



COURSE SYLLABUS

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SECTION 1: COURSE INFORMATION

Format: Eight weeks

Course ID: PMIN 2443

Course Title: Foundations of Ministry

College: College of Unrestricted Education – Department of Ministry and Theology

Prerequisites: None

Credit Hours: 3

Instructor: See the online course in MyFIRE for instructor contact information and availability.

Course Description

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

Course Overview

This course helps students develop eight foundational habits that will help them be healthy and effective over the long haul in ministry: being with Jesus, hearing and obeying his word, healing, influencing, loving, praying, managing, and discipling others.

Course Workload

Time spent on course assignments will vary by student depending on familiarity with course content, reading rate of speed, writing rate of speed, and other individual factors. Based on averages for most students, it is estimated that the course workload estimate for this course is **56.72 (7.09 hours per week)**.

Course Materials

- Koch, Bryan & Daniel McNaughton. Learning to Follow Jesus. Spring City, PA: Morning Joy Media, 2016.
- McNaughton, Daniel & Jane Abbate. The Spiritual Coaching Toolkit. Spring City, PA: Morning Joy Media, 2014.

Required and optional textbooks are accessed and ordered through [SEU's bookstore](#).

Disclaimer: The resources utilized in this course provide information, thoughts and insights that should encourage critical thinking on the part of the student. Please note as well that as an Assembly of God institution, Southeastern University does not necessarily endorse specific personal, religious, philosophical, or political positions found in these resources.

Course Topics

The purpose of this course is to introduce, reinforce, and measure learning on the following topics:

- Building a Solid Foundation
- Learning to Be With Jesus
- Learning to Listen
- Learning to Heal
- Learning to Influence
- Learning to Love
- Learning to Pray
- Learning to Manage
- Learning to Be a Spiritual Coach

Intended Learning Outcomes

As a result of reading, study, and assessments in this course, the student should be able to:

1. Analyze their unique character, identity, calling, and talents in order to position themselves within the vocation of ministry in a variety of contexts, including the local church
2. Utilize spiritual disciplines in their personal lives and leadership of ministries
3. Integrate ethics pertinent to ministerial leadership with special attention to pastoral leadership
4. Devise a personal plan for longevity and health in ministry

Late Work

Late work is accepted at 75% credit for up to one week (exactly 7 days) past the due date. Late work is not accepted after one week past the due date.

Extra Credit

None accepted.

SECTION 2: SOUTHEASTERN POLICIES

Academic Policies

View this link to see Southeastern's Policies regarding SEU's Mission and Vision Statements, Title IX Statement, Student Services, Class Participation, Official Email, MyFIRE Use, Technical Difficulties, Technical Support, Disability Statement, Academic Honesty, Course Evaluation, Official Withdrawal, Grading Scale, and Netiquette.

SECTION 3: COURSE SCHEDULE

The **Course Schedule** provides a listing of your work in this course. The assessments are listed by Module and include the due dates and point values.

Note: Assignments are due by 11:59 p.m. EST on the due date, unless otherwise noted.

AIM, LEARN, AND APPLY DESCRIPTIONS

Aim



When you see the Aim icon, you will be introduced to topics and ideas that will be covered throughout this module. The AIM will also provide you with a glimpse into your learning objectives and an introduction to this module.

Learn



When you see the Learn icon, all of your reading assignments will be listed and may include additional resources that your instructor is providing to help you complete the activities and assessments for the module.

Apply



When you see the Apply Icon, it will be time to demonstrate your learning for the module. The items here are those in which you'll be graded and may include discussions, activities, assignments, quizzes, exams, and projects.

MODULE 1:
XX/XX/XX-XX/XX/X



- Identify four contexts of being with Jesus.
- Understand the significance of spending time with Jesus.
- Decide when to spend time with Jesus each day.
- Evaluate the impact of spending time with Jesus.



- Learning to Follow Jesus, pp. 10–18, 39–54
- View resources (provided in the course)



- Module 1 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Discipleship Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 1 Accountability Form
 - Due: Tuesday
 - Points: 50

MODULE 2:

XX/XX/XX-XX/XX/X



- Identify different contexts for learning to listen to Jesus.
- Examine methods of learning to listen to Jesus.
- Discover the connection between the daily personal Bible reading and longevity and health in ministry.
- Choose a Bible reading plan.
- Apply biblical principles to ethical decisions faced by pastoral leadership.



- Learning to Follow Jesus, pp. 19–21, 58–76
- View resources (provided in the course)



- Module 2 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Listen Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 2 Accountability Form
 - Due: Tuesday

- Points: 50
- Bible Reading Plan Summary
 - Due: Tuesday
 - Points: 50
- Ethics and Ministerial Leadership Reflection
 - Due: Tuesday
 - Points: 100

MODULE 3:
XX/XX/X-XX/XX/X



- Identify principles about healing that support longevity in ministry.
- Identify and summarize resources that can help people find healing and support longevity in ministry.



- Learning to Follow Jesus, pp. 22–25, 80–103
- View resources (provided in the course)



- Module 3 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Heal Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 3 Accountability Form
 - Due: Tuesday
 - Points: 50
- Reflection on Healing
 - Due: Tuesday
 - Points: 100

MODULE 4:

XX/XX/XX-XX/XX/X



- Identify the people you are best designed to influence.
- Develop a strategic prayer list.
- Create a three-minute personal testimony (manuscript and video).
- Discover your evangelism style.
- Experience the baptism in the Holy Spirit.



- Learning to Follow Jesus, pp. 26–28, 106–133
- View resources (provided in the course)



- Module 4 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Influence Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 4 Accountability Form
 - Due: Tuesday
 - Points: 50
- Evangelism Styles Reflection
 - Due: Tuesday
 - Points: 50

➤ Three-Minute Testimony Manuscript

- Due: Tuesday
- Points: 100

➤ Three-Minute Video Testimony

- Due: Tuesday
- Points: 50

MODULE 5:

XX/XX/XX-XX/XX/X



- Describe foundational biblical principles for establishing loving relationships.
- Assess your theological foundation for developing and maintaining loving relationship.
- Decide your next steps in developing healthy relationships.



- Learning to Follow Jesus, pp. 29–31, 136–157
- View resources (provided in the course)



- Module 5 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Love Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 5 Accountability Form
 - Due: Tuesday
 - Points: 50
- Learning to Love Assessment Results and Reflection
 - Due: Tuesday
 - Points: 150

MODULE 6:

XX/XX/XX-XX/XX/X



- Identify the essential components of a healthy prayer life.
- Devise a personal plan for developing your prayer life.



- Learning to Follow Jesus, pp. 32–35, 160–182
- View resources (provided in the course)



- Module 6 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Pray Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 6 Accountability Form
 - Due: Tuesday
 - Points: 50
- Spend an Hour in Prayer and Reflection
 - Due: Tuesday
 - Points: 150

MODULE 7:
XX/XX/XX-XX/XX/X



- Analyze your identity, calling, and talents you are managing.
- Identify areas of potential growth in personal management.
- Develop a personal management plan for longevity and health in ministry.



- Learning to Follow Jesus, pp. 36–38, 186–213
- View resources (provided in the course)



- Module 7 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Manage Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 7 Accountability Form
 - Due: Tuesday
 - Points: 50
- Timeline Exercise and Reflection Summary
 - Due: Tuesday
 - Points: 50
- Spiritual Formation SMART Goal Exercise

- Due: Tuesday
- Points: 200

MODULE 8:

XX/XX/XX-XX/XX/X



- Identify essential elements of a spiritual coaching session.
- Observe a spiritual coaching session.
- Demonstrate a spiritual coaching session.



- Spiritual Coaching Toolkit, pp. 6–42
- View resources (provided in the course)



- Module 8 Discussion Forum
 - Due: Saturday, Tuesday
 - Points: 100
- Learning to Disciple Others Wheel Exercise
 - Due: Saturday
 - Points: 50
- Module 8 Accountability Form
 - Due: Tuesday
 - Points: 50
- Create a Video of a Spiritual Coaching Session
 - Due: Tuesday
 - Points: 100

SECTION 4: ASSESSMENTS

Discussion Forums

Description

Initial Post:

Each week, students will participate in a class discussion. The discussion topics will relate to the weekly readings and will encourage the student apply what they have learned during the week as they engage with both the instructor and their fellow students. Each week students will be required to respond to the given discussion questions with a substantial post (more than 300 words) that demonstrates depth of understanding and is supported by a minimum of one cited and referenced source. This initial post should be posted each week by Saturday at 11:59 PM EST.

Peer Response Guidelines:

In addition to the initial post, students must respond substantially to a minimum of two of their peer's initial posts (100-word minimum for each reply). These posts must add breadth and depth to the discussion, continue to build on the initial post, and add additional insights and questions. These posts should be made each week by Tuesday at 11:59 PM EST.

Total Possible Points

800

Grade Weight

35%

Accountability Forms

Description

In each module, you'll download an Accountability Form, fill out all the components of the form, and submit it online by the due date.

Total Possible Points

400

Grade Weight

30%

SECTION 4: ASSESSMENTS

Exercises, Reflections, and Testimonies

Description

In each module, you'll complete various exercises, reflections and testimony assignments.

Total Possible Points

1500

Grade Weight

35%
