

**Course Number:** OL 3400

**Course Title:** Financial Systems for Decision-Making

**Course Description:**

This course addresses the analysis of managerial planning and control systems. It examines the development and administration of operating reports, budgets, and financial support systems. Accounting vocabulary and financial statement analysis are also introduced, emphasizing financial information for effective organizational leadership.

**Prerequisites:** OL 3300 for business majors; MA 2025 for IS majors, IME2110 for ENE and IME majors.

**Credit hours:** 3

**Learning Outcomes:**

Upon the successful completion of this course, a student will be able to:

1. Select the appropriate accounting and financial systems used in various types of businesses.
2. Establish a financial structure for a business and evaluate its cost basis.
3. Evaluate financial statements and give an opinion about the company



**College of Professional Studies**  
**OL 3400 Financial Systems for Decision-Making**  
**Online Course Syllabus Content**

**Instructor Information**

Please see Professor Profile at the Blackboard instructional site.

**Course Schedule**

Please see Course Schedule in the Course Syllabus area of the Blackboard instructional site.

**Online Course Policies**

All of the online courses taken by students are required to follow the policies posted online at <http://online.indianatech.edu/tech-policies/policies/>. Please review the posted policies carefully. If you are unable to abide by the policies listed, please contact the Warrior Information Network (WIN) at 888.832.4742 and request to withdraw from this course.

**Textbook**

Warren, C. (2011). *Survey of accounting* (5th edition). Mason, OH: South-Western Cengage.

**Grading Events & Grading Criteria**

**All assignments must be submitted via Blackboard**

Grading Event	Quantity	Points
Course Preparation Quiz	1	10
Discussion	5	50
Homework	5	50
Total		510

**Grading Criteria**

Outside research using the Internet and other sources is necessary for all assignments. Note that this course, a mixture of Accounting and Finance, is a quantitative *and* qualitative course.

Discussion board initial post: This is a substantial post of at least 250 words. Include in-text citations of your text author, year published, and page number to identify the location of your answer (i.e. Warren, 2011, p. 29). Conduct outside research and include these other authors with citations to add the required strength and validity to your

answers, in addition to citing Warren. **Do not cite Wikipedia** as a source as this is not considered to be a credible source. Do not cite dictionaries or encyclopedias of any kind, such as Investopedia. These are not considered college-level scholarly sources. After addressing the core concepts underlying each question, ***provide examples that illustrate*** your comprehension of the principles and demonstrate the ability to apply these principles to real-world situations. What does the topic look like in your world? Apply context to the concepts. Each class member's discussion board post should be unique and original.

Post at least one comment on the Discussion Board to a classmate's primary post. These should be substantive. Avoid short one or two line questions or comments.

Be sure to respond to all questions and comments made to your posts. Do not leave a question or comment unanswered!

After completing each entry post (Primary Post, classmate comment, and replies to classmates), exit completely from Blackboard. Then, re-enter the Blackboard course site, and bring up the posting. Ensure that it is visible. Use Google Chrome or Firefox as your web browser. It is the student's responsibility to ensure that the post is visible.

The homework assignments (not discussion board) are submitted to the instructor via Blackboard. Again, be sure to cite references of your text and other sources.

1. **Must include in-text citations of author's last name, year published, and page #-including when you cite your text- For example (Warren, 2011, p. 235).** This adds strength and validity to your opinions, avoids plagiarism, and facilitates the demonstration of having read the assignment. Use your text and outside sources for every answer. Do not submit unsubstantiated opinions, hearsay, or conjecture.
2. Must be done in the proper format, with question typed in bold, and answer in regular type beneath it.
3. Must be substantive and answer the question(s) thoroughly.

Be sure to read all announcements and emails and follow specific directions given in them very closely. Details will be in those announcements regarding posting format, mechanics, in-text citations, and follow-ups to previous week's assignments.

Discussion Board grades are based on a number of criteria, including quality of posts (primary, classmate comment, and replies), timeliness, discussion board activity, citations (text author and outside research), scholarly responses, following directions, format of question in bold, answer beneath it in regular type.

Below is the code which will be used for Blackboard grade book for point deductions:

1 = Text author (Warren, 2011) not cited, not cited enough, or cited incorrectly. You must use author's last name, year published, and page # for each comment taken directly or paraphrased from the book. Example: (Hill, 2007, p. 123).

2 = Outside research-quality or quantity. Not cited sufficiently (not enough outside research cited, not scholarly/reliable source), or cited incorrectly.

3 = Format of typing question exactly as given in bold, then answer beneath it in regular type, then the next question in bold, etc.

4 = Too brief - Needs to be expanded

5 = Did not make a minimum of one substantive, unique classmate comment to others' primary posts.

6 = Did not make individual, unique replies to each classmate who commented on your primary post or did not make a substantive reply to each.

7 = Answer was wrong or did not fully answer the question.

8 = Did not follow directions

These number codes will be used in the Blackboard grade book. Any other point deductions will be spelled out specifically.

### **Grading Scale**

The following grading scale will be used to assign a grade at the end of the course:

Percentage Achieved	Grade	Percentage Achieved	Grade	Percentage Achieved	Grade
93% or above	A	80% or above	B-	70% or above	C-
90% or above	A-	77% or above	C+	60% or above	D
87% or above	B+	73% or above	C	Below 60%	F
83% or above	B				

### **Late Assignments**

All assignments and required online activities are due according to the deadline listed in the course schedule. Granting deadline extension is the course instructor's autonomy.

### **Incompletes**

If you are unable to complete the requirements for this course due to extenuating circumstances, an Incomplete grade (I) may be granted if you meet the general guidelines stated below.

General Guidelines for submitting a course incomplete request:

- More than 50% of the course session has elapsed.
- The student has encountered an unexpected situation that is beyond his or her control.
- The student is
  - in good academic standing -- up-to-date on all of the course assignments and has at least an overall passing grade,
  - able to complete all of the remaining coursework within a session (5 weeks for a undergraduate course and 6 weeks for a graduate course) that immediately follows the session the student is currently enrolled, and
  - able to provide support documentations to substantiate the need for extra time should a session is not enough to complete the course requirements.

If an Incomplete is granted, the instructor will set a deadline for all work to be completed. **The deadline cannot go past one (1) session.** All incomplete grades are subject to approval by the designated university authority.

## Course Related Communication

Online courses are conducted in an accelerated format. Timely communication is very important. When receiving emails from your classmates or instructor, please respond as soon as you can.

Students are REQUIRED to use their Indiana Tech email account for all course related communication. The most direct, and effective, way to email your course instructor and classmates, is by using the Send Email function within the Blackboard course site. When you use the Send Email function, you automatically receive a carbon copy of the email you sent. In the event when you need to substantiate your claim that you did email your classmates or instructor, you can show that carbon copy to the person(s) who requested it.

Please note that Blackboard only permits you to send email, it does not provide you with the check email function. All of the emails your classmates and instructor send to you will be delivered to your Indiana Tech email account. You are strongly encouraged to check your Indiana Tech email account regularly, preferably several times a week, to minimize the likelihood of miscommunication.

The University policy requires each online course instructor to respond to a student's email within 24 hours. Unless there is an extraneous situation that prevents the instructor from following this rule, you can expect to hear from the instructor within 24 hours. If you don't receive a reply within 24 hours, please do not hesitate to follow up with another email or forward the carbon copy of the email you sent to [OnlineSupport@IndianaTech.edu](mailto:OnlineSupport@IndianaTech.edu) with a note "Please help. It's been 24 hours and I have

not heard from my instructor” and the University support staff will act on your behalf to contact your course instructor.