

Jacksonville College

Course Syllabus

Course Information:

Course number: ENGL 1301
Course name: Composition and Rhetoric I
Semester and year: Fall 2016

Course Information

Course Number: ENGL 1301 (online)
Course Name: Composition and Rhetoric I
Semester and year: Fall 2016

Online only: Except for the textbook, which you will need to use, documents, quizzes, and tests are posted on MOODLE only.

NOTE: Since this is an online class, you must have a reliable computer and Internet source. If your computer or Internet connection fails, be sure to have a backup plan. Internet or computer failure is not an acceptable reason for late or unfinished assignments. Plan ahead just in case you need to have an alternate computer or Internet source.

Instructor Contact Information

Instructor name: Vanita Pettey
Phone number: (903)-589-7127
Email: vpettey@jacksonville-college.edu
Office location: Meadows Building
On campus office hours:

Monday-----1:00 p.m. to 4:00 p.m.

Tuesday-----2:00 p.m.- 4:00 p.m.

Wednesday---2:00 p.m.- 4:00 p.m.

Thursday-----2:00 p.m.- 4:00 p.m.

Online hours: Monday – Friday---4:00 p.m. – 6:00p.m. (Online hours also include my regular on campus office hours. I may or may not be able to answer emails received after these hours.)

Course Pre-requisites, Co-requisites, and/or Other Restrictions

Prerequisite: READ 0300/WRIT 0300 or acceptable placement scores/exemptions.

Course Description

This course is designed to develop the student's ability to think for himself/herself and express thoughts in correct, clear language. Regular writing assignments that illustrate the various principles studied are required, leading to the documented research paper that requires individual conference and extensive library work.. The student will show a minimum of seventy percent proficiency in subject matter presented. Course activities will be used for improvement of skills and competencies.

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Student Learning Objectives/Outcomes

Course Subject Matter: The student will study the principles of composition and selected models of essays and novels.

Reading: The student will be given outside reading assignments of essays and articles.

Writing: The student will write in his or her journal, compose in-class essays, and write out-of-class papers, one of which will be a research (term) paper.

Speaking: The student will discuss in class the ideas generated by class material. Students may be required to make presentations at various times during the semester.

Critical Thinking: The student will critically evaluate essays, articles, and other assignments in order to form ideas and present specific reasons for her or his agreement or disagreement.

Computer Use Skills: The student will use the computer to generate class assignments, conduct online research, build slide presentations, and upload assignments to Turnitin, Google Drive, and MOODLE as required.

Library Use: The student will use the resources of the Jacksonville College Library numerous times to assist in the writing of a research paper, journal project, and other assignments.

Social Responsibility: The student will read and write about multicultural topics and also engage in civic responsibility through community service activities.

Personal Responsibility: The student will work to understand the connection that choices, actions, and consequences play in ethical decision making while interacting in student life activities, practicing punctuality in assignments and class attendance, and examining the choices and consequences of others in selected essay readings.

Course Philosophy: The instructor will make specific efforts toward integration of Christian faith within the teaching/learning process.

The ability to gather and evaluate information, to organize one's thoughts, and to present one's material in written form is essential in the development of the educated person. Not only are these skills necessary for survival in today's workplace but also are vital for the successful development of spiritual maturity and wholeness of the educated Christian. This course aims to bring these various elements into productive harmony. Specific efforts toward integration of Christian faith and building a Christian worldview within the teaching/learning process will be achieved by using Christian values to guide the presentation and discussion of class material.

Required Textbooks and Materials

Textbooks: *Successful College Writing*, Fourth Edition, by Kathleen T. McWhorter

Suggested Course Materials

Suggested: *MLA Handbook for Writers of Research Papers* (Seventh or Eighth Edition)
(The JC library has copies on reserve or check online for available sources.)

Assignments and Course Calendar

Course Content: (For specific assignments and due dates, see class schedule handout.)

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Assignments and due dates are given on the course site. The instructor reserves the right to add/delete/change assignments as deemed necessary. Any changes will be communicated to you through JC email. Be sure to check your JC email to keep current with class notifications and changes.)

- Grammar review (advanced)
- The reading process: good reading habits
- The writing process: journal, boundaries, audience, tone, point of view, limiting the subject
- Developing and supporting the thesis
- Organization, outline
- Writing the paper: introduction, conclusion, body
- Writing patterns: narration, description, compare/contrast, definition, cause/effect, illustration
 Argumentation/persuasion
- The research paper: thesis, outline, in-text citations, works cited (MLA)
- Literary analysis
- Use of technology in the writing, presentation process, and collaborative assignments.

Grading Policy:

Papers:	Others:
Narration/Description paper-----10%	Grammar exercises-----10%
Definition paper -----7%	Journal-----10%
Illustration paper-----8%	Class quizzes-----10%
Argument paper-----10%	Participation-----3%
Research paper-----15%	Attendance-----2%
Literary Analysis essay-----15% (final)	

Course and Instructor Policies

Journal: Journal Project: You are required to keep an electronic journal and make a total of three (3) submissions to Turnitin.com at specified times. (Check the class schedule for due dates.)

NOTE: Check the Journal Project handout for complete, specific details.

Rewriting Papers: If you score below 70 on a paper, you may rewrite the paper to bring your score up to a possible 70 ("C"). You must make arrangements and rewrite the paper **within three days** of getting your paper back or the grade remains as is. You may not rewrite the research paper regardless of the score. You may not rewrite the last composition(argument) or the final.

Make-up: If you miss a class it is your responsibility to find out what you missed and be prepared before the next class. You **will be held responsible** for material covered and assignments made when you get to class even though you were absent for a previous class.

NOTE: You cannot make-up a missed class quiz regardless of why you were absent.

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Late Assignments: Due dates are given for all assignments. **Any assignment not completed at the time is considered late.** Even if you are absent when an assignment is due, that assignment will be considered late. Late assignments are graded for **half credit**. Computer or Internet failure is NOT an acceptable reason for any late assignment. . No late work will be accepted during the week of finals. There are no retakes during the week of finals.

Quizzes: Various quizzes over assigned material will be given during the semester. You may **NOT** be able make-up a quiz once the quiz closes. Some quizzes may require collaborative work.

Research Paper: There are no late research papers. This paper must be handed in on time. Computer failure of any kind is regrettable but not an acceptable reason. If you are absent the day the research paper is due, your paper will be counted late. You may not rewrite the research paper once it has been graded. **The research paper must be your own original work; do not plagiarize.** Do not submit a paper that has been previously evaluated or graded for credit in any class. (See Research Information on the course site for specific details.)

Absence Policy:

Every student is expected to attend class, even an online class. Attendance and participation are determined by specific assignments you are given. Your response to these assignments will determine the credit your get. Remember that Attendance and participation together determine 5% of you overall grade.

Attendance (2%)----Discussion prompts will specify if this is for part of your attendance grade.

Participation (3%)----Discussion prompts will specify if this is for part of your participation grade.

Cheating: Academic honesty is expected of each student. If you are caught cheating on a test, quiz, or assignment, the instructor reserves the right to give you a grade of "0" on that test, quiz, or assignment. Even the appearance of cheating will be rewarded with a "0" grade. You may **not** make up, rewrite, or retake that test, quiz, or assignment. This policy includes **plagiarism**. Plagiarism occurs when you take someone's ideas (written or otherwise) and use those ideas as though they were your own without giving that person proper credit. Not only is plagiarism wrong but also illegal; you could be prosecuted. Do not plagiarize. Plagiarized work will receive a "0" score.

Academic Accommodations: We at Jacksonville College want every student to experience academic success in class. Therefore, if a student has a disability that qualifies under the American with Disabilities Act (ADA) and requires accommodations, he or she should contact the Academic Dean concerning appropriate policies and procedures. Disabilities covered by ADA may include learning, psychiatric, physical disabilities, or chronic health disorders. Students can contact the Academic Dean if they are not certain whether a medical condition or disability qualifies. The Academic Dean's office is located in the northeast corner of the Meadows Building. The phone number is (903) 586-2518.

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Technical Support

If you experience any technical problems with your MOODLE account, you may send an email to: help@jacksonville-college.edu

Final Examination: Week of 5 and 6 December 2016 at regular class times.

NOTE: No late work of any kind will be accepted during the final week of class.

Welcome to Jacksonville College. If you have any questions or concerns, please feel free to ask for assistance. I cannot help you if I am not aware of the problem. My office is located in the Meadows Building. My name and office hours are posted on my office door, which is at the end of the faculty hall

STUDENT CAMPUS DRESS CODE

(In case you want to visit with me on campus)

While Jacksonville College recognizes that clothing reflects individuality and personal taste, students are expected to dress modestly and neatly at all times. A student may test whether something is acceptable or not by asking, "Does the way I present my body honor God?" This expectation extends to all campus events and locations outside the dormitory. Flagrant violations of the Campus Dress Code will result in assessed fines and community service requirements.

The following is not an exclusive listing of Do's and Don'ts, but is provided as a guideline to assist students in evaluating his/her attire.

- All clothing for both men and women should cover the body modestly from mid-thigh to shoulders. Tight elements may be worn as undergarments, but not as outerwear.

[Examples of things to avoid:

Women: exposed cleavage tops or uncovered midriffs regardless of posture; and shorts, dresses, or skirts that are not mid-thigh or longer. (Tennis and soccer shorts are appropriate during practice and competitive events.)

Men:

sagging, enlarged arm openings.]

- Footwear is to be worn at all times.
- Sleepwear is not appropriate outside the dorm.
- Headgear inside the chapel is not acceptable.

NOTE: In addition to the above requirements, the instructor reserves the right to determine what is and is not appropriate for classroom attire.