

**Prerequisites:** CHEM 103 (or CHEM-I equivalent)

**Instructors:** Heather Dorman, Ph.D., Department Chair  
Rodney Austin, Ph.D.

**Contact Information:** Faculty may be contacted through the Canvas messaging system

**Additional Information:** [www.portagelearning.com](http://www.portagelearning.com)\*

**Course meeting times:** CHEM 104 is offered continuously

**Course Description:** An examination of quantitative kinetics, collision theory and the associated reactions are assessed relative to chemical equilibria. Acid-base theories and chemical buffer systems are discussed along with practical titration practices. Discussion on thermodynamics, electrochemical principles and descriptive chemistry are included. Organic and nuclear chemistry and the approaches used to quantify their reactivity are explored, as well as the chemistry of elements. The laboratory component of this course is delivered using virtual labs and interactive simulations with detailed instruction and demonstrations from an experienced chemist.

**Course Outcomes:** As a result of this course experience a student should be able to:

- Describe and perform calculations with regard to reaction rates
- Predict the effect of various stresses on chemical equilibria
- Explain acid/base properties and perform pH and titration calculations
- Perform  $K_{sp}$  calculations and explain thermodynamic principles
- Describe electrochemical cells and perform cell potential calculations
- Explain the properties of nonmetals and transition metals
- Describe the structures and properties of simple organic compounds and name or write formulas for these compounds
- Predict and describe the typical reactions of simple organic compounds
  
- Recognize the structures of carbohydrates, lipids, proteins and nucleic acids and their building-block molecules

\*Please see the *Module & Lab Topics* section below for expanded course outcomes.

**Lab Outcomes:** As a result of this laboratory experience a student should be able to:

- Practice safe procedures in the chemical laboratory

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\* Portage Learning college courses are offered by Geneva College, which is accredited by the Middle States Commission on Higher Education. Portage Learning is included in the College's Department of Professional and Online Graduate Studies; courses are delivered through the [PortageLearning.com](http://PortageLearning.com) platform.

- Perform reaction rate measurements
- Perform pH measurements
- Carry out acid-base titrations
- Perform electrochemical procedures
- Carry out organic synthesis
- Perform a qualitative analysis

The CHEM 104 student learning outcomes are measured:

Directly by: (1) Module application problems (with instructor feedback)  
 (2) Module exams  
 (3) Lab reports and lab exams  
 (4) Cumulative final exam

Indirectly by an end of course student-completed evaluation survey

**Course Delivery:** This course is asynchronously delivered online and is composed of 10-15 hours of module assignments, 20-25 hours of video lectures, 10-15 hours of secure online exams, 10-15 hours of demonstration labs, 5-10 hours of lab notebook maintenance, 10-15 hours of written lab reports/exams.

**Course Progression:** It is the policy for all Portage Learning courses that only one (module lecture/final) exam is to be completed within a 48-hour period. Research on the best practices in learning indicates that time is needed to process material for optimal learning. This means that once an exam has been completed, the next exam may not be opened or taken until 48 hours after the submission of the previous module exam. This allows for instructor feedback/class expectations as the student moves through the material. Instructors, like the College, are not available during the weekend; grading, therefore, is M-F and may take up to 72 hours during these days. Also, it is the policy of Portage Learning to support a minimum of 21 days to complete a course; this is not a negotiable time period. Please plan your time accordingly.

**Note:** Professors reserve the right to reset any exam taken in violation of these guidelines.

**Required readings, lectures and assignments:** Portage courses do not use paper textbooks. Students are required to read the online lesson modules written by the course author which contain the standard information covered in a typical course. Please note the exam questions are based upon the readings. Video lectures which support each lesson module subject should be viewed as many times as is necessary to fully understand the material.

*We do not support the use of outside resources to study, except for the ones listed in the syllabus under "Suggested External References".* If you have questions about the material or would like further explanation of the concepts, please contact your instructor.



**Module Problem Sets:** The module problem sets within the modules are required and a part of your final grade. They will be reviewed for completeness (not correctness) by the instructor. You must show your work in order to receive full credit. **Be sure to answer all of the problems, being careful to answer the questions in your own words at all times since this is an important part of adequate preparation for the exams.** After you submit the problem set, compare your answers to the solutions provided. If your answers do not match those at the end, attempt to figure out why there is a difference. If you have any questions, please contact the instructor via the Canvas messaging system (see Inbox icon).

### **Testing Area Validation**

Validity of the student's work is of primary concern regarding online education. As part of our effort to maintain the highest levels of academic integrity while also respecting student sensibilities, Geneva - Portage Learning has contracted with Respondus to provide extensive exam coverage utilizing both Lockdown Browser and AI monitoring capabilities in all applicable courses. The first step before every exam includes validation of the testing area. Please review the testing area requirements outlined within the course. Failure to validate the testing area will result in a warning on the first offense and a zero on the exam for any subsequent offenses.

OFFENSE	DEFINITION	ACTION
<b>TAIW:</b> <i>Test Area Invalidation Warning</i>	<b>Test Area Invalidation Warning</b> occurs when a student- for the <u>first time</u> - fails to: <ul style="list-style-type: none"> <li>✓ do a sufficient room scan <i>and/or</i></li> <li>✓ show their ID (in a readable manner)</li> </ul>	No point deduction
<b>TAI:</b> <i>Test Area Invalidation</i>	<b>Test Area Invalidation</b> occurs when a student- for the <u>second time</u> - fails to: <ul style="list-style-type: none"> <li>✓ do a sufficient room scan <i>and/or</i></li> <li>✓ show their ID (in a readable manner)</li> <li>✓ and they do not heed any advice given in their initial warning.</li> </ul> <p>PLEASE NOTE: Should this occur additional times, the student will continue receiving "Testing Area Invalidations" with zeros on their exams.</p>	0 on the exam

**Academic Honesty** is a serious matter. In the educational context, any dishonesty violates freedom and trust, which are essential for effective learning. Dishonesty limits a student's ability to reach his or her potential. Portage places a high value on honest independent work. In a distance learning situation, we depend on the student's desire to succeed in the program he or she is entering. It is in a student's own best interests not to cheat on an exam, as this would compromise the student's preparation for future work.

It is required of each student to take exams without consulting course materials or study aids including another person, the lesson pages, printed materials, or the Internet. It will be necessary to show all your work on exams.



- **Answers are to be written in your own words and not simply memorized from course material. Word for word answers from course material will be considered plagiarism.**
- **Students may not reference or use outside materials from any source, including their own notes or drafts in a word processing document, unless explicitly instructed to do so.**
- **Additionally, as we are required to evaluate the mastery of the material presented in this course, the use of content/processes/methods from a previous course will be considered as the use of an outside resource.**

A violation of the academic honesty policy will result in a 10-point deduction per question for the first offense, a "0" on the entire exam for the second offense, and possible expulsion from the course following review by the instructor in consultation with an administrative-instructional committee for the third offense.

If students have questions about this policy, they should contact their instructor. Failure to understand this policy regarding violations of academic integrity will not excuse any student from its consequences. In the enforcement of the policy, **no notification is needed between occurrences**. If three occurrences are found in your course prior to your instructor grading your work, each occurrence will be treated as an individual case, and the enforcement will apply as shown above.

**For example:** If you take two exams before your instructor has time to review your work and there are violations on both exams, you will receive a 10-point deduction per question involved in the first exam, and a zero for the second exam. If you have any question about the work you submitted, we recommend that you wait until your instructor has had time to grade your exam prior to taking another one.

- Review the Student Handbook for more specifics. If you have any questions regarding the academic integrity policy, please consult your instructor **prior** to taking module exam one.

OFFENSE	DEFINITION	ACTION
<b>AV-T1:</b> <i>Academic Violation - Tier 1</i>	<b>Academic Violation- Tier 1</b> occurs when a student commits their first act of academic dishonesty NOT on camera- for example: <ul style="list-style-type: none"> <li>✓ answer is word for word from the module or answer key</li> <li>✓ submits problem with numbers that weren't a part of the question</li> <li>✓ or uses methods not taught in the course.</li> </ul>	10-point deduction per question
<b>AV-T2:</b> <i>Academic Violation - Tier 2</i>	<b>Academic Violation- Tier 2</b> primarily occurs in these two scenarios: <ol style="list-style-type: none"> <li>1.) The student commits their <u>second act of academic dishonesty</u> as described in Academic Violation- Tier 1 <b>or</b></li> <li>2.) The student commits their first act of academic dishonesty ON CAMERA- for example: <ul style="list-style-type: none"> <li>✓ uses notes</li> <li>✓ has a device in the testing area</li> <li>✓ blocks the camera</li> <li>✓ leaves the testing space</li> </ul> </li> </ol>	0 on the exam
<b>AV-T2:</b> <i>Academic Violation - Tier 2</i>		0 on the exam



	✓ talks to someone about the exam, or another person is heard providing responses to the exam questions	
<b>AV-T3:</b> <i>Academic Violation - Tier 3</i>	<b>Academic Violation- Tier 3</b> primarily occurs in these two scenarios: 1.) The student commits their <u>third act</u> of academic dishonesty as described in Academic Violation- Tier 1 <i>or</i> 2.) The student commits their second act of academic dishonesty ON CAMERA as described in Academic Violation- Tier 2	Dismissal

**Participation Policy:** In the online environment, participation is marked by the completion of an *academic event* in each week of the course; details are outlined within the course schedule, which will be provided via email prior to the start date. Academic events include, but are not limited to, submission of a class assignment or completion of a quiz/exam.

- **If no academic event is completed within Week 1 of a course, the student will be administratively withdrawn from the course.** Beyond the first week, if an academic event is not completed as outlined in the course schedule, the student will be considered as having not participated in that week of class.
- **If a student does not complete an academic event for two consecutive sessions, the student will either be administratively withdrawn from the course or will receive a final course grade of F**, depending on how much of the course has transpired at the time of the second week of non-participation.
- For more details, please review Geneva – Portage Learning Student Handbook.

**Required Computer Accessories:** It is recommended that students use a desktop or laptop computer, PC or Mac, when taking the course. Some tablet computers are potentially compatible with the course, but not all features are available for all tablet computers. The latest full version of Google Chrome, Firefox, Edge, or Safari browser is required for the optimal operation of the Canvas Learning Management System. In addition, this course will use the Respondus Lockdown Browser for exams; a strong internet connection is needed. You are also **required to use LockDown Browser with a webcam**, which will record you during an online, nonproctored exam. (The webcam feature is sometimes referred to as “Respondus Monitor.”) **Your computer must have a functioning webcam and microphone. Additionally, a photo ID that includes your picture and full name is required. Please note, Chromebooks and tablets (other than iPad) are not compatible on exams using the Lockdown Browser.** Instructions on downloading and installing this browser will be given at the start of the course. We highly recommend using a high-speed Internet connection to view the video lectures and labs. You may experience significant difficulties viewing the videos using a dial-up connection.



For more information on basic system and browser requirements, please reference the following:

Canvas browser and system requirements: <https://community.canvaslms.com/t5/Canvas-Basics-Guide/What-are-the-browser-and-computer-requirements-for-Canvas/ta-p/66>

Respondus Requirements: <https://web.respondus.com/he/lockdownbrowser/resources/>

Respondus Monitor Requirements: <https://web.respondus.com/he/monitor/resources/>

## Modules and Labs

- Module 1: This module contains a detailed examination of kinetics including calculation of reaction rate and its use to determine rate constants and reaction order. Radioactive decay is examined as an example of first order reactions. Collision theory is introduced leading to examination of energy of activation, transition state, reaction spontaneity, heat of reaction, catalysis and enzymes. Reversible reactions are examined so as to discuss equilibrium reactions and determination and use of the equilibrium constant and LeChatelier's principle.
- Module 2: This module contains an extensive treatment of acid-base chemistry beginning with terminology definitions and a discussion and application of the three most common acid-base theories. Relative acid and base strengths are predicted, and types of reactions of acids and bases are considered. pH is defined and determined. Acid-base titration calculations are carried out and expanded to include titration curves and their use to determine endpoints and indicator choice. Weak acid/weak base equilibria are examined and applied to determine pH and percent ionization and extended to explain the effect of acid-base buffers.
- Module 3: This module examines a special reversible reaction, solubility equilibria and calculation and use of its constant ( $K_{sp}$ ). The second half of the module discusses chemical thermodynamics paying close attention to the three laws of thermodynamics and calculation of entropy, free energy and spontaneity.
- Module 4: This module examines electrochemistry and voltaic and electrochemical cells and calculates cell potentials using the Nernst equation. The second part of the module studies descriptive chemistry focusing on the elements including their oxidation states, the compounds they form, the reactions they undergo, their physical properties and their chemical reactivity.
- Module 5: This module presents the chemistry of organic compounds beginning with a review of the structure and nomenclature of the four types of hydrocarbons and continuing with structure and nomenclature of nine other common functional group types. The five most common types of organic reactions are listed and discussed. Organic structure determination by spectroscopic analysis is examined including SEM/EDS qualitative elemental analysis, Mass Spectrum



analysis for molecular weight, Infrared (IR) analysis for the presence of certain functional groups and Nuclear Magnetic Resonance ( $^1\text{H-NMR}$ ) analysis for H arrangement.

- Module 6: This module includes an examination of biochemistry and nuclear chemistry. The structures and functions of each of the four main classes of biochemical materials (carbohydrates, lipids, proteins and nucleic acids) are presented. The nuclear chemistry section begins with an examination of nuclear particles and their involvement in the balancing of the five types of radioactive decay reaction equations or transmutation reaction equations. This section concludes with a treatment of nuclear half-life processes and mass-energy conversion and binding energy calculations.
- Lab 1: Kinetic measurements. In this experiment, the speed, or rates, of reactions are studied. First, the speed of a reaction is determined with respect to concentration. From the data, a rate law is written for a reaction system, which includes determining orders of reactions. The importance of a catalyst and temperature on a reaction system is also covered.
- Lab 2: Equilibrium Reactions. In this lab, equilibrium reactions are studied quantitatively by first determining the equilibrium constant for the acid-catalyzed esterification of acetic acid with 1-propanol. Then seven reversible reactions are studied to demonstrate the shifting of these equilibrium reactions according to LeChatelier's principle.
- Lab 3: Titrations. In this lab, five acid-base titrations are carried out for various purposes. (1) The first titration is a weak acid- strong base titration between potassium biphthalate and sodium hydroxide solution for the purpose of standardizing the NaOH. (2) The standard NaOH is then used in another weak acid- strong base titration between vinegar and the NaOH to determine the percent acetic acid in the vinegar. (3) The standard NaOH is then used in a strong acid- strong base titration between a HCl solution and the NaOH to standardize the HCl solution. (4) The standard HCl is then used in a strong acid- weak base titration between household ammonia and the HCl to determine the percent ammonia in the cleaning solution. (5) The standard HCl and standard NaOH are also used in a back-titration procedure between antacid tablets and the HCl to determine the percent  $\text{CaCO}_3$  in the cleaning solution.
- Lab 4: Molarity/Titration of Vitamin C. This experiment covers the topics of concentration and titration. Students will learn to calculate the concentration in terms of molarity and mg/mL. The juice from three fruits is titrated for Vitamin C content to demonstrate the importance of titration in determining concentration.
- Lab 5: Study of buffers. The importance of weak acids and weak bases to aqueous systems is





investigated in this experiment. Weak acids and bases can be used to prepare buffer systems, which are systems that resist pH changes. The ability of an aqueous buffer to resist pH changes is demonstrated. Then the importance of pH to the function of an enzyme is investigated.

- Lab 6: Electrochemistry. In this video laboratory, the fundamentals of redox reactions are covered. Then, the reaction of one metal with ions of a second metal is investigated. Based on the data, a voltaic cell is constructed and tested.
- Lab 7: Organic Synthesis. In this lab, organic synthesis is demonstrated as three syntheses are carried out from available precursors. Aspirin is synthesized from salicylic acid and the product's structure is confirmed by chemical test, melting point and Infrared spectroscopy. Urea is synthesized from ammonium cyanate and the product's structure is confirmed by melting point and Infrared spectroscopy. Salicylic acid is synthesized from oil of Wintergreen and the product's structure is confirmed by chemical test, melting point and Infrared spectroscopy. In all syntheses, percent yields are determined.
- Lab 8: Urinalysis. In this lab, six qualitative chemical tests are performed on a simulated urine sample to demonstrate urinalysis. The tests performed are for calcium, chloride, ammonium, protein, sugar and ketones.

### Required Labs and Assignments:

For the laboratory portion of the course, students will observe an experienced lab instructor. **It is the responsibility of the student to view each lab video in its entirety** and only mark the lab as “done” when it is completed. Do not open all the labs at once; otherwise, they may be reset at the discretion of the instructor. Students are required to keep a lab notebook while watching the videos and submit a typed lab report prior to the related lab exam. The lab report is a graded component of the course. A lab report template and sample are provided under "Lab Overview". The lab notebook and or lab report, alone, can be used as a resource to the student while taking their lab exam(s). Please note that the use of outside material (i.e. the internet, textbooks, articles, etc.) is not permitted while taking the lab exams. A recommended lab schedule can be found under "Lab Overview"; the student should follow this schedule to meet course objectives.

**Additional Tools:** There are two different calculators that will be provided within the exam. One of the calculators can be found here: <https://www.desmos.com/scientific>. If you plan on using this calculator for the exams it would be wise to practice using it for both the practice problems and module problem sets. You are allowed to copy and paste your answers from the calculator into the answer boxes. There is also a calculator that is built into LockDown Browser. It can be found in the top left hand corner as a small calculator symbol and





only appears during exams. If you have any questions regarding how to input numbers or perform certain calculations, please contact your instructor for assistance before moving forward in the course. You are also welcome to use a personal calculator (non-cell phone) if you would like. Keep in mind that you do not need to purchase an expensive calculator as the features you will need are available on basic scientific calculators with a cost of less than \$20.

### Grading Rubric:

Check for Understanding =	1 pt.
6 Module Problem Sets = 5 pts. each x 6 =	30 pts.
6 Module Exams = 100 pts. each x 6 =	600 pts.
8 Lab Reports = 5 pts. x 8 =	40 pts.
8 Lab Exams = 30 pts each x 8 =	240 pts.
<u>Final Exam = 120 pts.</u>	<u>120 pts.</u>
Total	1031 pts.

The current course grade and progress is continuously displayed on the student desktop.

### Grading Scale:

96.5% - 100% = A+
92.5% - 96.4% = A
89.5% - 92.4% = A-
86.5% - 89.4% = B+
82.5% - 86.4% = B
79.5% - 82.4% = B-
76.5% - 79.4% = C+
72.5% - 76.4% = C
69.5% - 72.4% = C-
66.5% - 69.4% = D+
62.5% - 66.4% = D
59.5% - 62.4% = D-
0% - 59.4% = F

### Suggested External References:

If the student desires to consult a reference for additional information, the following textbooks are recommended as providing complete treatment of the course subject matter.

- Jean Umland, **General Chemistry**, West Publishing
- Darrell Ebbing, **General Chemistry**, Houghton Mifflin Publishing

**NOTE:** We do not support the use of outside resources to study, except the ones listed above.



### Learning Support Services:

Each student should be sure to take advantage of and use the following learning support services provided to increase student academic performance:

**Video lectures:** Supports diverse learning styles in conjunction with the text material of each module

**Messaging system:** Provides individual instructor/student interaction

**Tech support:** Available by submitting a help ticket through the student dashboard

### Accommodations for Students with Learning Disabilities:

Students with documented learning disabilities may receive accommodations in the form of an extended time limit on exams, when applicable. To receive the accommodations, the student should furnish documentation of the learning disability at the time of registration, if possible. Scan and e-mail the documentation to [studentservices@portagelearning.com](mailto:studentservices@portagelearning.com). Upon receipt of the learning disability documentation, Portage staff will provide the student with instructions for a variation of the course containing exams with extended time limits. This accommodation does not alter the content of any assignments/exams, change what the exam is intended to measure or otherwise impact the outcomes of objectives of the course.

### One-on-one Instruction

Each student is assigned to his/her own instructor. Personalized questions are addressed via the student dashboard messaging system.

Online learning presents an opportunity for flexibility; however, a discipline to maintain connection to the course is required; therefore, communication is essential to successful learning. **Check your messages daily.** Instructors are checking messages daily Monday-Friday to be sure to answer any questions that may arise from you. It is important that you do the same, so you do not miss any pertinent information from us.

### Holidays:

During the following holidays, all administrative and instructional functions are suspended, including the grading of exams and issuance of transcripts.

New Year's Day	Easter
Memorial Day	Independence Day
Labor Day	Thanksgiving weekend
Christmas Break	

The schedule of holidays for the current calendar year may be found under the Student Services menu at [www.portagelearning.com](http://www.portagelearning.com)



**Code of Conduct:** Students are expected to conduct themselves in a way that supports learning and teaching and promotes an atmosphere of civility and respect in their interactions with others. Verbal and written aggression, abuse, or misconduct is prohibited and may be grounds for immediate dismissal from the program. This is a classroom; therefore, instructors have the academic freedom to set forth policy for their respective class. Instructors send a welcome e-mail detailing the policy of their class, which students are required to read prior to beginning the course.

**Grievances:** If a student has a complaint about the course, the student is advised to first consult the instructor of the course. After communicating with the instructor, if the matter is still unresolved, students may file a formal grievance for consideration by the Academic Review Committee. The process must be initiated via written communication to [academics@portagelearning.com](mailto:academics@portagelearning.com), with "Academic Grievance" listed in the subject line of the email.

**Remediation:** At Portage Learning we allow a "one-time" only opportunity to re-take an alternate version of **one** module exam AND **one** lab exam on which a student has earned a grade lower than 70%. This option must be exercised before the final exam is started. If an exam is retaken, the original exam grade will be erased, and the new exam grade will become a permanent part of the course grade. However, before scheduling and attempting this retest, the student must resolve the questions they have regarding the material by reviewing both the old exam and the lesson module material. Once ready to attempt the retest of the exam they must contact their instructor to request that the exam be reset for the retest. Remember, any module retest must be requested and completed **before** the final exam is opened.

**Note:** Exams on which a student has been penalized for a violation of the academic integrity policy may not be re-taken.

Syllabi are subject to change as part of ongoing educational review practices. Students are responsible for accessing and using the most recent version of the course syllabus.

