

Course Number: HCM 5000

Course Title: Intro to Health Care Management

Course Description:

Focuses on the health care system of the United States. The student will explore the characteristics that make this system unique and complex. Students will be introduced to the evolution, financing, and administration of a variety of health care organizations.

Prerequisites: MBA5000.

Credit hours: 3

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

1. Describe the private, governmental, professional, and economic contributions to the development and operation of the health care system.
2. Describe the types and interrelationships of health care facilities, services, and personnel.
3. Understand the influences of public sector health policy making and implementation processes.
4. Understand the major ethical, economic, professional and legal issues confronting providers, insurers, public policymakers and consumers.
5. Describe special problems of high-risk populations and health system responses.
6. Identify and describe the quality control activities of the current health care system and relate service provider behaviors to legal, ethical, and financial considerations.
7. Describe the values and assumptions that underlie the changing priorities in health planning resource allocations.

Indiana Tech
College of Professional Studies
HCM 5000 Introduction to Health Care Management
Online Syllabus Course Content

Instructor Information

Please see Professor Profile at the Blackboard instructional site.

Course Schedule

Please see Course Schedule in the Course Syllabus area of the Blackboard instructional site.

Online Course Policies

All of the online courses taken by students are required to follow the policies posted online at <https://online.indianatech.edu/tech-policies/policies/>. Please review the posted policies carefully. If you are unable to abide by the policies listed, please contact the Warrior Information Network (WIN) at 888.832.4742 and request to withdraw from this course.

Textbook

Sultz, H. A. & Young, K. M. (2008). *Health care USA: Understanding its organization and delivery*. (6th ed.). Sudbury, MA: Jones and Bartlett Publishers.

Grading Events & Grading Criteria

Unless otherwise specified, all assignments must be submitted via Blackboard.

You will have a variety of ways to demonstrate what you learn in this course. The grading events/efforts in HCM 5000 and the points available for each are listed below:

Grading Event	Points	Total
Course Preparation Quiz	1 @ 20 pts	20
Discussion Boards	6 @ 20 pts each	120
Homework Assignments	6 @ 40 pts each	240
Midterm Exam	1 @ 120 pts	120
Final Exam	1 @ 150 pts	150
Final Project	1 @ 370 pts	370
TOTAL		1020

GRADING CRITERIA FOR DISCUSSION BOARD, HOMEWORK, AND FINAL PROJECT

1. Each of your homework and discussion assignments will be graded on the basis of both Content and Quality. Please consult the Rubrics provided for guidelines.

2. Content points are earned by having all requested information included and essentially correct according to course principles.
3. Quality points are earned by adding in your own experiences, explanations, and insights - going beyond the "book" answer
4. For your Homework Assignment, you will use your Textbook as a jump off point. You are then required to use 2 sources beyond your Textbook to support your statements and opinions. Chosen sources need to be both reliable and current; 2000 and forward.
5. Your Final Project will be to fix the Health Care Crisis in America. This is your opportunity to put into motion the concepts and ideas to which you have been exposed through your reading and discussions over the course of this class. Yes, this is a BIG project; it is worth 37% of your final grade. However, we must start somewhere. Why not with you? Because this is your Project, I am offering only the basic guidelines. Should you find that you need further direction, of course I am available to you.
 Overall Guidelines:
 Your Final Project is to be 10 – 20 pages in length; not including the Title page or Bibliography.
 For ease of reading, please use 12-point font; double-spaced; 1-inch margins.
 You will need an Introduction as well as a Conclusion.
 Please include headings to introduce your various subcategories.
 You are required to use at least 10 reliable and current published sources (2000 and forward).
 You are welcome to use no more than two interviews; cited appropriately.
 You will need both a Title page and a Bibliography.
 You will need to use either MLA or APA guidelines.
 Because of the size of your Final Project, it is in your best interest not to wait until the last week of class.
6. Please be mindful of all your due dates which have been spelled out for you in the Course Schedule. Points will be deducted for work submitted late.

The following grading scale will be used to assign a grade at the end of the course:

Percentage Achieved	Grade	Percentage Achieved	Grade
90% or above	A	70% or above	C
80% or above	B	Below 70%	F

Late Assignments

All assignments and required online activities are due according to the deadline listed in the course schedule. Granting deadline extension is the course instructor's autonomy.

Incompletes

If you are unable to complete the requirements for this course due to extenuating circumstances, an Incomplete grade (I) may be granted if you meet the general guidelines stated below.

General Guidelines for submitting a course incomplete request:

- More than 50% of the course session has elapsed.
- The student has encountered an unexpected situation that is beyond his or her control.
- The student is ○ in good academic standing -- up-to-date on all of the course assignments and has at least an overall passing grade,
- able to complete all of the remaining coursework within a session (5 weeks for a undergraduate course and 6 weeks for a graduate course) that immediately follows the session the student is currently enrolled, and
- able to provide support documentations to substantiate the need for extra time should a session is not enough to complete the course requirements.

If an Incomplete is granted, the instructor will set a deadline for all work to be completed. **The deadline cannot go past one (1) session.** All incomplete grades are subject to approval by the designated university authority.

Course Related Communication

Online courses are conducted in an accelerated format. Timely communication is very important. When receiving emails from your classmates or instructor, please respond as soon as you can.

Students are REQUIRED to use their Indiana Tech email account for all course related communication. The most direct, and effective, way to email your course instructor, and classmates, is by using the Send Email function from the Blackboard course site. When you use the Send Email function, you automatically receive a carbon copy of the email you sent. In the event when you need to substantiate your claim that you did email your classmates or instructor, you can show that carbon copy to the person(s) who requested it.

Please note that Blackboard only permits you to send email, it does not provide you with the check email function. All of the emails your classmates and instructor sent to you will be delivered to your Indiana Tech email account. You are strongly encouraged to check your Indiana Tech email account regularly, preferably several times a week, to minimize the likelihood of miscommunication.

The University policy requires each online course instructor to respond to a student's email within 24 hours. Unless there is an extraneous situation that prevents the instructor from following this rule, you can expect to hear from the instructor within 24 hours. If you don't receive a reply within 24 hours, please do not hesitate to follow up with another email or forward the carbon copy of the email you sent to

OnlineSupport@IndianaTech.edu with a note “Please help. It’s been 24 hours and I have not heard from my instructor” and the University support staff will act on your behalf to contact your course instructor.