



ENG 101: English Composition

Student Syllabus

Course Description

ENG 101: English Composition provides the fundamentals of expository writing and offers practice in reading, interpreting, and responding to texts.

Course Introduction

ENG 101 is designed to meet the composition needs of beginning and returning college students. The primary aim of ENG 101 is to understand academic writing as entering a conversation.

Course Outcomes

Upon completion of this course, the learner will be able to:

1. Recognize academic writing as a conversation to be joined.
2. Identify the idea and format of an academic paper as the means to participating in ongoing conversations.
3. Identify and implement the basic structure of an academic paper.
4. Enter the conversation by starting with ideas or views that have already been expressed by others.
5. Present others' ideas as well as his or her own while clearly distinguishing whose voice is being presented.
6. Discuss a diverse array of ideas in respectful and critical ways.
7. Engage in argument through the analysis of others' arguments and the construction of one's own arguments.
8. Combine the voices of others to strengthen one's own position and points of emphasis.
9. Effectively write summary, response, analysis, and synthesis essays.

Course Texts

Graff, G., & Birkenstein, C. (2021). *They say/I say: The moves that matter in academic writing* (5th ed.). W. W. Norton & Company.
ISBN-13: 978-0393538700
ISBN-10: 0393538702

Textbook Disclaimer

The textbooks for this course were chosen because their primary content directly relates to the objectives of this course. At times, there may be items or issues that are not presented from a proper Christian worldview. As such, the textbooks do not represent an endorsement by Geneva College or the relevant academic department at Geneva College.

Archiving of Online Courses

In order to provide the best service and to eliminate bandwidth bottlenecks, online courses will be removed from Moodle according to a scheduled archiving process. Students will have access in Moodle to courses taken during the current academic year and one previous academic year. Once a course is removed from Moodle, students will no longer have access to their coursework for the archived course. In preparation for the archiving of online courses, students are advised to save copies of their papers and other important coursework offline on a personal computer or other file storage location. Geneva College is not responsible for student files once a course has been archived offline.

Learning and Physical Disabilities Policy

Geneva College values diversity and inclusion and recognizes disabilities as an aspect of diversity. Our shared goal is to create learning environments that are accessible, equitable, and inclusive; ultimately leading to the success of our students in and beyond college. Therefore, Geneva College complies with the ADA as well as Section 504 of the Rehabilitation Act by affording reasonable accommodations to qualified students with disabilities. Any student with a disability who needs academic accommodations should contact Geneva's Student Success Center (SSC) to arrange a confidential appointment with the Director of the SSC before or during the first week of classes. (Some accommodations may take time to put into place, so it is advised to request this appointment as early as possible.) Legally, no retroactive accommodations can be provided.

Accommodations for disabilities are available only as recommended by the SSC. For more details, visit Geneva's website, call 724-847-5005, or stop by the Student Success Center office. The SSC is located on the second floor of the Student Center. Students who have questions about their right to benefits or have grievances under these statutes should contact the Director of the SSC.

Geneva College also offers professional counseling services for students who are experiencing concerns with their overall mental health, either chronic or acute. These services are confidential and free of charge and are provided by Health and Counseling Services. Students can schedule an appointment through [MyGeneva](#) or by contacting Counseling Services at 724-847-4081.

The Grading System

The grading scale is A, B, C, D, and F. Geneva includes pluses (+) and minuses (-) in the determination of the grade point average (GPA). Grade points are assigned for each semester hour of credit earned according to the following system:

Letter Grade	Percentage	GPA	Explanation
A	93.00% - 100.00%	4.0	Excellent
A-	90.00% - 92.99%	3.7	
B+	87.00% - 89.99%	3.3	
B	83.00% - 86.99%	3.0	Good
B-	80.00% - 82.99%	2.7	
C+	77.00% - 79.99%	2.3	
C	73.00% - 76.99%	2.0	Satisfactory
C-	70.00% - 72.99%	1.7	
D+	67.00% - 69.99%	1.3	
D	63.00% - 66.99%	1.0	Less than Satisfactory
D-	60.00% - 62.99%	0.7	
F	< 60.00%	0.0	No Credit Given

NOTE: Students must earn at least a C- to successfully complete ENG 101 and meet the Core requirement for this course.

Policy on Academic Honesty

Because honesty is expected in all college relationships, any form of cheating on exams or any plagiarism in formal written work is punishable by failure in the course. Repeated violations may result in expulsion from the college. Please read the Academic Integrity Policy in the College Catalog.

Students may appeal any disciplinary action by following the procedure laid out in the College's Policy on Academic Integrity.

Students are encouraged to visit www.plagiarism.org in order to clarify what constitutes plagiarism as well as a number of other academic standards. This website also provides directives as to how to avoid committing this act and how to properly cite academic sources.

Turnitin Policy

Students agree that by taking this course all required papers may be subject to submission for textual similarity review to [Turnitin.com](https://www.turnitin.com) for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin reference database solely for the purpose of detecting plagiarism of such papers. Students must agree to the End User License Agreement (EULA) for Turnitin. Use of the Turnitin service is subject to the Usage Policy and Privacy Pledge posted on Turnitin.com.

Participation Policy

In the online environment, **participation is marked by the completion of an academic event in each session (week) of the course.** Academic events include, but are not limited to, submission of a class assignment, participation in class discussion forum, or completion of a quiz/exam.

If no academic event is completed within the first session (Week 1) of a course, the student will be administratively withdrawn from the course. Beyond the first session, if no academic event is completed for a class session, the student will be considered as having not participated in that week of class, which in some cases may result in zeros on the missed assignments and a half-letter grade deduction from the student's final course grade.

If a student does not complete an academic event for two consecutive sessions, the student will either be administratively withdrawn from the course or will receive a final course grade of F, depending on how much of the course has transpired at the time of the second week of nonparticipation. For more details, please review Geneva's Student Handbook ([Undergraduate](#) and [Graduate](#)).

Academic Grievance

For grievances related to grading and other course academic policies, the student should follow the published Academic Grievance Policy in the College Catalog.

Course Evaluation

Criteria	Points Breakdown	Points
Discussion Forums (8)	40 points each	320 points
Exercises (4)	60 points each	240 points
Summary Essay	One Submission	50 points
Response Essay	One Submission	75 points
Analysis Essay	One Submission	50 points

Synthesis Essay	One Submission	75 points
Total		810 points

Assignment Descriptions

Discussion Forums

Class participation is monitored by postings and responses in the discussion forum. Typically, class participation is composed of two parts:

- a. Part 1 – Requires you to go to your discussion forum and post a response to a question or prompt that is written in your syllabus by 11:55 pm (EST) Wednesday of your scheduled session week. Your instructor will generally respond to your post within 24 hours. Depending on the nature of the assignment, the instructor may have a follow up question for you, ask you for clarification or further details, or direct your conversation to someone else for rebuttal.
- b. Part 2 – Respond back to your instructor’s post. In addition, post a response to at least two of your fellow classmates’ postings, using 1 or 2 paragraphs. Your response should further the discussion (e.g., ask a question, provide further information or examples, or introduce a different opinion). In particular, one response to a classmate **MUST** be in the form of a question that seeks to further the conversation. Your question must be posed by 11:55 pm (EST) Friday of the scheduled session week so that your classmate has adequate time to answer it.

Likewise, if a question is posed to you by Friday night, you are also required to answer it.

Part 2 of these online activities (response to instructor, response to classmates’ questions of you, and responses to your classmates) must be completed by 11:55 pm (EST) Saturday of each session.

Your posting and responses will be graded by your instructor.

Exercises

During this course, there will be four exercise submissions. These exercises will help students practice key writing strategies or generate ideas for essays. Specific instructions for completing these exercises can be found in the course outline below.

- Session 1 – Exercise 1 and Exercise 2
- Session 2 – Exercise 3
- Session 4 – Exercise 4
- Session 7 – Exercise 5

All exercises are to be completed by 11:55 pm (EST) Saturday of the designated session week.

Essays

Throughout this course, students will complete four written assignments that will challenge them to enter conversations through various modes of writing: summary, response, analysis, and synthesis. Specific instructions for completing these written assignments can be found in the course outline below.

- Session 3: Summary Essay
- Session 5: Response Essay
- Session 6: Analysis Essay
- Session 8: Synthesis Essay

Each of these written assignments will be graded on content, style, and timeliness. They should adhere to all page length requirements and typical MLA style and formatting (double spacing, proper citations, etc.).

All written assignments are due by 11:55 pm (EST) Saturday of the designated session week.