



DORDT  
UNIVERSITY

DEPARTMENT OF BUSINESS ADMINISTRATION

CORE 258

**Leading and Serving Others – Summer 2022 (June 8-August 2)** 3 credits

**Faculty:** [Steve Haney](#) | [Steve.Haney@dordt.edu](mailto:Steve.Haney@dordt.edu) | 484-707-1333 | Office Hours: By Appointment

### Course Overview and Goals:

"Leading and Serving Others" is a general elective for students in any major. It involves the study of human behavior of how individuals influence that behavior. The course reflects a diversity of perspectives on leadership and motivation. Students will examine different models, skills, and styles of leadership, review common traits of effective leaders, and evaluate, from a Christian perspective, the ethical and moral issues facing leaders.

### Students completing this course will be able to:

1. Have a working understanding of "world view" and **religious orientation** in yourself and others. Recognizing the central guiding role of the Bible for effective leadership.
2. A working understanding of **creational structure**. The understanding of leadership theories, systems, and relationships within a framework of Christian stewardship.
3. A working understanding of **creational development**. The understanding of the forces (historical and social) that have shaped leadership and molds our individual response.
4. The skills and commitment necessary for lives of service and a **contemporary response**, and confidently assume leadership positions in the private and public sector environments.

### How this Course is Organized (Each Module is a Week Long):

Module 1: Leading and Serving Others Jun 8-14

Module 2: Being a Leader Jun 15-21

Module 3: Leadership Models Jun 22-28

Module 4: Leadership Skills Jun 29-Jul 5

Module 5: Ethics Jul 6-12

Module 6: Creating a Vision Jul 13-19

Module 7: Working with Opposition Jul 20-26

Module 8: Evaluation and Development of Leadership Jul 27-Aug 2

### Working through the Course:

Within each module, you may work at your own pace, but we will all begin a new module at the same time to build a sense of community by engaging with the content, the instructor, and each other. We will all need to read each other's work, give feedback on projects, encourage one another, and have online conversations.

**Required Readings:**

1. Northouse, P. (2018). *Introduction to leadership: Concepts and practices* (4th ed.). Sage Publications. ISBN: 978-1506330082
2. Kouzes, J. M., & Posner, B. Z. (2017). *The leadership challenge* (6th ed.). Josey-Bass. ISBN: 978-1119278962
3. Blanchard, K., & Hodges, P. (2005). *Lead like Jesus*. Thomas Nelson. ISBN: 978-0849900402
4. (Reference & not required to purchase) Greenleaf, R. G. (1977). *Servant leadership: A journey in the nature of legitimate power and greatness*. Paulist.
5. (Reference & not required to purchase) Covey, S. R. (1991). *Principle-centered leadership*. Summit Books.

**Due Dates:**

Assignments must be submitted by the due date and cannot be submitted late. I will open each assignment on a date noted on the module. Please contact me before the due date if you face unexpected circumstances. Your grade is dependent on submitting on-time assignments.

**Reading, Thinking, Asking Questions, Discussions:**

This online class is a place to explore everything we observe about leadership. We need to open our minds to consider various ways to approach and understanding leadership. Since people rarely agree on everything, we must behave with civility and avoid inappropriate or offensive language. It is important as image-bearers of Christ to avoid personal attacks or criticism, honor the faith commitment of one another, and treat each other with respect.

We can debate and disagree, but in academic discourse, we are expected to back up arguments with evidence. Opinions have their place, but dialog in an educational setting requires compelling, evidence-based arguments to support our conclusions. I am most interested in your willingness and ability to **communicate**, supporting your thinking with evidence. As part of the Business Administration, effective communication (both written & oral) is a central skill we seek to emphasize in the study of leadership.

**Assessment and Grading**

The class has a total of 400-points and the grading scale is as follows:

A 94-100 | A- 90-93 | B+ 87-89 | B 84-86 | B- 80-83 | C+ 77-79 | C 74-76 | C- 70-73  
D+ 67-69 | D 64-66 | D- 60-63 | F 0-60

Grade % Rounding Rule: If the digit is 5,6,7,8 or 9 to the right of the decimal the grade will be rounded up. For example, a 93.5% becomes 94% | If the digit is 0, 1, 2, 3, or 4 to the right of the decimal the grade will be rounded down. For example, a 93.4% becomes 93%

**Assignments**

Assignment Description	Estimated Hours to Complete	Contribution to Final Grade	Aligns with Course Objective
<b>Participation / Case Briefs:</b> Asking questions, commenting on readings, offering insights.	40	40 Points   10%	1,3
<b>Computer Discussion Posts:</b> Weekly topics given to be discussed. Comment on other classmates posts (one post and two comments each week)	25	80 Points   20%	1,2,3,4
<b>Memo's:</b> Weekly assignment worth 10 points. They include short writings, basic analysis, or speaking presentations	30	70 Points   17%	2,3,4
<b>Weekly Quiz:</b> 10 points each to ensure reading insightfully	10	60 Points   15%	3,4
<b>Essay on Model Leadership (3 pages):</b> Incorporates what you have learned and how this information will be used when engaging others	15	25 Points   6%	1,2,3,4
<b>Final Paper:</b> Addresses your leadership skills you possess and how these skills, along with new class skills, will help you serve others	10	25 Points   6%	1,2,3,4
<b>Tests:</b> Two 50-point tests that cover the material identified and analyzed in class	10	100 Points   25%	2,3,4
<b>Total</b>	<b>140 Hours</b>	<b>400 Points (100%)</b>	



DORDT  
UNIVERSITY

DEPARTMENT OF BUSINESS ADMINISTRATION

CORE 258

**Leading and Serving Others – Summer 2022 (June 8-August 2)**

3 credits

**Accommodations:**

Dordt University is committed to providing reasonable accommodations for students with documented qualifying disabilities in accordance with federal laws and university policy. Any student who needs access to accommodations based on the impact of a documented disability should contact the Coordinator of Services for Students with Disabilities (CSSD): Sharon Rosenboom, Academic Enrichment Center, Office: L168, (712) 722-6490, Email: [Sharon.Rosenboom@dordt.edu](mailto:Sharon.Rosenboom@dordt.edu).

**Academic Integrity**

Dordt University is committed to developing a community of Christian scholars where all members accept the responsibility of practicing personal and academic integrity in obedience to biblical teaching. For students, this means not lying, cheating, or stealing others' work to gain academic advantage; it also means opposing academic dishonesty. Students found to be academically dishonest will receive academic sanctions from their professor (from a failing grade on the particular academic task to a failing grade in the course) and will be reported to the Student Life Committee for possible institutional sanctions (from a warning to dismissal from the university). Appeals in such matters will be handled by the student disciplinary process. For more information, see the [Student Handbook](#).

**Electronic Grading Information:**

The final course grade will be determined as outlined in the course syllabus. It is the students' responsibility to keep track of how they are doing as they proceed through the course, based upon information in the syllabus. Any use of an electronic grade book for Dordt courses is limited to the providing of information on individual assignments and at any given time may not be a comprehensive assessment of your course grade.

**Communication:**

I am here to help you meet the objectives of this course. I can only provide assistance when you let me know there is a problem or issue that is interfering with your learning. There are sufficient assignments, so complete all your work on time rather than contacting me late in the session and asking for extra credit assignments (*by then it is too late for either of us to be managing late work*). Please contact me early so I may assist you—in person, via e-mail, or by phone (484-707-1333). The most frequent way I will communicate with the class is through the use of e-mail or on Canvas, which you should regularly consult for updates to the course schedule, assignments, grades, course documents, external links, etc.