressed?
- What legal form will the business take? Why?
- What competitive advantage does the company have?

Marketing Plan (2-4 pages)

The marketing plan presents evidence that there is a market for the product/service and details the marketing strategies that will be used to get the product/service sold. The marketing plan should address the following:

- What does the industry analysis show regarding the market environment that will affect marketing strategy?
- What is the definition of the market?
- What is the competition?
- What competitive advantage can the business capitalize on?
- What are the goals and objectives of the marketing strategy?
- How will the goals and objectives be achieved?

Organization Plan (2-4 pages)

The organization plan details the structure of the company, including who does what. It also details how the organization will be managed. The organization plan should address the following:

- What is the organizational structure? (Include an organization chart.)
- How will communication flow within the company?
- How will jobs be defined?
- What is the company's mission/vision?
- What goals and objectives does the company have and how will they be measured?
- How will the company's human resources be managed with respect to rewards, selection criteria, and training?

Financial Plan (2-4 pages)

The financial plan demonstrates that the market research has resulted in financial projections that suggest a successful start-up. Actual dollar amounts are not needed. Realistic estimates can be used or dollar amounts can be taken from existing tables in the text. The financial plan should address the following:

- What assumptions is the financial plan based on?
- Prepare a three-year pro forma income statement. What does it tell the entrepreneur?
- Prepare a three-year pro forma cash flow. What does it tell the entrepreneur?
- Prepare an end of first year balance sheet. What does it show?
- What is the break-even analysis for the company? How did you arrive at that point?
- What sources of funds should the entrepreneur pursue? Why?

Assumptions and Limitations (1 page)

In the process of writing the business plan, you did not always have the detailed information you wanted/needed, and therefore you had to make assumptions. You also encountered limitations where certain criteria or expectations could not be met. Present those assumptions and limitations by addressing the following:

- What assumptions were made?
- What information did you base your assumptions on, and where did you extrapolate it from?
- Build a case for your interpretation of the extrapolated information
- What criteria or expectations posed limitations to the plan?
- How did you work within those limitations?

Option #2: Amy's Bread

Read Case 14, *Amy's Bread*, in Part 6 of the text. Assume that Amy decides to expand her business. Using the template, write a business plan for the expansion. You can choose the expansion to be wholesale only, wholesale and retail, or retail only.

Your paper should meet the following requirements:

- 8-10 pages in length
- Formatted according to *CSU-Global Guide to Writing and APA Requirements*
- Include a minimum of 3 sources

Business Plan Template—Amy's Bread

Executive Summary (1 page)

The executive summary is an overview of the business plan that is written last, after the other sections of the plan are complete. It explains what the company is, where Amy should take it, and why the business will be successful. The executive summary should address the following bullet points:

- Brief company description
- Products/services
- Future plans
 - Marketing
 - Organization
 - Finances

Company Description (1-3 pages)

The company description explains what the company does, how it will be structured, and what differentiates it from others in the market. The company description should address the following bullet points:

- What is the product being sold?
- What is the intended market for expansion?
- Are there legal protections Amy should pursue? If so, how will they be addressed?
- Will there need to be a change in the legal form of the business? Why or why not?

Marketing Plan (2-4 pages)

The marketing plan presents evidence that there is a market for expansion of Amy's Bread and details the marketing strategies that will be used to sell the larger amount of product produced. The marketing plan should address the following:

- What is the definition of the expanded market?
- What is the competition and how will it impact the expansion?
- What existing competitive advantage can Amy's Bread capitalize on?
- What should be done to gain competitive edge for the expanded business?
- What are the goals and objectives of the marketing strategy?
- What methods will be used to achieve the goals and objectives?

Organization Plan (2-4 pages)

The organization plan details the structure of the company, including who does what. It also details how the organization will be managed. The organization plan should address the following:

- What will the organizational structure be after expansion? (Include an organization chart.)
- How will communication flow within the company?
- Will job descriptions change due to the expansion? If so, how?
- Will the mission/vision of Amy's Bread change due to the expansion? If so, how?
- What are the new goals and objectives of Amy's Bread and how will they be measured?
- How will the company's human-resource management change with respect to rewards, selection criteria, and training?

Financial Plan (2-4 pages)

The financial plan demonstrates that the research has resulted in financial projections that suggest a successful expansion. Actual dollar amounts are not needed. Realistic estimates can be used or dollar amounts can be taken from existing tables in the text. The financial plan should address the following:

- What assumptions is the financial plan based on?
- Prepare a three-year pro forma income statement. What does it tell Amy?
- Prepare a three-year pro forma cash flow. What does it tell Amy?
- Prepare an end of first year balance sheet. What does it show?
- What is the break-even analysis for the company? How did you arrive at that point?
- Will the sources of funds Amy has secured be sufficient? Why or why not? Should additional sources be pursued? If so, what?

Assumptions and Limitations (1 page)

In the process of writing the business plan, you did not always have the detailed information you wanted/needed, and therefore you had to make assumptions. You also encountered limitations where certain criteria or expectations could not be met. Present those assumptions and limitations by addressing the following.

- Why was the type of expansion chosen?
- What assumptions were made?
- What information did you base your assumptions on, and where did you extrapolate it from?
- Build a case for your interpretation of the extrapolated information.
- What criteria or expectations posed limitations to the plan?

- How did you work within those limitations?

Course Policies



Course Grading

20% Discussion Participation
 0% Opening Exercises
 8% Mastery Exercises
 37% Critical Thinking Assignments
 35% Final Portfolio Paper

Grading Scale and Policies

A	95.0 – 100
A-	90.0 – 94.9
B+	86.7 – 89.9
B	83.3 – 86.6
B-	80.0 – 83.2
C+	75.0 – 79.9
C	70.0 – 74.9
D	60.0 – 69.9
F	59.9 or below

In-Classroom Policies

For information on late work and incomplete grade policies, please refer to our [In-Classroom Student Policies and Guidelines](#) or the Academic Catalog for comprehensive documentation of CSU-Global institutional policies.

Academic Integrity

Students must assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by the instructor of the course. Academic dishonesty includes cheating, fabrication, facilitating academic dishonesty, plagiarism, reusing /re-purposing your own work (see *CSU-Global Guide to Writing and APA Requirements* for percentage of repurposed work that can be used in an assignment), unauthorized possession of academic materials, and unauthorized collaboration. The CSU-Global Library provides information on how students can avoid plagiarism by understanding what it is and how to use the Library and Internet resources.

Citing Sources with APA Style

All students are expected to follow the *CSU-Global Guide to Writing and APA Requirements* when citing in APA (based on the APA Style Manual, 6th edition) for all assignments. For details on CSU-Global APA style, please review the APA resources within the CSU-Global Library under the “APA Guide & Resources” link. A link to this document should also be provided within most assignment descriptions in your course.

Disability Services Statement

CSU–Global is committed to providing reasonable accommodations for all persons with disabilities. Any student with a documented disability requesting academic accommodations should contact the Disability Resource Coordinator at 720-279-0650 and/or email ada@CSUGlobal.edu for additional information to coordinate reasonable accommodations for students with documented disabilities.

Netiquette

Respect the diversity of opinions among the instructor and classmates and engage with them in a courteous, respectful, and professional manner. All posts and classroom communication must be conducted in accordance with the student code of conduct. Think before you push the Send button. Did you say just what you meant? How will the person on the other end read the words?

Maintain an environment free of harassment, stalking, threats, abuse, insults or humiliation toward the instructor and classmates. This includes, but is not limited to, demeaning written or oral comments of an ethnic, religious, age, disability, sexist (or sexual orientation), or racist nature; and the unwanted sexual advances or intimidations by email, or on discussion boards and other postings within or connected to the online classroom.

If you have concerns about something that has been said, please let your instructor know.