

# Syllabus

## ACC-491: Accounting Seminar

### Course Description

This course on Accounting Information Systems will look at this area of study through the disciplines of accounting, management, finance, and information systems. The course will be broken out into five parts: AIS fundamentals, documentation techniques, information technology, business processes, and ethics and auditing. Throughout the course there will be a concerted emphasis on critical thinking and professional judgment.

**Credit Hours:** 3

**Prerequisite Courses:** ACC-423 and ACC-451.

### Course Outcomes

Upon completion of this course you should be able to:

1. Assess the nature of accounting information systems while developing professional judgment, focusing on the accounting cycle, including different views of ethical thought, and building upon the foundation of internal control.
2. Analyze accounting information systems through flowcharting and data flow diagramming.
3. Analyze how e-business, computer networking, and system security are affected by information technology.
4. Analyze the business processes that affect sales and collections, acquisitions and payments, and other areas of a company.
5. Apply the importance of ethics as it relates to accounting information systems and the connection between auditing and accounting information systems.
6. Integrate biblical principles related to accounting information systems.

### Course Textbook

Hurt, R. L. (2016). *Accounting information systems: Basic concepts and current issues* (4th ed.). New York, NY: McGraw-Hill/Irwin.

### Student Online Resource

Textbook resource website: <http://www.mhhe.com/hurt4e>

### Summary of Assignments

Workshop	Concepts & Questions	Quizzes	EOC Activities	Total Points per Workshop
<b>Workshop 1</b>	20	50	120	190
<b>Workshop 2</b>	20	50	120	190

<b>Workshop 3</b>	20	50	120	190
<b>Workshop 4</b>	20	50	120	190
<b>Workshop 5</b>	20	100	120	240
<b>TOTAL</b>	<b>100</b>	<b>300</b>	<b>600</b>	<b>1000</b>

## Grading Scale

Grade	Quality Points Per Credit	Percentage	Score
<b>A</b>	4.0	95% - 100%	950 – 1000
<b>A-</b>	3.7	92% - 94.9%	920 – 949
<b>B+</b>	3.3	89% - 91.9%	890 – 919
<b>B</b>	3.0	85% - 88.9%	850 – 889
<b>B-</b>	2.7	82% - 84.9%	820 – 849
<b>C+</b>	2.3	79% - 81.9%	790 – 819
<b>C</b>	2.0	75% - 78.9%	750 – 789
<b>C-</b>	1.7	72% - 74.9%	720 – 749
<b>D+</b>	1.3	69% - 71.9%	690 – 719
<b>D</b>	1.0	65% - 68.9%	650 – 689
<b>F</b>	.0	0% - 64.9%	0 – 649

## Grading Policies

Your grading policy for your course is dependent on your school and program. Your grading policies can be found in the IWU Catalog.

## Letter Grade Equivalencies

Grade	Description of Work
<b>A</b>	Clearly stands out as excellent performance. Has unusually sharp insights into material and initiates thoughtful questions. Sees many sides of an issue. Articulates well and writes logically and clearly. Integrates ideas previously learned from this and other disciplines. Anticipates next steps in progression of ideas. Example "A" work should be of such nature that it could be put on reserve for all cohort members to review and emulate. The "A" cohort member is, in fact, an example for others to follow.
<b>B</b>	Demonstrates a solid comprehension of the subject matter and always accomplishes all course requirements. Serves as an active participant and listener. Communicates orally and in writing at an acceptable level for the degree program. Work shows intuition and creativity. Example "B" work indicates good quality of performance and is given in recognition for solid work; a "B" should be considered a good grade and awarded to those who submit assignments of quality less than the exemplary work described above.
<b>C</b>	Quality and quantity of work in and out of class is average. Has marginal comprehension, communication skills, or initiative. Requirements of the assignments are addressed at least minimally.
<b>D</b>	Quality and quantity of work is below average. Has minimal comprehension, communication skills, or initiative. Requirements of the assignments are addressed at below acceptable levels.
<b>F</b>	Quality and quantity of work is unacceptable and does not qualify the student to progress to a more advanced level of work.

## Course Assignments

## Workshop One Outline

Title	Due Dates	Time	Points
<b>Totals</b>		<b>18.5 hours*</b>	<b>190</b>

Title	Due Dates	Time	Points
<b>1.1 Devotional</b>	Due prior to the workshop.	.5 hours	0
<b>1.2 Reading: Textbook Reading</b>	Due prior to the workshop.	3 hours	0
<b>1.3 Discussion: WS1 Concepts and Questions</b>	Post your initial response by the end of the fourth day of the workshop and your two responses by the end of the workshop.	2 hours	20
<b>1.4 Assignment: End of Chapter Activities</b>	Due by the end of the workshop.	9 hours	120
<b>1.5 Quiz: WS1</b>	Due by the end of the workshop.	4 hours	50
<b>Totals</b>		<b>18.5 hours*</b>	<b>190</b>

## Workshop Two Outline

Title	Due Dates	Time	Points
<b>2.1 Devotional</b>	Due prior to the workshop.	.5 hours	0
<b>2.2 Reading: Textbook Reading</b>	Due prior to the workshop.	3 hours	0
<b>2.3 Discussion: WS2 Concepts and Questions</b>	Post your initial response by the end of the fourth day of the workshop and your two responses by the end of the workshop.	2 hours	20
<b>2.4 Assignment: End of Chapter Activities</b>	Due by the end of the workshop.	9 hours	120
<b>2.5 Quiz: WS2</b>	Due by the end of the workshop.	4 hours	50
<b>Totals</b>		<b>18.5 hours*</b>	<b>190</b>

## Workshop Three Outline

Title	Due Dates	Time	Points
<b>3.1 Devotional</b>	Due prior to the workshop.	.5 hours	0
<b>3.2 Reading: Textbook Reading</b>	Due prior to the workshop.	4 hours	0
<b>3.3 Discussion: WS3 Concepts and Questions</b>	Post your initial response by the end of the fourth day of the workshop and your two responses by the end of the workshop.	2 hours	20
<b>Totals</b>		<b>16.5 hours*</b>	<b>190</b>

Title	Due Dates	Time	Points
<b>3.4 Assignment: End of Chapter Activities</b>	Due by the end of the workshop.	<b>6 hours</b>	120
<b>3.5 Quiz: WS3</b>	Due by the end of the workshop.	<b>4 hours</b>	50
<b>Totals</b>		<b>16.5 hours*</b>	<b>190</b>

## Workshop Four Outline

Title	Due Dates	Time	Points
<b>4.1 Devotional</b>	Due prior to the workshop.	<b>.5 hours</b>	0
<b>4.2 Reading: Textbook Reading</b>	Due prior to the workshop.	<b>3 hours</b>	0
<b>4.3 Discussion: WS4 Concepts and Questions</b>	Post your initial response by the end of the fourth day of the workshop and your two responses by the end of the workshop.	<b>2 hour</b>	20
<b>4.4 Assignment: End of Chapter Activities</b>	Due by the end of the workshop.	<b>9 hours</b>	120
<b>4.5 Quiz: WS4</b>	Due by the end of the workshop.	<b>4 hours</b>	50
<b>Totals</b>		<b>18.5 hours*</b>	<b>190</b>

## Workshop Five Outline

Title	Due Dates	Time	Points
<b>5.1 Devotional</b>	Due prior to the workshop.	<b>.5 hours</b>	0
<b>5.2 Reading: Textbook Reading</b>	Due prior to the workshop.	<b>3 hours</b>	0
<b>5.3 Discussion: WS5 Concepts and Questions</b>	Post your initial response by the end of the fourth day of the workshop and your two responses by the end of the workshop.	<b>2 hours</b>	20
<b>5.4 Assignment: End of Chapter Activities</b>	Due by the end of the workshop.	<b>9 hours</b>	120
<b>5.5 Quiz: WS5</b>	Due by the end of the workshop.	<b>4 hours</b>	50
<b>5.6 Test: Outbound Test</b>	Due by the end of the workshop.	<b>2 hours</b>	50
<b>Totals</b>		<b>20.5 hours*</b>	<b>240</b>

Title	Due Dates	Time	Points
<b>End of Course Survey</b>	Due by the end of the workshop.	-	10 Points Extra Credit
<b>Totals</b>		<b>20.5 hours*</b>	<b>240</b>

\*These timings are based on estimations of average times to complete each assignment. Actual assignment completion times will vary.

## Expectations, Policies, and Important Student Information

School/Division	Link
DeVoe School of Business Division of Liberal Arts School of Services and Leadership	<a href="#">View School/Division Expectations, Policies, and Student Information</a>
School of Educational Leadership	<a href="#">View School/Division Expectations, Policies, and Student Information</a>
Wesley Seminary @ IWU	<a href="#">View School/Division Expectations, Policies, and Student Information</a>
Nursing - Undergraduate	<a href="#">View School/Division Expectations, Policies, and Student Information</a>
Nursing - Graduate	<a href="#">View School/Division Expectations, Policies, and Student Information</a>