



Syllabus



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CRJ-468: Criminal Justice Administration

Written by:

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Course Description

Students will analyze and evaluate management of and leadership within criminal justice agencies.

Credit Hours: 3

Prerequisite Courses: None

Prerequisite Skills and Knowledge: None

Course Outcomes

Upon completion of this course, you should be able to:

1. Compare leadership with management.
2. Evaluate leadership practice and performance within criminal justice agencies.
3. Analyze the implications of ethical behavior on leadership.
4. Evaluate organizational performance and make suggestions for improvement.
5. Analyze the traits shared by effective leaders.
6. Integrate Biblical principles related to Criminal Justice or leadership.

Course Textbook

Stojkovic, S., Kalinich, D., & Klofas, J. (2015). *Criminal justice organizations: Administration and management* (6th ed.). Boston, MA: Cengage.

Course Technology

- Computer with Internet access.

Grading Scale

Grade	Quality Points Per Credit	Percentage	Score
A	4.0	95%–100%	950–1000
A-	3.7	92%–94.9%	920–949
B+	3.3	89%–91.9%	890–919
B	3.0	85%–88.9%	850–889
B-	2.7	82%–84.9%	820–849
C+	2.3	79%–81.9%	790–819
C	2.0	75%–78.9%	750–789
C-	1.7	72%–74.9%	720–749
D+	1.3	69%–71.9%	690–719
D	1.0	65%–68.9%	650–689
F	0.0	0%–64.9%	0–649

Grading Policies

Your grading policy for your course is dependent on your school and program. Your grading policies can be found in the IWU Catalog.

Letter Grade Equivalencies

Grade	Description of Work
	Clearly stands out as excellent performance. Has unusually sharp insights into material and initiates thoughtful questions. Sees many sides of an issue. Articulates well and writes logically and clearly. Integrates ideas previously

A	learned from this and other disciplines. Anticipates next steps in progression of ideas. Example "A" work should be of such nature that it could be put on reserve for all cohort members to review and emulate. The "A" cohort member is, in fact, an example for others to follow.
B	Demonstrates a solid comprehension of the subject matter and always accomplishes all course requirements. Serves as an active participant and listener. Communicates orally and in writing at an acceptable level for the degree program. Work shows intuition and creativity. Example "B" work indicates good quality of performance and is given in recognition for solid work; a "B" should be considered a good grade and awarded to those who submit assignments of quality less than the exemplary work described above.
C	Quality and quantity of work in and out of class are average. Has marginal comprehension, communication skills, or initiative. Requirements of the assignments are addressed at least minimally.
D	Quality and quantity of work are below average. Has minimal comprehension, communication skills, or initiative. Requirements of the assignments are addressed at below-acceptable levels.
F	Quality and quantity of work are unacceptable and do not qualify the student to progress to a more advanced level of work.

Course Summary

Workshop	Devotional*	Discussion*	Journal*	Dropbox*	Total Points
Workshop One	1/10	1/50	1/50	1/75	185
Workshop Two	1/10	1/50	1/50	1/75	185
Workshop Three	1/10	1/50	1/50	1/75	185
Workshop Four	1/10	1/50	1/50	1/75	185
Workshop Five	1/10	1/50	1/50	1/150	260
Course Totals	5/50	5/250	5/250	5/450	1000

* Number of Activities/Sum Point Totals

Course Assignments

Workshop One Outline

Title	Due Dates	
1.1 Discussion: Biblical Wisdom	Your initial post is due by the end of the fourth day of the workshop. Respond to at least one classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.	
1.2 Discussion: What Is the Difference Between Leadership and Management?	Your initial post is due by the end of the fourth day of the workshop. Respond to at least two of your classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.	
1.3 Assignment Journal: Personal Leadership	Due by the end of the workshop.	
1.4 Assignment: Organizational Structure and Leadership	Due by the end of the workshop.	
Totals	1	

Workshop Two Outline

Title	Due Dates
2.1 Discussion: Biblical Wisdom	Your initial post is due by the end of the fourth day of the workshop. Respond to at least one classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.
2.2 Discussion: Motivation	Your initial post is due by the end of the fourth day of the workshop. Respond to at least two of your classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.

2.3 Assignment Journal: Communication	Due by the end of the workshop.
2.4 Assignment: Leadership Theories	Due by the end of the workshop.

Workshop Three Outline

Title	Due Dates
3.1 Discussion: Biblical Wisdom	Your initial post is due by the end of the fourth day of the workshop. Respond to at least one classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.
3.2 Discussion: Ethical Leadership	Your initial post is due by the end of the fourth day of the workshop. Respond to at least two of your classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.
3.3 Assignment Journal: Ethics in Job Design	Due by the end of the workshop.
3.4 Assignment: Fairness in Evaluation and Promotion	Due by the end of the workshop.

Workshop Four Outline

Title	Due Dates
4.1 Discussion: Biblical Wisdom	Your initial post is due by the end of the fourth day of the workshop. Respond to at least one classmates' postings, as well as all instructor questions directed to you, by the end of the workshop.

4.2 Discussion: Organizational Culture and Leadership	Your initial post is due by the end of the fourth day of the workshop. Respond to at least two classmates' postings, as well as all instructor questions directed to you, by the end of the workshop.
4.3 Assignment Journal: Power	Due by the end of the workshop.
4.4 Assignment: Conflict Management	Due by the end of the workshop.

Workshop Five Outline

Title	Due Dates
5.1 Discussion: Biblical Wisdom	Your initial post is due by the end of the fourth day of the workshop. Respond to at least one classmates' posting, as well as all follow-up instructor questions directed to you, by the end of the workshop.
5.2 Discussion: What Is an Effective Criminal Justice Organization?	Your initial post is due by the end of the fourth day of the workshop. Respond to at least two classmates' postings, as well as all follow-up instructor questions directed to you, by the end of the workshop.
5.3 Assignment Journal: Personal Leadership Attributes	Due by the end of the workshop.
5.4 Assignment: Evaluating Effectiveness	Due by the end of the workshop.
End-of-Course Survey	Due by the end of the workshop.

* These times are only estimates. Actual assignment completion times will vary.

Course Development Resources

Collins, J. (2001). *Good to great*. New York: HarperCollins Publishers, Inc.

Devore, L. (2004). How to become a leader in your organization. *Journal of California Law Enforcement*, 38(2), 4.

Deangelis, G. (2003). Visionary leadership. *Law & Order*, 51(2), 379.

Kahl, J. (2004). *Leading from the heart*. Westlake: Jack Kahl and Associates. Northouse, P. (2012). *Leadership theory and practice* (6th ed.). Thousand Oaks, CA: Sage Publication.

Sandel, M. (2010). *Justice: What's the right thing to do?* New York, NY: Farrar, Straus, and Giroux.

Scarano, S., & Jones, T. (2000). Law enforcement, supervisors, managers, leadership. *Law & Order*, 48(10), 241-243.

Stohr, M., & Collins, P. (2009) *Criminal justice management: Theory and practice in justice centered organizations*. New York, NY: Oxford University Press.

Stojkovic, S., Kalinch, D., & Klofas, J. (2011). *The administration and management of criminal justice organizations* (5th ed.). Boston, MA: Cengage.

Expectations, Policies, and Important Student Information

School/Division	Link
DeVoe School of Business Division of Liberal Arts School of Services and Leadership	View School/Division Expectations, Policies, and Student Information
School of Educational Leadership	View School/Division Expectations, Policies, and Student Information

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Activity Details

Completion Summary



Task: View this topic

