



COURSE SYLLABUS

Table of Contents

<u>Section 1: Course Information</u>	2
<u>Course Description</u>	2
<u>Course Overview</u>	3
<u>Course Workload</u>	3
<u>Course Materials</u>	3
<u>Course Topics</u>	4
<u>Intended Learning Outcomes</u>	4
<u>Late Work</u>	4-5
<u>Extra Credit</u>	5
<u>Section 2: Southeastern Policies</u>	6
<u>Section 3: Course Schedule</u>	7
<u>Aim, Learn, and Apply Descriptions</u>	7
<u>Course Schedule</u>	8-23
<u>Section 4: Assessments</u>	24-27

SECTION 1: COURSE INFORMATION

Format: Eight weeks.

Course ID: CORE 1503

Course Title: Personal Stewardship

College: College of Unrestricted Education – Department of Foundational Core

Prerequisites: None

Credit Hours: 3

Instructor: See the online course in MyFIRE for instructor contact information and availability.

Course Description

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Course Overview

What does it mean to live or practice stewardship as a Christian? What concepts define or embody stewardship within the context of the kingdom of God and following Christ? In this course, we will focus on these essentials: civic engagement, personal wellness, personal finance, and creation care. These essential learning components of stewardship will all be framed by Christian identity and responsibility. The course is structured to run all 4 components each week, rather than one a time. This is meant to promote the understanding that life progresses with all of the components working together simultaneously.

Course Workload

Time spent on course assignments will vary by student depending on familiarity with course content, reading rate of speed, writing rate of speed, and other individual factors. Based on averages for most students, it is estimated that the course workload estimate for this course is 6-8 hours per week.

Course Materials

This course will make use of Open Educational Resource (OER) textbook materials, which are embedded into the online course lessons. There is no textbook to purchase. Required and optional textbooks are accessed and ordered through [SEU's bookstore](#).

Disclaimer: The resources utilized in this course provide information, thoughts and insights that should encourage critical thinking on the part of the student. Please note as well that as an Assembly of God institution, Southeastern University does not necessarily endorse specific personal, religious, philosophical, or political positions found in these resources.

Course Topics

The purpose of this course is to introduce, reinforce, and measure learning on the following topics:

- Christian Stewardship
- Spheres of Stewardship
- Exploring Stewardship
- Planning for Stewardship
- Implementing Stewardship
- Practicing Stewardship
- Monitoring Stewardship
- Reflection

Intended Learning Outcomes

As a result of reading, study, and assessments in this course, the student should be able to:

1. Describe Christian principles related to personal health and wellness.
2. Describe Christian principles related to personal and family finances.
3. Describe Christian principles related to civic responsibilities.
4. Describe Christian principles related to stewardship of Creation.

Late Work

Work ahead: For planned events (mission trips, vacations, surgeries) you are invited to work ahead in order to submit work by the due date. No permission is needed.

Request an extension: If you know you will not be able to turn work in on time, contact your professor at least 24 hours before the assignment is due. Let the professor know about your circumstances and when you can turn the work in. If the professor decides to grant you an extension and you get the work in when you say you will, there will not be a penalty. You should only

request an extension when something unforeseen comes up that you have no control over; a professor has no obligation to grant an extension and will be less inclined to do so if you are asking for one every week.

Late work: without prior arrangements, late work* submitted within one week of the original due date will be considered for partial credit. Work will ONLY be accepted for the first seven days after it is due. NO WORK will be accepted past the last day of the course.

*Discussion Posts: late participation in discussion forums is not accepted for late credit. The purpose of the discussion forum is to engage with your classmates on substantive ideas related to the course material, and your classmates will not revisit forums past the due dates. Similarly, professors will not revisit forums to grade past discussion due dates.

Professors of Foundational Core courses have been instructed to follow this policy to ensure fairness across all FC classes. Your professor will work with you if true emergencies occur, but your busy schedule will not be considered an emergency. If you have travel, a vacation, a wedding, or any other plannable event, it is up to you to communicate with your instructor to avoid grade penalties.

Extra Credit

No extra credit accepted.

SECTION 2: SOUTHEASTERN POLICIES

Academic Policies

View this link to see Southeastern's Policies regarding SEU's Mission and Vision Statements, Title IX Statement, Student Services, Class Participation, Official Email, MyFIRE Use, Technical Difficulties, Technical Support, Disability Statement, Academic Honesty, Course Evaluation, Official Withdrawal, Grading Scale, and Netiquette.

SECTION 3: COURSE SCHEDULE

The **Course Schedule** provides a listing of your work in this course. The assessments are listed by Module and include the due dates and point values.

Note: Assignments are due by 11:59 p.m. EST on the due date, unless otherwise noted.

AIM, LEARN, AND APPLY DESCRIPTIONS

Aim



When you see the Aim icon, you will be introduced to topics and ideas that will be covered throughout this module. The AIM will also provide you with a glimpse into your learning objectives and an introduction to this module.

Learn



When you see the Learn icon, all of your reading assignments will be listed and may include additional resources that your instructor is providing to help you complete the activities and assessments for the module.

Apply



When you see the Apply Icon, it will be time to demonstrate your learning for the module. The items here are those in which you'll be graded and may include discussions, activities, assignments, quizzes, exams, and projects.

MODULE 1:
XX/XX/XX – XX/XX/XX



- Identify and reflect upon basic concepts of Christian stewardship.
- Describe the relationship between Christian stewardship and ethics.
- Identify the individual factors and economic trends impacting financial decision-making.
- Explain the basic concept of personal finance, including income, expenses, assets, and debt.
- Identify one's personal assets, liabilities, and equity.
- Identify the relationship between physical wellness and Christian stewardship.
- Introduce personal goals for overall wellness.



- Read and view resources for this module (provided in the course).



- Module 1 Discussion Forum (Stewardship)
 - ILOs: 1 and 2
 - Due: Saturday, Tuesday
 - Points: 10
- Module 1 Practice Glossary & Key Terms Quiz
 - Due: Saturday

- Points: 10
- Module 1 Quiz
 - Due: Tuesday
 - Points: 20
- Portfolio Assignment 1 (Wellness): Wellness Goals
 - ILOs: 6 and 7
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment 1 (Finance): Net Worth
 - ILOs: 3, 4, 5
 - Due: Tuesday
 - Points: 50

MODULE 2:
XX/XX/XX – XX/XX/XX



- Explain the benefits and significance of participating in a physical activity program.
- Identify principles for developing a personal plan for physical activity.
- Prioritize giving to God's Kingdom in personal budgeting.
- Develop and describe personal financial goals.
- Describe the components of the comprehensive budget and their purposes.



- Read and view resources for this module (provided in the course).



- Module 2 Discussion Forum (Wellness)
 - ILOs: 1
 - Due: Saturday, Tuesday
 - Points: 10
- Module 2 Practice Glossary & Key Terms Quiz
 - Due: Saturday
 - Points: 10
- Module 2 Quiz
 - Due: Tuesday

- Points: 20
- Portfolio Assignment 2 (Wellness): Get Active
 - ILOs: 2
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment 2 (Finance): Develop Your Financial Goals
 - ILOs: 4
 - Due: Tuesday
 - Points: 50

MODULE 3:
XX/XX/XX – XX/XX/XX



- Identify the basic concepts related to insurance (property, auto, health, and life).
- Identify the basic concepts of investing.
- Describe how the typical eating patterns of many in the United States do not align with the dietary guidelines set forth by the Office of Disease Prevention and Health Promotion.
- Summarize and describe the components of a healthy eating style.



- Read and view resources for this module (provided in the course).



- Module 3 Discussion Forum (Finance)
 - ILOs: 1
 - Due: Saturday, Tuesday
 - Points: 10
- Module 3 Practice Glossary & Key Terms Quiz
 - Due: Saturday
 - Points: 10
- Module 3 Quiz
 - Due: Tuesday

- Points: 20
- Portfolio Assignment 3 (Wellness): Healthy Eating Plan
 - ILOs: 4
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment 3 (Finance): Prepare for Retirement
 - ILO: 1
 - Due: Tuesday
 - Points: 50

MODULE 4:
XX/XX/XX – XX/XX/XX



- Recall key passages of Scripture that provide guidance for financial planning.
- Describe personal investment strategy, given stage of life, as you prepare for retirement.
- Develop and reflect on a monthly household budget, given stage of life.
- Explain the benefits of sleep and identify strategies to improve sleep habits.
- Identify chronic diseases which can develop due to poor sleep habits.
- Review and reflect upon overall wellness goals.



- Read and view resources for this module (provided in the course).



- Portfolio Assignment (Midterm, Finance): Establish a Household Budget
 - ILOs: 3
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment 4 (Wellness, Midterm): Healthy Sleep Habits & Review Wellness Goals
 - ILOs: 4 and 6
 - Due: Tuesday

- Points: 100

- Portfolio: Module 1-4

- ILOs: 1-6

Due: Tuesday

- Points: 500

MODULE 5:
XX/XX/XX – XX/XX/XX



- Articulate what is meant by Creation in crisis and the Christian responsibility to act as stewards in light of it.
- Define ecology and explain the basic structure and function of ecosystems.
- Communicate the Christian responsibility to help determine the government of society.
- Articulate a plan for civic and community engagement that can be put into action.
- Recognize biblical principles that apply to a Christian's responsibilities toward community and government.



- Read and view resources for this module (provided in the course).



- Module 5 Discussion Forum (Creation)
 - ILOs: 1 and 2
 - Due: Saturday, Tuesday
 - Points: 10
- Module 5 Practice Glossary & Key Terms Quiz
 - Due: Saturday
 - Points: 10

- Module 5 Quiz
 - Due: Tuesday
 - Points: 20
- Portfolio Assignment (Civic): Interview Prep
 - ILOs: 4
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment: Community or Civic Meeting Prep
 - ILOs: 4
 - Due: Tuesday
 - Points: 50

MODULE 6:
XX/XX/XX – XX/XX/XX



- Understand Put into action a plan for civic and community engagement.
- Recall guiding principles and core values of community engagement.
- Articulate biblical principles that apply to unity in government.
- Distinguish between renewable and nonrenewable natural resources.
- Create a plan to be involved as a citizen scientist in environmental stewardship.



- Read and view resources for this module (provided in the course).



- Module 6 Practice Glossary & Key Terms Quiz
 - Due: Saturday
 - Points: 10
- Module 6 Quiz
 - Due: Tuesday
 - Points: 20
- Portfolio Assignment (Creation): Plan for Environmental Stewardship
 - ILOs: 5
 - Due: Tuesday
 - Points: 50

□ Portfolio Assignment (Civic): Interview

- ILOs: 1
- Due: Tuesday
- Points: 100

□ Module 6 Discussion Forum (Civic)

- ILOs: 1 and 2
- Due: Saturday, Tuesday
- Points: 10

MODULE 7:
XX/XX/XX – XX/XX/XX



- Understand Review the differing concepts of the role of government in the Christian community.
- Explore the role and importance of biodiversity and the factors threatening its loss.
- Describe some goals and practices of sustainable agriculture and food systems.
- Develop a plan for the preservation and conservation of nature at multiple levels: a) individual b) community.



- Read and view resources for this module (provided in the course).



- Module 7 Practice Glossary & Key Terms Quiz
 - Due: Saturday
 - Points: 10
- Module 7 Quiz
 - Due: Tuesday
 - Points: 20
- Portfolio Assignment (Civic): Attend a Community or Civic Meeting
 - ILOs: 1

- Due: Tuesday
- Points: 50
- Portfolio Assignment (Creation): Practicing Stewardship Plan
 - ILOs: 4
 - Due: Tuesday
 - Points: 50
- Portfolio Assignment (Civic/Community): Current Issue – Reading/Response
 - Due: Tuesday
 - Points: 50

MODULE 8:
XX/XX/XX – XX/XX/XX



- Articulate a current issue relating to civic and community affairs.
- Explain biblical principles that apply to a Christian's responsibilities toward community and government.
- Describe and explain the greenhouse effect and understand its relevance to climate change.
- Demonstrate an understanding of personal stewardship in creation care, financial stewardship, wellness, and civic or community affairs.
- Revise and submit a portfolio of assignments relating to personal stewardship of creation/environment and civic/community involvement.



- Read and view resources for this module (provided in the course).



- Portfolio: Modules 5-8
 - ILOs: 5
 - Due: Tuesday
 - Points: 500
- Final Reflection Project (Two Parts: Creative Assignment & Written Reflection)
 - ILOs: 1Due: Tuesday
 - Points: 500

SECTION 4: ASSESSMENTS

Discussion Forums

Description

Discussion forums will be required throughout the course. See each forum for specific prompts/instructions.

- Your posts should further the conversation. The initial post is required to be at least 250 words, and the two response posts at least 100 words each. Liking what someone else posted is not substantive enough to earn full points.
- Be sure to include a cited reference with all initial posts in discussion forums.

Total Possible Points

50

Grade Weight

25%

Module Quizzes

Description

Students will complete short quizzes reviewing key concepts from each week's resources and readings.

Total Possible Points

120

Grade Weight

8%

Key Terms Quizzes

Description

Quizzes on key terms/definitions will be required throughout the course.

Total Possible Points

60

Grade Weight

2%

Portfolio Assignments

Description

Various portfolio assignments will be required through the course. Specific instructions are provided within each assignment.

Total Possible Points

900

Grade Weight

25%

Portfolios

Description

Portfolio assignments will be finalized/compiled in Modules 4 and 8. Specific instructions are provided within each assignment.

Total Possible Points

1000

Grade Weight

20%

Final Reflection

Description

Final Reflection Project (2 parts: Creative Assignment & Written Reflection)

- **Creative Assignment:**

- Drawing on what you have learned about stewardship and our shared and individual Christian responsibilities to care for ourselves and the world, ***write an original poem or song, or create a video or illustration*** that describes your reflection on the question, **"What does stewardship mean to me?"**
- **Include one full paragraph explaining how your work answers this question.**

- Add a **written reflection** on ALL 8 modules of this course:

- Include at least ***two correctly cited sources from any of the course material*** reading or viewing.
- This reflection should be minimum ***4 full pages, double-spaced and written in proper APA or Turabian format. (One full page for each heading: Wellness, Finance, Creation, and Civic/Community.***
- ***In addition to the body of your paper, you should also include a cover page and a reference page.***

Total Possible Points

500

Grade Weight

20%