

UNIVERSITY OF THE INCARNATE WORD
School of Professional Studies

**HADM 6330 Legal Ethical Issues Healthcare
COURSE SYLLABUS and OUTLINE**

I. Instructor:

See Instructor Section of Blackboard Course for Instructor's Information.

II. General Information:

Please plan on reading the ANNOUNCEMENTS area in Blackboard a couple of times a week. Each week may have a general announcement to start, but if I have anything that we all need to know, I will post it there.

Please familiarize yourself with this COURSE SYLLABUS and OUTLINE. It has answers to many of your questions. You will also get further information when the week one assignments are posted by midnight Saturday in "A welcome and introduction to this course primer." It will include explanations for:

- Graded Admission Ticket Discussion Thread
- APA Tutorial
- Doc X MD Koinonia Salutation
- Doc X MD Short Bio
- General Weekly Questions
- Graded Weekly Discussion Threads
- Objective Quiz Assessments
- Time Management
- What to Call Doc X MD
- Writing Assignments Lessons Learned

Please print this Syllabus/Outlines and the Introduction Primer you will receive in week one for future reference and refer to it often for general weekly assignment guidelines. You are responsible for knowing what it contains – especially all conditions and deadlines indicated within it. However PLEASE NOTE the course schedule and outline are subject to modification at the discretion of the instructor.

The term "week" used in the syllabus/outline refers to the span of seven days from Monday to Sunday. All assignment due times are posted as CST.

III. Course Required Text

See Blackboard for Text Information

IV. Overview of the Course and Catalogue Course Description

This course addresses risk management and legal issues pertaining to health services as they relate to providers and consumers within the health care system. It also provides an examination of managerial and clinical ethics as they relate to the provision of health services.

HADM 6330 Legal Ethical Issues Healthcare: This is an introductory course in the ethics of health care. During this course we will discuss the standard ethical constructs and approaches, and apply them to various issues, such as requests for futile care, euthanasia, abortion, informed consent, confidentiality, genetic testing and intervention, AIDS, distributive justice, and professional gatekeeping. Goals will not be to necessarily come to “final” answers on all of these topics; rather to provide a context for their study and access to a language that can be used in discussing these issues cogently with others involved in the global discipline of healthcare.

This course is a part of: Healthcare Administration (MHA)

V. Study Expectations and Objectives

This online course is not self-paced, nor is it open-ended. There is a beginning and ending date for each course, and assigned deadlines for homework, reading, quizzes, and on-line discussion. Our online class will be shared learning in a discussion format. Open-ended discussion is highly encouraged and students are invited to ask questions or raise points for discussion at any time. All of our discussion and person-to-person contact will be done through the website to maintain the integrity of the learning process. Questions or comments regarding grades or other personal matters should be sent directly to me.

This course is eight weeks long. We cannot possibly cover all aspects of this course in that short period of time. You will do most of your work off-line, but you will be expected to access the website area at least five out of the seven days per week to submit work, retrieve assignments, read, and participate in posted group discussion. Participation is critical to your successful completion of this class and will have a major bearing on your final grade. Let me be clear that this does not mean you will not pass the course if you are on less than five days, but it makes it harder for you to complete the course because you will spend more time when you are on less often.

Finally, you cannot learn scientific concepts unless you practice them regularly. There will be weekly quizzes. You will be prepared for the quizzes by studying the concepts and practicing each. Discussion will also be based around the concepts in order for all of the students in the class to support each other in learning the course material.

VI. Course Objectives

This course is designed with practice and application in mind. Students are required to read, study, and share what they learn regarding the contents of their text, multimedia, and outside readings on managing healthcare organizations, leadership, organizational behavior, and professionalism and their own experience. Through graded discussions, homework assignments, admission ticket, quizzes, Midterm and Final students are asked to synthesize their understanding of course materials with their own personal experience in organizations and life as well as comment on the discussed experiences of their classmates.

At the end of this course the student should be able to:

OBJECTIVES	ASSESSMENTS
<ul style="list-style-type: none"> • Define and identify components of health care ethics 	<ul style="list-style-type: none"> • Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> • Identify and describe functions and systems of public law regarding health care ethics 	<ul style="list-style-type: none"> • Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.

<ul style="list-style-type: none"> Identify and describe difference between teleological and deontological ethical theories 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Describe basic principles of health care and the nature of legal rights in ethical discourse 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Identify and describe components of confidentiality and the management of health care information 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Define and describe functions of justice and the allocation of resources including the difference between formal and material justice 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Define and describe varying roles of fidelity including conflicts of interest and code of professional conduct 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Describe and discuss ethics involved in reproduction including abortion and artificial insemination. 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Identify and describe ethical decisions at the end of life including euthanasia, nursing home care, and hospice utilization 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.
<ul style="list-style-type: none"> Discuss and describe the implications of health care ethics in the near future including genetic testing, stem cell research, and cloning 	<ul style="list-style-type: none"> Written quiz/midterm/final, Graded Weekly Discussion Question (s), Video, Homework, and Text Admission Ticket Discussions.

VII. Methodology

Assessment will include: Graded discussion question exercises, Admission Ticket discussion exercises, homework, class participation, multimedia material, and objective testing through weekly quizzes, a midterm, and a final.

VIII. Course Requirements /Grading

A. *Readings and Instructional Materials:* Required readings are assigned from the course text. There may be some assigned readings and materials apart from the text, as well as, audio and video multimedia provided by the instructor. Students are responsible for all required readings and are expected to participate/contribute to class discussions and exercises.

B. *Admission Ticket Discussion Exercise:* *Assignment placed in Discussion Section.* We've all gone out to movies, amusement parks, concerts, museums, or athletic events and have been expected to present an admission ticket for entry. Your weekly academic admission to this class is the following: As part of your weekly text reading you are to post an "Admission ticket" to the Blackboard discussion board each week under the thread heading "Admission Ticket." To assess and improve your writing skills you are to choose and copy a short passage from the assigned reading that you found especially important, exhilarating, irritating, or puzzling.

An admission ticket passage MUST BE submitted for EACH CHAPTER assigned each week. Therefore if three chapters are assigned you are expected to provide an admission ticket passage for EACH CHAPTER.

(Quotation marks must be used to indicate a direct quote from the textbook.) A citation indicating the chapter and page number of the passage is required. Then, you are required to write a minimum of 7 sentences explaining why you chose the passage. The use of complete sentences and proper grammar is required using APA format. Students should be prepared to answer the instructors (and other students') questions pertaining to their submitted assignment.

C. *Group Discussion Exercise Questions and individual Homework projects/assignments:* Throughout the course there will be weekly discussion exercises and individual homework project/assignments germane to course material posited for individual consideration and subsequent group discussion. Usually these questions and assignments will center on subject matter from your text and/or relevant current events, discussed paper, blog, or video to be considered and analyzed. Contributions to these discussions are *required and must be substantive in nature.*

For the ***Group Discussion Exercise Questions*** each student will be asked to give their initial response and then respond to at least (3) other classmate discussion posts. To be clear, each week for discussion questions the student will be responsible for at least (4) discussion posts. An important part of our learning is in information sharing. Therefore posts for the graded group discussion exercises must be made on at least three of the days during which the assignment is due. For example, usually your group graded discussion questions require your initial post by Wednesday with 3 responses to your classmates by Saturday. During this time Wed-Sat you are expected to post responses on at least 3 of the 4 days. This allows for your classmates to have posts to respond to.

For the ***Individual Homework projects/assignments*** each student will be asked to give their response to the assignment posted. Each student is welcome to comment on another student's homework post but it is not necessary.

Each week the course assignments should be very clear and self-explanatory. In a particular week if there are any general questions about the assignments ask your question in the group discussion section. In the interest of inter-professional education and shared learning I ask that each of you feel inspired, and in fact encouraged, to answer your fellow classmate's questions. If I see that there is no solution (This will be rare because I have every confidence that you all will find the solution as a team) as I read your discussion responses, I will then jump in and answer the question you ask.

D. *Essays/written requirements.* UIW strives to have you be an effective writer and communicator in any course you may take at the University. This course essay and written communication requirement (s) will be fulfilled each week as reflected through your participation in your *Weekly Written Admission Ticket Assignments, Graded Homework Project/Assignments, and Graded Weekly Group Discussion Question Exercises*, and if assigned a course individual class project/paper. Your written assignments must be in APA format. Each assignment will have a rubric associated with it so you will know how you are being graded.

E. *Weekly Objective Quizzes:* There will be a series of weekly objective quizzes in this course. Each quiz assessment will be taken from portions of the text and PPT and any assigned readings audios, and videos assigned for that week. Quizzes will be open book. Individual notes may also be used. The quizzes will help cement your knowledge and insure assigned readings and assignments are completed and understood.

F. *Midterm and Final Objective Quizzes:* There will be midterm and final quizzes. The mid-term will summarize the first half of the course. The final will be comprehensive and capstone the major points learned in the entire course. Both quizzes will be open book. Individual notes may also be used. The quizzes

are intended to solidify the material covered.

G. **Individual Course Paper/Project:** There may be assigned in this course an individual course paper/project and if assigned the paper/project will be due the last week (eighth week) of the course. The rubric for this assignment will be available by the 4th week of the course. APA format will be expected to be followed for the assignment. You will be clearly told in week 1 assignments if you will have a entire course paper/project.

H. **Class Participation: Class Participation, Punctuality, and Attendance:** Students are expected to fully participate in each Blackboard discussion question and in completing the assignments in a timely fashion. Not completing work on time loses credit for that assignment. **Please be aware all Professors are now required by the Registrar's Office to keep attendance in all courses and report this attendance back to the Registrar's Office.** For online classes this will be done by noting a student's participation in discussion threads and timely submission of assignments on or before time due.

I. **Course Grading Rubrics:** Grading Rubrics for how you are graded on your WEEKLY *Admission Ticket, Homework, and Graded Discussion Question assignments* are provided in your weekly assignments. Rubrics needed for any other coursework will be provided for those specific assignments.

J. **Professionalism:** Students will act professionally. In the course students may have strong opinions, but we will maintain a respectful tone, proper decorum, and appropriate etiquette throughout the course. Also, **in keeping with professional standards, late work WILL NOT be accepted for credit and in most instances a zero will be earned. Due dates and times for assignments will be clearly outlined and must be adhered to.** If a truly calamitous circumstance arises that may interfere with the timely completion of assignments, notify me, your instructor, PRIOR **TO THE ASSIGNMENT DUE DATE.** All date/time references throughout this course pertaining to the assignments being due are for Central Standard Time (CST), regardless of the time zone within which you as a student are working or residing.

K. **Time management.** Our online course experience is only eight weeks. Please be mindful that sound time management is critical for your success in not only managing the mastery of the course material but in enjoying the experience along the way as well. Leave time for family and friends and resist procrastination on any assignment. It is crucial that you deliver your assignments on time. Unexcused tardiness will significantly affect your final grade. **Also note Blackboard closes for this course at 5:00 PM CST on the Friday of week eight.**

L. **References and Citations.** The student is expected to place a citation and reference in EVERY graded admission ticket, homework, and discussion question assignment where reference is made to outside work that is not the student's original idea.

M. **Schedule.** The term 'week' as used in this syllabus/outline refers to the span of seven days from Monday to Sunday. All assignments are due as indicated in Blackboard, weekly class notes, and/or as directed by the instructor. When in doubt, contact your instructor for clarification before expiration of any assignment due date.

IX. Method of Evaluation

A. Requirements

Individual Work	
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<ul style="list-style-type: none"> • 1st Week Introduction/ Bios/APA Tutorial (Timely Completion will earn (5%) of final grade) • Complete 8 Admission Ticket <u>Discussion</u> Exercise for Assigned Text Chapter Reading using APA format (20%) • 8 Weeks of Homework Assignments using APA format (15%) • Substantially Complete 8 <u>Discussion</u> Exercise Questions using APA format (20%), • 6 Quizzes (20%) 	100%
<ul style="list-style-type: none"> • Midterm Quiz (10%) and Final Quiz (10%) • NO assigned individual or group paper/project for this course. Writing and citation skills are assessed through Admission Ticket, Homework, and Discussion Question Assignments 	

B. Grading

A	93 - 100	Indicates a superior grasp of the subject matter of the course, initiative and originality in assessing problems and ability to relate knowledge to new situations.
A-	90-92	
B+	87-89	Indicate satisfactory performance and control of the subject matter and ability to apply principles with intelligence.
B	83-86	
B-	80-82	Indicates less than satisfactory performance, and may disqualify the student from further study. See continuation in the master’s program (page 24) or continuation in the doctoral program (page 27) and regulations of each degree program.
C	70-79	Indicates less than satisfactory performance, and may disqualify the student from further study. See continuation in the master’s program (page 24) or continuation in the doctoral program (page 27) and regulations of each degree program.
F	69 and Below	Indicates failure in the course or withdrawal without following proper procedures. See continuation in the master’s program (page 24) or continuation in the doctoral program (page 27) and regulations of each degree program.

X. Class Schedule

Each week (class assignments will be posted on Blackboard by Midnight the Saturday before the week they are do) you will notice a number in parenthesis. This is the Alternative Learning Equivalencies (AIE) for this course. It is an expectation for the minimum amount of time (hours) you will spend on each topic each week. Its primary purpose is for accreditation. Please note: accreditation does not count the hours you are expected to spend on reading/viewing your Text or PPT assignments.

Week	Class Schedule
<i>Week #1</i>	<ul style="list-style-type: none"> -Read/View – Introduction and Chapters 1 and 2 Text and PPT -Admission Ticket Discussion Chapters 1 and 2 -Homework Assignments -APA Tutorial Material -Bio & introductions -Discuss –Week 1 discussion questions -Quiz 1
<i>Week #2</i>	<ul style="list-style-type: none"> - Read/View - Chapters 3 Text and PPT - Admission Ticket Discussion Exercise Chapter 3 - Discussion Thread Questions - Homework Assignments - Quiz 2
<i>Week #3</i>	<ul style="list-style-type: none"> - Read/View - Chapter 4 Text and PPT - Admission Ticket Discussion Exercise Chapter 4 - Discussion Thread Questions - Homework Assignments

	- Quiz 3	
<i>Week #4</i>	- Read/View – Chapter 5 Text and PPT - Admission Ticket Discussion Exercise Chapter 5 - Discussion Thread Questions - Homework Assignments - Midterm	
<i>Week #5</i>	- Read/View - Chapters 6-7 Text and PPT - Admission Ticket Discussion Exercise Chapters 6-7 - Discussion Thread Questions - Homework Assignments - Quiz 4	
<i>Week #6</i>	- Read/View – Chapter 8 Text and PPT - Admission Ticket Discussion Exercise Chapter 8 - Discussion Thread Questions - Homework Assignments - Quiz 5 (1.5)	
<i>Week #7</i>	- Read/View – Chapter 9 Text and PPT - Admission Ticket Discussion Exercise Chapter 9 - Discussion Thread Questions - Homework Assignments - Quiz 6 (1.5)-Group project work	
<i>Week #8</i>	- Read/View – Chapter 10 Text and PPT - Admission Ticket Discussion Exercise Chapter 10 - Discussion Thread Questions - Homework Assignments - FINAL QUIZ	

Total: 48 hours

PLEASE NOTE: The course schedule and outline are subject to modification at the discretion of the instructor determining the learning objective accomplishments of the students in the class.

Participation, Punctuality and Attendance: Requirements and Expectations for In-person Classes

- Attendance: Abide by the UIW Attendance Policy as stated in the Catalog: <https://uiw.smartcatalogiq.com/en/2019-2020/Catalog/VII-Institutional-Academic-Policies/Attendance-and-Religious-Observance-Policies>
- Eating and Smoking: NOT ALLOWED in class
- Talking and Messaging using mobile devices: NOT ALLOWED in class
- Participation in Online courses is expected minimum three out of seven separate days (5 of 7 is recommended).
- Participation in Hybrid courses is expected in class, and two out of seven separate days.
- Copies of homework, tests, exams, and e-mail communication: Save for your records
- Assignments and homework with due dates: Expected to be turned-in on time

[Academic Integrity Policy](#)

University of the Incarnate Word is strongly committed to the nurturing of academic excellence. The University expects its students to pursue and maintain truth, honesty, and personal integrity in their academic work. Academic dishonesty, in any form, constitutes a serious threat to the freedoms, which define an academic community. The following definitions and guidelines have therefore been established to secure the maintenance of academic integrity at Incarnate Word.

[UIW Course Policies, Guidelines and Accommodations](#)

This course complies with all UIW academic policies and federal guidelines, including but not limited to: academic integrity, disability accommodations, pregnancy accommodations, Title IX non-discrimination, and class absences for religious observances. Current policy statements will be provided to all students through the learning management system and in information provided on the first day of class.

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