



UNIVERSITY OF THE INCARNATE WORD

ORGL 6301 – PRINCIPLES OF ETHICAL LEADERSHIP
COURSE OUTLINE – Spring 2-2016
UIW Online

I. Instructor

Dr Bob Kiser
Professor,
University of the Incarnate Word
Office Hours: By appointment

<https://blackboard.uiwtx.edu>
Email: wkiser@uiwtx.edu or wrkiser@gmail.com
Phone: (210) 683-5777

II. Course Description

This course explores the ethical framework of moral behavior and moral influence within which truly effective leadership is rooted. This course considers the normative theories of leadership, issues of character, the practice of ethical decision making, general ethical perspectives, leading effectively in times of ethical crisis, and creating an ethical organizational climate.

III. Course Objectives

At the end of this course the student should be able to:

- Define and identify the tenants of ethical leadership
- Identify and exercise ethical decision making in the context of leadership
- Assess the ethical climate of an organization
- Characterize appropriate responses to ethical crises.

IV. Methodology

Assessment will include both individual and group work; class participation, objective testing, submitted essays, and discussion.

V. Course Requirements / Grading

A. *Readings.* Required readings are assigned from the course text. Students are responsible for all required readings and are expected to participate/contribute to class discussions and exercises.

B. *Discussion questions.* Throughout the course there will be questions germane to ethical leadership posited for individual consideration and subsequent group discussion. Usually these questions will center on a case to be considered and analyzed. Contributions to these discussions are required and must be substantive in nature.

C. *Essays*. There will be a series of short essays, focused on topics appropriate for the course. These essays must be in APA format and will be graded according to the rubric provided.

D. *Objective tests*. There will be a series of objective tests, each designated on specific portions of the text, throughout the course. These tests will be open book/open notes and are intended to solidify the material covered.

E. *The Group Presentation*. Students will collaboratively develop a 15-20 multimedia presentation, to be reviewed and graded by their peers, covering specifically assigned issues within an assigned case in healthcare ethics.

F. *The Group Paper*. Students will collaboratively develop and submit an 8-10 page APA style paper (exclusive of references) covering the same material as the multimedia presentation, demonstrating an understanding of the essential tenants of ethical leadership. This will serve as the capstone assignment and will be graded using the rubric provided.

G. *Class Participation*. Students are expected to fully participate in each discussion, in the group projects (both multimedia and written), and in completing the assignments in a timely fashion.

H. *Professionalism*. Students will act professionally. Many of the topics we will touch upon may be sensitive and individuals in the course may have strong opinions, but we will maintain a respectful tone, proper decorum, and appropriate etiquette throughout the course. Also, **in keeping with professional standards, late work WILL NOT be accepted. Due dates and times for assignments are clearly outlined and must be adhered to.** If a truly calamitous circumstance arises that may interfere with the timely completion of assignments, notify your instructor. All date/time references throughout this course pertaining to the assignments being due are for Central Time, regardless of the time zone within which the student is working.

VI. Method of Evaluation

A. Requirements

Individual Work	60%
Introductions, 5 Discussion Questions, and APA Tutorial (20%)	
3 Essays (20%)	
3 Tests (20%)	
Group Work	30%
Group Presentation (15%)	
Group Paper (15%)	
Participation (10%)	10%

B. Grading

A	93 - 100	Completion of all work in a timely, excellent manner; demonstrating a clear understanding of the assignments, concepts, and course content.
A-	90-92.9	

B+	87-89.9	Completion of all work in a timely and approved manner but with room for improvement.
B	83-86.9	
B-	80-82.9	
C+	77-79.9	Incomplete work or work that is careless or imprecise.
C	73-76.9	
C-	70-72.9	
F	< 70	Unacceptable work.

VII. Required Text

Johnson, C. E. (2015). *Meeting the ethical challenges of leadership: casting light or shadow* (Fifth ed.). Thousand Oaks, California: Sage Publications. ISBN-13: 978-1-4522-5918-5

VIII. Disability Statement

The University of the Incarnate Word is committed to providing a supportive, challenging, diverse and integrated environment for all students. In accordance with Section 504 of the Rehabilitation Act – Subpart E and Title III of the Americans with Disabilities Act (ADA), the University ensures accessibility to its programs, services and activities for qualified students with documented disabilities.

For more information, contact:

Student Disability Services
 Administration Building, Suite 105
 Ph. (210) 829-3997
 Fax (210) 829-6078
 Website: <http://www.uiw.edu/sds>

IX. Academic Honesty

The highest standards of academic honesty are expected in the course. Forms of academic dishonesty include, but are not limited to cheating, plagiarism, counterfeit work, falsification of academic record, unauthorized reuse of work, theft, and collusion. See the student handbook for definitions and procedures for investigation of claims of academic dishonesty.

X. Class Schedule

Each week you will notice a number in parenthesis. This is the Alternative Learning Equivalencies for this course. It is an expectation for the minimum amount of time (hours) you will spend on each topic each week. Its primary purpose is for accreditation.

Week	Assignments
1	-Read – Johnson Introduction, Chapters 1 & 2 (2) -View – Week 1 Presentations; APA Tutorial (2) -Discuss –Week 1 discussion question, bio, & introductions (1.5) -Submit – Week 1 Essay (1)

2	<ul style="list-style-type: none"> -Read – Johnson Chapters 3 & 4 (2) -View – Week 2 Presentations (2) -Complete – Objective test over Chapters 1-4 (open book) (1.5) -Discuss – Week 2 discussion question (1)
3	<ul style="list-style-type: none"> -Read – Johnson Chapters 5 & 6 (2) -View – Week 3 Presentations (2) -Discuss – Week 3 discussion question (1) -Submit – Week 3 Essay (1)
4	<ul style="list-style-type: none"> -Read – Johnson Chapters 7 & 8 (2) -View – Week 4 Presentations <u>and</u> assigned film. (3) -Complete – Objective test over Chapters 5-8 (open book) (1.5) -Discuss – Week 4 discussion question (1) -Assignment and start of final group project (due in weeks 7 and 8) (1)
5	<ul style="list-style-type: none"> -Read – Johnson Chapters 9 & 10 (2) -View – Week 5 Presentations (2) -Discuss – Week 5 discussion question (1) -Submit – Week 5 Essay (1) -Group project work (2)
6	<ul style="list-style-type: none"> -Read – Johnson Chapter 11 (1) -View – Week 6 Presentation (1) -Complete – Objective test over Chapters 9-11 (open book) (1.5) -Group project work (2)
7	<ul style="list-style-type: none"> -Complete and post the group multimedia project and review the multimedia projects of other groups (as assigned) (2) -Submit – assessments of the multimedia projects of other groups (as assigned) (1) -Group project work (1)
8	<ul style="list-style-type: none"> -Group project work (2) -Complete and submit group critiques (1) -Submit – the final group paper

The course schedule and outline are subject to modification at the discretion of the instructor.

XI. IMPORTANT “DROP COURSE” INFORMATION:

It is the student's responsibility to drop their course within the 100% refund period to avoid assessment of tuition and fees. There will not be a university-initiated drop for non-participation. If you do not plan to attend, you must drop your courses by Friday at 5 p.m.(CST) of the first week of the term to be within the 100% refund period. You may do so by emailing your request to virtual@uiwtx.edu. **A \$50 administrative fee is applied for all drops from courses offered through the Virtual University. ARMY Students** must drop their