

PSY-150 – Psychology of Work Course Syllabus

Course Code:

PSY-150

Course Title:

Psychology of Work

Course Description:

In this course, students will read case studies that describe transformative events in corporate culture including ethical and moral dilemmas. They will learn the tools to facilitate entering an employment organization and comprehending their role in it. Students will learn about the interdependency of the organization, the individual and the connectivity between the individual and the individual's workplace organization. The foundation of this course is based in organizational development, industrial organizational psychology, general psychology, social psychology and personality theory.

Prerequisites:

Academic Reading and Writing Levels of 6. Please refer to WCC's Academic Levels and Course Placement chart found here: <https://www.wccnet.edu/start-now/placement-assessment/academic-levels.php>.

Outcomes and Objectives:

[Please refer to the PSY-150 Master Syllabus](#)

Required Text:

Please confirm edition with [WCC Website](#) or go to the WCC Bookstore and use the Find the Course Materials feature to view the required and recommended course materials: <https://washtenaw.bncollege.com/course-material/course-finder>

- Crucial Conversations by Kerry Patterson and Joseph Grenny; Published by McGraw-Hill; ISBN: 0071401946
- Soup by Jon Gordon; Published by Jon Wiley & Sons; ISBN: 9780470487846
- Our Iceberg is Melting by John Kotter, and Rathgeber Hoyer; Published by St. Martins Press; ISBN: 0-312-36198-X

Technical Requirements:

Reliable access to a computer with internet with some type of word processing software uploaded is required to complete the class.

Course Overview and Policies:

Unit 1 – The Organization - We will read Our Iceberg is Melting
Unit 2 – The Individual - We will read Crucial Conversations
Unit 3 – The Individual Meets the Organization - We will read Soup

Participant Performance Objectives

The overall goal of an online course is to provide a structure for you to become a more independent, self-motivated, life-long learner. In addition, there are specific skills you will acquire if you complete all the activities and assignments.

Online courses are the same as on-campus courses minus having to attend class on a specific day and time. This means that you are expected to complete the same amount of course work as a student taking the same class on-campus. This requires students to have good time management skills. The class week begins on Monday morning and ends on Sunday at 9:00 p.m.

The following tips are suggestions for successfully completing the course.

- Skim the assigned textbook chapter before viewing the corresponding video lecture, then read the entire chapter.
- Print out the assignment schedule and calendar for this class or refer to these items in Blackboard often.
- Begin assignments before the due date. In the event you are unsure of the instructions, you will have time to ask for clarification. No instruction will be given on the due date.
- Actively participate in the discussion board. Within this forum students can deepen their understanding before being quizzed or tested.
- Do not wait until the last hour to submit homework, complete an assignment, or take a test.
- Be sure to contact me in advance of anything that might interfere with remaining in Active Status. With appropriate notice and circumstances, I will work with you to preserve your Active Status! Whenever in doubt, or in the case of emergencies, contact me as soon as possible.
- Read all Weekly Announcements. At least a few times per week, check for other announcements.
- Stay in touch by email if you have any questions or concerns. At least a few times per week, check for any emails from me and reply if requested.

Grading

- Grades are posted in Blackboard under **My Grades**.
- Grading is typically completed within a week of the assignment due date.

Determining Your Grade

The following grading scale will be used.

Exams: (3 each worth 100 points) 300 points

Reflection Paper: 200 points

Discussion Board: 450 points

Required Projects (2): 100

Total Points Possible: 1050 points

Exams

There will be three open book exams that you will take online. Study guide have been provided for each exam so you will know what to study. A variety of questions will be asked including multiple choice, matching and sentence competition. Exam 3 covers all three books. Breakdown: 3 exams x 100 = 300 points

Reflective Paper

At the end of the course you will need to write a 5-page paper reflecting on what you learned in this course. This Reflective paper is worth 200 points.

Project

You are asked to complete two projects and each project is worth 50 points. Please click on the Paper & Project button on the left to learn more about the short project papers. You may submit a 3rd project for 50 extra points.

Discussion Boards

You can earn 30 points for each Db you post on. Breakdown: 15 x 30 = 450 points

Think of this course as being at work. You have the same responsibilities for performance, timeliness and productivity as you would if you were at work. The Db's are the bread and butter of online courses and there are four reasons for having Discussion Boards.

- meet the learning objectives of the course
- assimilated the material that you learn
- apply what you learn
- give you an opportunity to learn from each other

Guidelines for Discussion Boards

Guideline 1 - Pay attention to the calendar deadlines. The boards will close on Sunday night at 9:00 pm. This means that if you try to post at midnight or 9:01 you will not be able to post.

Guideline 2 - Your postings will consist of your answers to the questions under Apply What You Learn (see below) and a minimum of one reply to another student of your choice. The reply must be a minimum of 40 words. You may respond to as many other postings as you would like, however, you do need to reply to at least one other student. You will receive a maximum of 30 points for each module in which you post (20 points) and reply (10 points). If you only post and do not respond to another student, you will only receive 20 points for that module.

Guideline 3 - Discussions are more than "I agree" or "you have a point". A rubric for online discussions has been developed by Anderson, Bauer and Speck* to measure discussion board performance. A rubric is a rating scale that contains the characteristics for each level of knowledge or performances required in the grading criteria. Using a rubric, discussion board criteria, is a good tool to have if you plan to take online courses. If you are interested in improving your discussion skills please refer to the rubric below. I do not use the rubric to grade your discussion boards but I do give you feedback

What do you post on your Discussion Board?

The concept of Praxis states that adults learn best by doing something with what they learn. If you apply what you learn as soon as possible after you have a learning experience, then optimum learning takes place. In this course you will explore theories, concepts, and information. Then I ask you to Apply What You Learn by posting on the discussion boards.

Communication

Email Communication

- Please send emails from your **WCC** account to be in compliance with [federal privacy regulations](#).
- Provide a clear subject line and indicate PSY-150.
- Always include your first and last name in the email message.

Expectations and Availability of Instructor

It is my intent to respond to your emails as soon as I am able, but please be respectful and allow me 48 hours before you send me a follow up reminder email.

The lectures are all streamed from the course site. With this form of communication, you may not feel my presence as you would if we were in the classroom together. I want to assure you that I am an active part of your learning.

If you are new to online learning this may seem somewhat overwhelming at first. Please stay with it. Online courses become a joy once you master the basics and it usually takes two or three weeks to feel comfortable. Your fellow students who have had online experience, and I, are here to help you, so make sure you let us know if this is your first course.

Please ask questions. At any time, if you feel you need my assistance, or have concerns please email me.

Academic Integrity:

Plagiarism and other forms of academic dishonesty will result in discipline according to the [WCC Student Rights & Responsibility guidelines](#). Always complete your own work using your own words. If you do use information, ideas, or words from other sources, credit that source using MLA or APA format.

Accommodation of Special Needs:

[Learning Support Services Department](#) provides support to students who may need accommodation for documented disabilities, or other learning need. WCC will work with you to accommodate any of your individual learning needs, however, I need to know of any requests in advance in order to make the necessary arrangements.

WCC Student Policies and Support Information:

Review the material within the Washtenaw Community College Student Policies and Support Information for additional policies and procedures that affect you and your course. Find this information [on this shared page](#).