

Course Number & Title – HCM205 Professionalism & Education in Healthcare

Department – Business Administration

Contacting Your Professor – To contact your professor, in Canvas, select "Inbox" from the global navigation bar on the left-hand side of your screen. After selecting "Inbox," click the pencil in the top right of your screen to begin your message. Type in your professor's name and your message before sending.

Delivery – Online

Course Description – This course will equip the student with a knowledge of professionalism as the student transitions from the classroom to a healthcare work environment. The student will gain an understanding of "scope of practice" for a variety of healthcare disciplines and gain knowledge of what is expected from healthcare providers in many different situations. Students will learn to communicate verbally as well as improve their written skills while learning how to educate clients, their families, co-workers, and staff and the community. Students will discuss the need for privacy for the client and gain an understanding of the Health Insurance Portability and Accountability Act (HIPAA). (3 credits)

Course Prerequisite – HCM105 Introduction to Health Sciences

Student Learning Outcomes – As a result of this course, the student will do the following:

1. Illustrate professional accountability in the healthcare setting.
2. Describe the personal behaviors and attitudes appropriate for a professional healthcare worker.
3. Explain the need for professionalism and privacy and the legal implications of voiding HIPAA.
4. Develop a resume and educational presentation.
5. Evaluate personal experiences with healthcare environments and how professionalism was achieved and/or maintained.

Course Requirements

1. *Textbooks*
 - a. Makely, Sherry, *Professionalism in Healthcare*, 5th ed., Pearson Education, 2017.
 - b. Parvanta, Claudia, and Bass, Sarah, *Health Communication, Strategies and Skills for a New Era*, Jones and Bartlett Learning, 2020.
2. *Materials*
 - a. None

3. *Assignments*

- a. **Reading & Video Presentation Responses (25%)** – You will respond to course readings and video presentations through brief review quizzes and responses that assess your ability to accurately and thoroughly recall key ideas present in the assignments.
- b. **Discussion & Participation (30%)** – Discussions will take place throughout the course, typically in response to course materials or a set of questions provided by the instructor. These discussions are meant to build and enhance the learning community as we interact with each other as a class. Specific instructions will be given in the course. There will also be responses to the reading and activities in the form of short reactions or graphic organizers.
- c. **Learning Journal (15%)** – This class will involve writing weekly journal entries. The purpose of the journals is to encourage you to reflect on the topics presented and apply them to your real life. Critical, practical, and creative thinking skills will be practiced. Further details will be provided on the course site.
- d. **Final Synthesis Project/Presentation (25%)** – You will research, develop, and present on a selected health-related topic. By integrating health communication practice strategies and theories discussed throughout the course, you will practice the process that leads to the effective communication of health information. Periodic assessment and review of milestones will be conducted. Emphasis will be placed on the human dimensions of communicating from a biblical world view. More information will be provided within the course.
- e. **Meeting Participation Reports (5%)** – Each week, you will participate in a live meeting led by your instructor to discuss course topics, ask questions, and reflect on what you're learning. These meetings will be conducted online, and you are required to participate either through live attendance or by watching the recording and completing a reflective activity. Further details will be provided by your instructor.

4. *Exams and Quizzes*

- a. None

5. *Extra Credit*

- a. None

Course Procedures

1. *Course Practices* – This online course uses discussions, readings, videos, and other resources and activities to aid and measure the learning of its objectives. Work through the weeks in sequential order, completing the learning explorations and assignments. Please take these opportunities to interact with the instructor and fellow students about the course content, the learning experience, and the relationships between the material and one's experience.
2. *Grading Policy, Rating Scale, Assignment Weights, etc.*

<i>Excellent</i>	A	=	94–100		B-	=	80–83		D+	=	67–69
	A-	=	90–93		C+	=	77–79	<i>Passing</i>	D	=	64–66
	B+	=	87–89	<i>Average</i>	C	=	74–76		D-	=	60–63
<i>Good</i>	B	=	84–86		C-	=	70–73	<i>Failure</i>	F	=	0–59

The weight of each assignment in relation to your final grade is allocated in this way:

Reading & Video Presentation Responses	25%
Discussion & Participation	30%
Learning Journal	15%
Final Synthesis Project/Presentation	25%
Meeting Participation Reports	5%

3. This course adheres to [LBC | Capital's Global undergraduate policies and services](#). These include:
 - a. Attendance Policy
 - b. Late Assignment Policy
 - c. Make-up Policy
 - d. Ally Center Statement
 - i. Accessibility Services
 - ii. Writing Services
 - iii. Academic Mentoring Services
 - e. Academic Integrity Statement
 - f. Statement on Self-Care

Course Resources

1. *Technology Difficulties* – The Help Desk is available to help you with computer and technology problems and questions. Call 717.560.8200 ext. 4357 (HELP), email help@lbc.edu, or visit lbc.edu/helpdesk.
2. *Library Resources* – The library subscribes to numerous databases to provide access to scholarly and peer-reviewed journal articles, eBooks, newspapers, magazines, and much more. Online resources are accessible anywhere on campus or remotely 24/7 using your LBC | Capital username and password. To access these resources, go to lbc.edu/library. The library website also includes links for students to request research assistance:
 - CHAT NOW is for immediate assistance – usually from a non-LBC | Capital librarian.
 - ASK US is for information from an LBC | Capital librarian within 24 hours (Monday–Friday).
 - SCHEDULE A MEETING is for arranging an appointment with a librarian, either in-person or online.
3. *Program/Content Coordinator* – business@lbc.edu
4. *Bibliography* – None
5. *Extra Resources* – None