

Course Number: MBA 5310

Course Title: Business Ethics

Course Description:

In this course students learn about the complex responsibilities facing business leaders today. Through cases about difficult managerial decisions, the course examines the legal, ethical and economic responsibility of corporate leaders. It also teaches students about management and governance systems leaders can use to promote responsible conduct by companies and their employees, and shows how personal values can play a critical role in effective leadership.

Prerequisites: None.

Credit hours: 3

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

1. Explain the major approaches to business ethics.
2. Analyze the models of management ethics.
3. Evaluate consequence-based and duty-based principles of ethics.
4. Evaluate the

Indiana Tech
College of Professional Studies
MBA 5310 Business Ethics
Online Syllabus Course Content

Instructor Information

Please see Professor Profile at the Blackboard instructional site.

Course Schedule

Please see Course Schedule in the Course Syllabus area of the Blackboard instructional site.

Online Course Policies

All of the online courses taken by students are required to follow the policies posted online at <http://online.indianatech.edu/tech-policies/policies/>. Please review the posted policies carefully. If you are unable to abide by the policies listed, please contact the Warrior Information Network (WIN) at 888.832.4742 and request to withdraw from this course.

Textbook

Hartman, L. P., DesJardins, J., & MacDonald, C. (2018). *Business ethics: Decision making for personal integrity & social responsibility* (4th ed.). New York, NY: McGraw-Hill Education.

Grading Events & Grading Criteria

Unless otherwise specified, all assignments must be submitted via Blackboard.

Each module will have the following components as grading opportunities:

- Case paper using a case from our text which you will analyze, supporting your positions with ethical concepts, worth 20 points
- An assessment quiz over each individual chapter in the module, worth 20 points
- Review of a current event article involving business ethics, worth 10 points
- Postings and responses to discussion board questions, worth 20 points
- Completion of a practical application assignment from the module section, worth 20 points
- A final examination over the chapters assigned in the course. The exam will be worth 120 points (60 questions), and you will have 90 minutes to complete the examination. Note you must complete the examination by the due date or you

will not be able to access it. Also, once you access an examination, you must complete it. There is no starting over or resuming an exam.

More specific descriptions of these assignments can be found under the Assignments tab within each Module.

Event/Assignment	Points Available
Course Preparation Quiz	15 pts
Case paper (4 x 20 points)	80 pts
Assessment quiz (10 x 20 points)	200 pts
Current event (4 x 10 points)	40 pts
Discussion Board (4 x 20 points)	80 pts
Practical Application (4 x 20 points)	80 pts
Final Exam (120 points)	<u>120 pts</u>
Total	615 pts

Grading Scale

The following grading scale will be used to assign a grade at the end of the course:

Percentage Achieved	Grade	Percentage Achieved	Grade
93% or above	A	80% or above	B-
90% or above	A-	77% or above	C+
87% or above	B+	70% or above	C
83% or above	B	Below 70%	F

Late Assignments

All assignments and required online activities are due according to the deadline listed in the course schedule. Granting deadline extensions is the course instructor's autonomy.

Incompletes

If you are unable to complete the requirements for this course due to extenuating circumstances, an Incomplete grade (I) may be granted if you meet the general guidelines stated below.

General Guidelines for submitting a course incomplete request:

- More than 50% of the course session has elapsed.
- The student has encountered an unexpected situation that is beyond his or her control.
- The student is ○ in good academic standing -- up-to-date on all of the course assignments and has at least an overall passing grade,
 - able to complete all of the remaining coursework within a session (5 weeks for a undergraduate course and 6 weeks for a graduate course) that immediately follows the session the student is currently enrolled, and
 - able to provide support documentations to substantiate the need for extra time should a session is not enough to complete the course requirements.

If an Incomplete is granted, the instructor will set a deadline for all work to be completed. **The deadline cannot go past one (1) session.** All incomplete grades and deadlines are subject to approval by the designated university authority.

Course Related Communication

Online courses are conducted in an accelerated format. Timely communication is very important. When receiving emails from your classmates or instructor, please respond as soon as you can.

Students are REQUIRED to use their Indiana Tech email account for all course related communication. The most direct, and effective, way to email your course instructor and classmates, is by using the Send Email function within the Blackboard course site. When you use the Send Email function, you automatically receive a carbon copy of the email you sent. In the event when you need to substantiate your claim that you did email your classmates or instructor, you can show that carbon copy to the person(s) who requested it. Please note that Blackboard only permits you to send email, it does not provide you with the check email function. All of the emails your classmates and instructor send to you will be delivered to your Indiana Tech email account. You are strongly encouraged to check your Indiana Tech email account regularly, preferably several times a week, to minimize the likelihood of miscommunication.

The University policy requires each online course instructor to respond to a student's email within 24 hours. Unless there is an extraneous situation that prevents the instructor from following this rule, you can expect to hear from the instructor within 24 hours. If you don't receive a reply within 24 hours, please do not hesitate to follow up with another email or forward the carbon copy of the email you sent to

OnlineSupport@IndianaTech.edu with a note "Please help. It's been 24 hours and I have not heard from my instructor" and the University support staff will act on your behalf to contact your course instructor.