North Carolina Wesleyan College - School of Business
BUS 360 Project Management
Online, 2018
Syllabus and Schedule

Professor	
Phone	
email	
Office	
Class meets Day/Time	
Class Meets Room	

Catalog Description This course introduces the process for a project manager to assemble a complex project into manageable segments, lead a diverse project team, and use effective tools to ensure that the project meets its deliverables and is completed within budget and on schedule. Students will complete a plan for an actual project, working to gain experience with the significant tools and skills, including Microsoft Project software. 3 semester hours

Prerequisites BUS 351 Advanced Operations Management, Grade of C- or higher

Required Gido, J., & Clements, J. P. (2017) *Successful project management*. (7th ed.) Independence, KY: Cengage.
Access to project management software.

Business Administration Program Mission The Business Administration Bachelor of Science major program empowers students to be productive, responsible, fulfilled members of dynamic and diverse organizations by providing an experiential, practical, team-based learning approach, designed to develop intellectual skills and knowledge-based competencies. Learning outcomes: 1.

Demonstrate knowledge of the principles, procedures and practices of functional areas of business administration. 2. Be proficient in the technical skills and information required to function effectively in a dynamic and complex business society. 3. Speak effectively. 4. Write effectively. 5. Think critically

Attendance is *required* for this class. The ASPIRE attendance policy applies. NCWC catalog page 87.

Disability Support Services: Students with disabilities who believe that they may need accommodations in this class are encouraged to speak privately with the Instructor and contact Counseling and Disability Service at 252-985-5369 or 252-985-5131 as soon as possible to coordinate and implement accommodations in a timely fashion. Counseling and Disability Services is located in the Student Success Center, Pearsall Classroom Building 192.

REQUIREMENT	POINTS
Exam 1	100
Exam 2	100
Final Exam	150
	200
	100
Total	650

L	Range
A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-80
C	73-77
C-	70-72
D+	67-69
D	60-66
F	59

Grades will be posted on https://my.ncwc.edu

Course Learning Outcomes. Each student will:
1) Demonstrate overview of project management processes and knowledge areas.
2) Explain strategic context of project management.
3) Describe, select and use project management tools and techniques.
4) Apply and select appropriate project management toolbox for a project.

Means of Assessment
Select and use project management tools and techniques in a team project. Present the project results in an oral presentation.

References

Oral Presentation Rubric Retrieved from

    http://www.readwritethink.org/files/resources/printouts/30700_rubric.pdf

Gido, J., & Clements, J. P. (2017) *Successful project management*. (7th ed.) Independence, KY: Cengage.

Session / Calendar Date	Chapter Title	Assignments / Exams
1 /	1. Project Management Concepts.	
	Part I: INITIATING A PROJECT.	
2 /	2. Identifying and Selecting Projects.	
	3. Developing Project Proposals.	
3 /	Part II: PLANNING, PERFORMING, AND CONTROLLING THE PROJECT.	
	4. Defining Scope, Quality, Responsibility, and Activity Sequence.	
4 /	5. Developing the Schedule.	
	6. Resource Utilization.	
	7. Determining Costs, Budget and Earned Value.	
5 /	8. Managing Risk.	
	9. Closing the Project.	
6 /	Part III: PEOPLE: THE KEY TO PROJECT SUCCESS.	
	10. The Project Manager.	
7 /	11. The Project Team.	
	12. Project Communication and Documentation.	
	13. Project Management Organizational Structures.	
8 /		