OHIO CHRISTIAN
U N I V E R S I T Y

College of Adult & Graduate Studies

COURSE DESCRIPTION

This course includes defining terms, curriculum theory, scope and sequence, curriculum assessment, alignment with federal, state, and local standards, Common Core, and selection of materials and texts.

COURSE OBJECTIVES

By the end of the course, students should be able to:

- Define the term "curriculum."
- Delineate the social, political, and economic theories for American education, and how they affect curriculum development.
- Describe different curriculum theories and their relationship to instruction.
- Analyze the relationships between curriculum, instruction, and assessment.
- Write goals and objectives and relate them to curriculum and instruction.
- Create scope and sequence/ curriculum alignment charts.
- Develop a process for selecting textbooks and related learning materials.

COURSE RESOURCES

Lalor, A. (2017). *Ensuring high quality curriculum: How to design, revise, or adopt curriculum aligned to student success.* Alexandria, VA: Association for Supervision and Curriculum Development.

Ornstein, A. C., Pajak, E., & Ornstein, S. B. (Eds). (2015). *Contemporary issues in curriculum* (6th ed). Boston: Pearson.

STUDENT SUPPORT RESOURCES

Answer Center: The Answer Center is a one stop location for answering many of the most common OCU questions. Contact them at 1-844-7-ANSWER

Library Support: Contact library@ohiochristian.edu or (740) 477-7737 with any research or resource questions. The Maxwell Library is dedicated to providing students the support needed for their studies.

Academic Support: The [AGS Academic Success Center](#) provides helpful academic support tools for writing and style formatting. We encourage all students to go to the Academic Success Center and signup to use Grammarly and review the APA style tools.

Tech Support: Contact blazertech@ohiochristian.edu or (740) 420-5907 with technology issues or questions.

GRADING CRITERIA

Grade Categories: Your final course grade will be determined by the following categories:

5%   Devotionals (5 points each)

20%   Discussions (40 points each)

50%   Assignments (100 points each)

25%   Final Project (200 points)

Grading Scale: Your course grade will be calculated using the following scale.

Percentile	Points	Letter Grade
94-100%	940-1000	A
91-93%	910-939	A-
88-90%	880-909	B+
84-87%	840-879	B
81-83%	810-839	B-
78-80%	780-809	C+
74-77%	740-779	C
71-73%	710-739	C-
68-70%	680-709	D+
64-67%	640-679	D
61-63%	610-639	D-
60% and below	0-609	F

Extra Credit: There are no opportunities for extra credit in this course.

COURSE COMMUNICATION

Behavior Standards: OCU requires that students maintain professional standards of behavior. This also includes civility in the online classroom. Review the Behavior Standards in the catalog including the netiquette guidelines.

Announcements: Course announcements will be provided to students on a weekly basis through the learning management system.

Questions: Students should pose questions to the instructor using the instructor's OCU email address or through the Facilitator Forum in learning management system.

Discussion Forums: Students are expected to submit initial discussion forum responses by day four of the week. Following the initial forum post, students are expected to engage in ongoing dialogue with other students in the course within the discussion thread until the end of the unit. Unless otherwise noted in the instructions for the discussion forum, the minimum expectation for responses to other students is two. However, students should take responsibility for leading in the discussions beyond the minimum expectation. Responses to other students should be thoughtful, informed, and relevant to the course material. Please review the discussion rubric for further guidance

Turnaround/Feedback: Assignment feedback and grades will be provided by the instructor within one week from the assignment submission due date. The instructor will provide responses to other communications, such as emails, within 24 hours.

ATTENDANCE AND LATE WORK POLICIES

Attendance: Please review the attendance criteria for your courses modality through the catalog link for the Attendance Policy.

Due Dates: All submitted assignments are ***due the last day of each school week***; for example, a Tuesday to Monday school week would require all submitted assignments to be due by midnight of each Monday. All initial posts within Discussion forums are ***due the fourth day*** (see Discussions rubric for details), but students are encouraged to post sooner. This is in order to ensure quality interaction throughout the week.

Late Work: Assignments submitted within 24 hours past the due date will have a 10% late penalty of the final assignment grade. Assignments submitted within 48 hours past the due date will have a 20% late penalty of the final assignment grade. Assignments submitted between 3-7 days late will receive a 50% late penalty of the final assignment grade. Assignments submitted beyond seven days past the due date are not accepted.

ACADEMIC HONESTY POLICY

Students are expected to be honest in all their academic work and are responsible for their own work for course requirements. Scholastic dishonesty is a violation of both academic standards and biblical teachings, and is an affront to other students and the faculty. Academic dishonesty includes the following:

- Cheating on assignments and tests.
- Plagiarism. The student is responsible for knowing the legitimate and illegitimate use of source material in written work. Faculty members are expected to be aware of and make decisions on instances of plagiarism. As a general guideline, plagiarism is defined by Lucas (2010) as "presenting another person's language or ideas as one's own." There are three types of plagiarism:

  1. *Global plagiarism:* "stealing a paper or speech entirely from a single source and passing it off as one's own."
  2. *Patchwork plagiarism:* "stealing ideas or language from two or three sources and passing them off as one's own."
  3. I*ncremental plagiarism:* "failing to give credit for particular parts of a paper or speech that are borrowed from other people."
     The Art of Public Speaking, 2010, by Stephen E. Lucas, McGraw-Hill, pp. 36-39.

- Submitting a paper or project in which part or the entirety was done by someone else. (This does not include designated group assignments in which the student participates.)
- Allowing another student to submit writing that is not their own.
- Any act that violates the rights of other students from completing their academic assignments (e.g., deliberate withholding of necessary academic material, willful harm to another student's work).

All instances of academic dishonesty must be reported by the faculty member to the Academic Office through agshonestypolicy@ohiochristian.edu for recording in the student's permanent file. If faculty need assistance determining whether a paper is plagiarized according to the OCU policy, insert "Assistance Needed" in the subject line or contact the program director for assistance. The ramifications depend on whether the student is enrolled in an undergraduate or a graduate program.

- Undergraduate: For a student's first offense, he/she will earn a zero grade on the assignment. Failing a final or significant assignment may result in failure of the entire course. For the second offense, the student will fail the course and be placed on academic probation. For the third offense, the student will fail the course and may be suspended from Ohio Christian University.
- Graduate: For the student's first offense, the student will fail the course and be placed on academic probation. For the second offense, the student will fail the course and be suspended from Ohio Christian University.

A student who has been suspended for academic reasons may petition for readmission after six months. Returned students receiving another academic dishonesty offense will

receive permanent expulsion.

A student wishing to appeal the decision may follow the Academics Policy Grievance instructions in the catalog.

IMPORTANT POLICIES AND NOTICES

OCU is fully ADA/504 & Title IX compliant. More information may be obtained from http://www.ohiochristian.edu/about-ocu/general-institutional-information

ADA/504 Accommodations Policy
Ohio Christian University is committed to its entire student body, including those who need accommodation for disabilities. The 504 Compliance Officer is responsible for coordinating OCU's efforts in complying with applicable Federal and State laws and regulations, including the University's duty to address any inquiries or complaints regarding discrimination or denial of equal access. Information and forms may be located via the following URL: http://www.ohiochristian.edu/about-ocu/general-institutional-information/disability-services

Title IX Policy for Sex Discrimination, Sexual Harassment, Sexual Assault, Sexual Violence, Stalking, and Domestic/Dating Violence Complaints
Ohio Christian University admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs. In conformity with the pertinent requirements of Title IX of the Education Amendment of 1972 enacted by the United States Congress, Ohio Christian University does not within the context of its religious principles, heritage, mission or goals discriminate on the basis of sex in the area of employment, admission, educational programs or other activities. Additional information and contact information for the Title IX Coordinator are available via the following URL: http://www.ohiochristian.edu/about-ocu/general-institutional-information/title-ix