

Course Syllabus

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Course Number: MTH 38

Course Title: Elements of Probability and Statistics

Credits: 3

Faculty Contact Information: See the [People](#) [_ \(https://canvasid.corp.mycollegefn.org/courses/12/users\)](https://canvasid.corp.mycollegefn.org/courses/12/users) link at left for your faculty's information.

Course Materials

Course Textbook Notice:

You will use an online textbook offered by Carnegie Mellon University. Further information about the online textbook will be discussed as you continue through the course. There are no additional materials to purchase for this course.

Technology Requirements

Hardware

- PC running Windows XP Service Pack 2+, Vista, Windows 7 or 8
OR
- Intel based Mac running OS X 10.6 or later;
- Monitor display resolution of at least 1280x720;
- Broadband connection with bandwidth of at least 768K/384K (downstream/upstream); and
- A microphone, web-cam (at least VGA (640x480) resolution), and speakers/headphones*.

* Hardware must meet the specified requirements of the web-cam.

Software

- **Google Chrome** browser version 26 or greater;
- Adobe Acrobat Reader version 10 or greater; and
- Javascript must be enabled in browser.
- Some functionality will require the following additional plugins:
 - Flash for media recording, streaming and viewing, as well as uploading files to a course or assignment; and
 - Java for screen sharing.
 - Microsoft Office recommended (Open tools OpenOffice or LibreOffice are valid substitutes)

Course Description

This beginning statistics course addresses topics in probability and statistics. In particular you will learn about the collections, analysis and display of data including measures of central tendency and spread, properties of distributions, estimation, confidence intervals, hypothesis testing, linear correlation and regression. Some of the models introduced and implemented are the Z-model, the T-model, the chi-square-model and the F-model. During this course you will become familiar and comfortable with the process of collecting, analyzing and displaying data. We will together learn everyday instances of where statistics is relevant to our lives and how to use statistics in various other academic fields.

Course Learning Outcomes

Students will be able to:

1. collect data and avoid bias by following the basic principles of experimental design.
2. use descriptive statistics to analyze data
3. create graphical displays of data.
4. apply the principles of probability in problem solving.
5. perform inferential statistics on proportions.
6. perform inferential statistics on means.
7. perform inferential statistics on relationships between variables.

Assessment of Student Learning Outcomes

Student learning is at the core of the Mount Saint Mary's University mission. Mount Saint Mary's University faculty developed a plan to assess the student-learning outcomes that represent the knowledge, skills and attitudes expected of a college student in your major. In this class one or more student learning outcomes will be assessed. Some of our class assignments may be used to evaluate overall student learning and to improve teaching and learning in this class, this department, and throughout the College.

The following Core Capabilities are included in this course:

- Work Ethic
- Learning to Learn
- Critical Thinking
- Problem Solving
- Effective Communication

Course Requirements

- Time Requirements. This is a 3-credit-hour course and will require approximately 18 hours of focused effort every week over the 8-week course schedule to be completed successfully. Please schedule time for this course, along with other courses and individual responsibilities you may have accordingly.
- Adaptive & Project-Based. This course uses a combination of individualized, adaptive learning, and project-based learning strategies. As such, you will be expected to actively engage with the content of the

course individually and also to collaborate actively with your peers every week.

- **Mastery.** You are required to demonstrate mastery of the concepts and terms presented within the course. You will demonstrate mastery by completing a series of quizzes and assignments designed to help you improve your proficiency with the terminology, concepts and skills presented in the course content.
- **Participation & Engagement.** You are expected to fully engage with your classmates, your instructor and the content of the course. Full engagement requires that you log into the online system and communicate meaningfully with your classmates at least five days each week. Doing so will make your learning experience more effective, more enjoyable, and ultimately, more successful.
- **Discussions and Groups.** A discussion isn't a discussion if you only post and reply a couple of times a week, several days apart. Nor can your group communicate and function at its best if everyone is not present and actively involved. You are expected to take personal responsibility for the success of your discussions and group work. Login, read and post to discussions and group projects at least three to four days per week, depending on the assignment expectations for the week. When the workload becomes more challenging, reach out to your classmates more often.
- **Project.** The major project for this course is to conduct a study using statistics. Your work will be evaluated by your peers and by your instructor at the end of the course. You will be presenting your results in a poster presentation and report at the end of the course.
- **Writing expectations.** This is a rigorous, college-level course and you are expected to write at the college level in all of your assignments. Failure to proofread submissions for spelling and grammar will result in a significantly lower grade.

Grading Scale

91 - 100% = A 79% = C+

90 = A- 71 - 78% = C

89% = B+ 70% = C-

81 - 88% = B 60 - 69% = D

80 = B- 50 - 59% = F

Assignment grading expectations.

All assignments are expected to be turned in by midnight of the due dates stated in the syllabus and course calendar. Your instructor will strive to grade and give feedback to assignments within 24 hours of your submission, or the next business day.

However, please note that in most situations, this is most likely not possible and your Instructor may need extra days to grade your assignment. If you prefer knowing your grade sooner, please email the Instructor and ask for a "rush request" for that assignment.

Assignments are allowed to be turned in late, except for a few exceptions. This will be discussed later in the syllabus.

Schedule of topics and assessments

Click [Assignments](#) on the left to see a comprehensive list of points and due dates.

Module	Topics	Assessments
1	Examining Distributions	Progress plan discussion OLI Assignment Mini-project Concept Quiz Reflection
2	Examining Relationships	Progress plan discussion OLI Assignment Concept Quiz Calculation Quiz Reflection
3	Sampling and Designing Studies	Progress plan discussion OLI Assignment Mini-project Concept Quiz Reflection
4	Introduction to Probability, Random Variables and Sampling Distributions	Progress plan discussion OLI Assignment Concept Quiz

		Calculation Quiz Reflection
5	Introduction to Inference and Estimation	Progress plan discussion OLI Assignment Mini-project Concept Quiz Reflection
6	Hypothesis Testing	Progress plan discussion OLI Assignment Concept Quiz Calculation Quiz Reflection
7	Inference for Relationships	Progress plan discussion OLI Assignment Mini-project Concept Quiz Reflection Poster Session
8	The Big Picture	Progress plan discussion OLI Assignment Final Project Calculation Quiz Reflection

Recommended Reading Pace

Each week, there is an assigned Reading assignment listed under "OLI Assignment". However, it is **STRONGLY RECOMMENDED** that you stay at least 2 weeks ahead of schedule, in terms of your OLI Reading Assignment. This is because there are many other activities required in this online class and a large number are due during the last 2 weeks of class. Therefore, a lot of assignments are due at the end of the semester and staying 2 weeks ahead of reading will greatly, greatly help you in doing well in this class.

Program and Course Policies

Discussion Forum Guidelines

This course will require significant online interaction with your classmates. Please remember the following guidelines as you post and reply to your classmates.

- Review the discussion threads thoroughly before entering the discussion. Be a reader, then a respondent.
- Try to maintain threads by using the "Reply" button rather than starting a new topic.
- Do not make insulting or inflammatory statements to other members of the discussion group. Be respectful of others' ideas.
- Be polite. Choose your words carefully. Do not use derogatory statements.
- Be patient and read the comments of other group members thoroughly before entering your remarks.
- Be positive and constructive in group discussions.
- Respond in a thoughtful and timely manner.

Late or missing assignments

All assignments and exams listed in the syllabus must be submitted in order to earn a passing grade in the course. Assignments and assessments are due according to the course schedule and syllabus. All students are expected to plan their time and energies so that course work can be completed and submitted on time.

Late assignments **WILL** be accepted up until two weeks after the initial due date. Therefore, if the initial due date of an assignment is at 11:59PM on the 12th of the month, assignments can be turned in late up until 11:59PM on the 26th of the month. However, 20% will be deducted from the grade.

In other words, if the assignment received a perfect score but was submitted late within the 2-week deadline, the assigned grade will be $100\% - 20\% = 80\%$.

Likewise, if the assignment received a score of 90% but was submitted late within the 2-week deadline, the assigned grade will be $90\% - 20\% = 70\%$.

Any assignments turned in after two weeks after the initial due date will automatically receive a score of 0. Therefore, if the initial due date of an assignment is at 11:59PM on the 12th of the month, any assignments submitted after 11:59PM on the 26th of the month will have a score of 0.

However: All assignments must be turned in by the last day of the semester. (Please check the school calendar for the exact ending date of the semester.) Therefore, any late assignments must be turned in by the

last day of the semester and any assignments that have a due date on the last day of the semester cannot be turned in late.

Due Dates and Times

Remember to check your time zone in the Canvas system. You can do this by clicking settings in the top right corner, then checking it in the center part of the page. All due date times are 11:59 pm in Pacific Time. This means that if you are in a different time zone, the due date may appear to be later, since 11:59 pm PT on Wednesday is 12:59 am Mountain Time on Thursday, 1:59 Central Time on Thursday, and 2:59 Eastern Time on Thursday.

You may want to set your time zone in the Canvas system to Pacific Time, since this would ensure that you always see the correct due date, and you do not need to worry about converting time zones.

Policy on Incompletes

An Incomplete in a course can be granted only when a student has fulfilled the majority of the course requirements, has a passing grade in course work, is prevented from completing the assigned work for serious medical/personal reasons, and can, in the opinion of the instructor, complete the work within one eight-week session.

College Policies

Attendance and Engagement

Attendance and engagement are important for successful study, especially in an online class environment. Although you may not be required to appear in a classroom each week, you are expected to participate regularly in the online environment, to engage actively with the course content, with your classmates and with your instructor. In fact, early and regular participation in online classes is a significant predictor of student success.

Therefore, measures of student engagement and participation may be taken into account in determining academic grades. Students may be expected to explain to the instructor the reason for any absences from class activities and, in some cases, be asked to provide appropriate documentation. For more details, please see the Attendance policy in the Student Handbook.

Academic integrity

The academic environment is predicated on truth and integrity. Acts of dishonesty constitute a serious offense to the Mount Community. Please visit the complete academic integrity policy in the Student Handbook. Acts of academic dishonesty include, but are not limited to:

- Cheating
- Failing to hand in original work
- Plagiarism
- Falsification or misrepresentation
- Theft

Academic freedom

Students and faculty's freedom of speech is constitutionally protected, so they are free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion—and allow the same freedom for others. See the Student Handbook for further discussion.

Accessibility

Disability Statement: Mount Saint Mary's University Los Angeles, in compliance with state and federal laws and regulations, does not discriminate on the basis of disability in administration of its education related programs and activities. We have an institutional commitment to provide equal educational opportunities for disabled students who are otherwise qualified. Students with documented disabilities must contact **Michele Lewis (mailto:mlewis@msmu.edu)**, Director of Chalon Learning Assistance Programs (310) 954-4141), to make arrangements for class accommodations. It is the responsibility of the student to obtain accommodation letters from the director and to make arrangements for the implementation of accommodations with faculty in advance. Students who believe they have been subjected to discrimination on the basis of disability, or have been denied access to services or accommodations required by law, should contact the Disability Services Coordinator Michele Lewis for resolution. For more information regarding disability grievance procedures, go to: **Disability Grievance Procedures website** [.\(http://www.msmu.edu/disabilitygrievanceprocedures\)](http://www.msmu.edu/disabilitygrievanceprocedures).

Zero Tolerance for Harassment, Discrimination and Retaliation

Mount Saint Mary's University does not discriminate in the administration of its admission policies, scholarship and loan programs, educational programs or in its employment opportunity. The College is committed to providing an environment that is free from harassment, discrimination and retaliation on the basis of sex, sexual orientation or preference, gender, gender identity, race, color, religion, national origin, creed, citizenship status, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, medical conditions including genetic characteristics, mental or physical disability, veteran status, or any other characteristic protected by federal, state or local law, ordinance or regulation. Please review the complete zero tolerance policy in the Student Handbook.

Credit Hour Clarification

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates not less than:

(1) One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, or the equivalent amount of work over a different amount of time; or

(2) At least an equivalent amount of work as required in paragraph (1) for other academic activities, including independent or directed study, laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

All other college policies are subsumed within this syllabus. For a full description of college policies and procedures, please reference the Mount Saint Mary's University Student Handbook.

Student Services

Mount Saint Mary's University Online offers a full suite of student services to all of our online students. All student services begin with your personal Success Coach. Contact your coach first, who will help you get the assistance you need from other college services. Some of the most commonly needed student services include the following:

- Technology Helpdesk
- Disability Services
- Library Services
- Counseling Services

Specific information about each of these services can be found in the Student Handbook.

Technical Requirements

Technical requirements are listed in the Student Handbook. Before you begin this class, please ensure that your computer is up to date with the proper browser, plugins, microphone and video camera so that you can participate fully with your classmates.

In addition to the normal requirements, this course requires access to a graphing calculator or a computer capable of accessing the free calculators provided within the course. The following, free online calculators may also be helpful throughout the course:

- **Meta-Calculator** (<http://www.meta-calculator.com/online/>) - available online or as an app if you have an iPhone - there is a fee on the iPhone app to access the statistics calculator
- Soper, D. **Statistics Calculators** (<http://www.danielsoper.com/statcalc3/%20>)
- Wessa.net, **Free Statistics and Forecasting Software** (<http://www.wessa.net/%20>)
- EasyCalculation.com, **Online Calculation on Statistics** (<http://easycalculation.com/statistics/statistics.php%20>)

The Athenian Promise

A Commitment to Civility

Mount Saint Mary's University is committed to the advancement of learning and service to society. This is best accomplished in an atmosphere of mutual respect and civility, self-restraint, concern for others, and academic integrity. By choosing to join this community, I accept obligation to live by these common values and commit to the following principles.

As a Mount Saint Mary's University Student:

- I will embrace the concept of civil community which does not tolerate violence, theft, bigotry, or harassment of others in any form.
- I will commit myself to the pursuit of knowledge with personal integrity and academic honesty.
- I will respect the sanctity of the learning environment and avoid disruptive and deceitful behavior toward other members of the college community.
- I will support a culture of diversity by respecting the rights of those who differ from me.
- I will contribute to the development of a caring community where compassion for others and freedom of thought and expression are valued.
- I will honor, challenge and contribute to the scholarly heritage left by those who preceded me and work to leave this a better place for those who follow.

By endorsing these common principles, I pledge to contribute to a civil campus environment and resolve to encourage civil behavior in others. This is my promise to Mount Saint Mary's University and its community of scholars.

-Adapted with permission from the University of Pittsburgh's "Pitt Promise"

Disclaimer

The content of this syllabus may be altered to fit the specific needs of an individual student or group of students.